

DRAFT

# Community Emergency Plan

## THORVERTON

### January 2025



## DEVON COMMUNITY RESILIENCE FORUM



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## 1. Introduction

Thorverton Parish Council has developed this plan to provide community resilience in the pre-event phase or early stages of an emergency.

The Thorverton Parish Council Community Response Team has been formed to assist both the activation of this plan and the emergency responders? wherever possible, prior to, during and after an emergency.

The aim of this plan is to increase community resilience through developing a robust coordinated approach that complements the work of emergency responders.

The objectives of this plan are to:

- Identify risks to the community
- Identify strategies to reduce and respond to an emergency, including warning the community
- Identify vulnerable people within the community
- Identify community resources available during an emergency
- Provide contact details for the Community Response Team, community resources, the emergency services and local authorities
- Provide information and assistance to the emergency services when they arrive and throughout the event

## 2. Community Response Team

A Community Response Team (CRT) should be set up to manage the community's response to an emergency and keep the plan up to date.

Role	Name	Tel	Mobile	Address
Coordinator	Stephanie Shelton	01392 861027	079770048 41	Jordans Jericho Street Thorverton EX5 5PA
Deputy	Andrew Price	01392 860524		Bell Inn House The Bury Thorverton
Team member	Colin Marshall (Snow Warden)	01392 861228		Dinneford House Dinneford Street Thorverton

### **3. Responsibilities**

#### **The role of the Community Response Team Coordinator is to:**

- Write and organise the Community Emergency Plan
- Regularly review and update the plan
- Report annually to the community telling them if the plan has been activated and if any members have changed
- Be a focal point for the community
- Maintain communication and be the main contact for local authorities and the emergency services
- Tell the appropriate authorities and individuals
- Communicate important messages to the community
- Involve all CRT members in the planning and response process, and give them tasks
- Activate resources when needed

#### **All members of the Community Response Team should:**

Live in the community  
Have good local knowledge  
Have the support and speak on behalf of the community  
Provide vulnerable people with additional support  
Maintain communications within the community and with local authorities  
Check confidentiality is maintained where needed  
Maintain his/her own action log  
Create a 'grab bag' containing the plan and any suitable clothing/equipment which may be needed  
Have enough knowledge of the plan to act as coordinator  
Support the coordinator in their tasks

## 4. Identifying and preparing for risks

### Annex B – Community risk assessment

When assessing risks to the community, the likelihood and the impact of the event should be considered. Many of the risks will be planned for at a national/regional/county or district level. Therefore the risk assessments should consider how the community could respond to ensure its safety / wellbeing.

Risks	Impact on community	What can the Community Response Team do to prepare?
Stream through village can flood	<ul style="list-style-type: none"> <li>• Flooding of local streets</li> <li>• Damage to property</li> </ul>	<ul style="list-style-type: none"> <li>• Encourage residents to improve home flood defences</li> <li>• Work with local emergency responders to see if they can help with distribution of flood warnings and any evacuation and rest centre establishment required</li> <li>• Check water can flow smoothly through its normal channels</li> </ul>
Sustained power failure	Loss of heating, lighting and refrigeration	Encourage people to have spare lighting supplies and

	Loss of cooking availability	additional heating, where possible. Consider opening a rest centre for vulnerable people.
Heavy snow	Individuals unable to leave house or community	Alert Snow Warden who will ensure salt bins are full and commence Snow Warden Plan. Consider opening a rest centre for vulnerable people.
Heavy winds	Power line failure Damage to property and power lines	Alert Western Power to any power failures. Consider opening a rest centre for vulnerable people, where lengthy delays are likely.



GMS

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## 5. Incident Control Points

Incident Control Points (ICP) are:

Primary ICP: [Thorverton Memorial Hall](#)

Secondary ICP: [Thorverton Womens Institute Hut](#)

Third ICP: [Thorverton Church](#)

## 6. Community Resources

### Contacts lists

Category	Service/Name	Telephone Number	Additional Information
Emergency Services	Police	Emergency: 999 Non Emergency: 101	
	Fire	Emergency: 999 Office: 01392 872200	Fire/Flood Rescue, Support/Resources
	Ambulance	Emergency: 999 General: 01392 261621	
	Coastguard	Emergency: 999 General: 0870 600 6505	Water Rescue Resources/Support
Activation and Emergency Planning	Devon County Council	0845 155 1020	General enquiries
Flooding and Forecasting	Environment Agency Flooding	0345 988 1188	Report flooding. Seek advice regarding flood warnings and what to do before/during/after a flood
	Environment Agency	08708 506506	General enquiries
	Met Office	0870 900 0100	Meteorological forecasting
	Met Office Weathercall	09014 722054	
Utilities	South West Water	0800 169 1144	Non-domestic water leaks



	Western Power Distribution	Office: 0845 601 2989 Silent: 0800 365900	Power cuts
	British Gas	0800 111999	Gas leaks
	National Gas	0800 169 1144	Gas leaks
	BT	01525 290647 0800 800150	Telecommunications
Healthcare	Local Doctors Surgery	xxxx	Medical/Healthcare
	NHS Direct	0845 4647 (until February 2014)	Advice
	Xxxx Hospital		Medical/Healthcare
Highways	Devon County Council Highways	01392 383329	Highways management
	Highways Agency	08457 504030	Highways Information Line
Vehicle recovery			
Schools			
Local Media	BBC Radio Devon	News: 01752 234511 Travel: 0845 300 2829 On air: 0845 301 1034 Plym'th: 01752 260323 Exeter: 01392 215651	Media, warning and informing
Animal Welfare	RSPCA	24 hour: 0300 123 4999 Office: 0300 123 4555	
Emotional Support Services	Samaritans 24hrs	0845 303 0900	24hr telephone support
	Victim Support 0800-2000	0845 676 1020	Support

## 7. Community Shelter(s)

If people need to leave their homes, the district council and/or county council or unitary authority, will open a rest centre.

If a local authority cannot provide immediate assistance, a Community Shelter will provide a short-term refuge.

Thorverton Community Shelters

Resource	Contact / Key holder	Conditions of use	Additional information
Thorverton Memorial Hall EX5 5LT	07884312627	Rest Centre	What 3 words: ///spruced.accented.nitrogen
Thorverton Womens Institute Hut EX5 5NN	01392 255386	Rest Centre	What 3 words: ///sugars.retrieve.energy
Thorverton Church EX5 5NT	01392 59612	est Centre	What 3 words: ///lighter.mere.cork

## 8. Helicopter Landing Sites

Helicopter Landing Sites (HLS) will only be used by emergency services in the rescue phase of an emergency.

Areas for suitable HLS's;

- a. Thorverton Recreation Ground [///standard.spreading.property](#)

## **9. Plan maintenance**

The CRT should meet every six months to discuss community resilience arrangements and every year to review the plan and check contact numbers are correct.

