

THORVERTON PARISH COUNCIL

All members of Thorverton Parish Council are hereby summoned to attend the next meeting of the Parish Council on **Tuesday September 8th 2020, commencing at 7.00pm, by way of the on-line facility 'Zoom' (Coronavirus Act 2020).**

The purpose of the meeting is to consider and resolve upon the business to be transacted as set out below. The annual meeting of the Trustees of Thorverton Recreation Ground will follow directly after the close of the monthly Parish Council meeting. Members of the public are welcome to join both meetings.

Meeting ID: 878 2226 7824 Password: 981845 (Telephone number: 0330 088 5830)

IT Link: <https://us02web.zoom.us/j/87822267824?pwd=VnVJWG1ek5pb3R3WjVkb1JpUHZuUT09>

Alison Marshall Alison Marshall, Clerk. thorvertonpc@gmail.com 01392 861228 (02/09/2020)

AGENDA

1. **Public Open Session:** (15 minutes).
2. **External Reports:** To receive reports from **i) C/Cllr Squires ii) D/Cllr Deed iii) the Police.**
3. **Declarations of interest:** To receive any declarations of interest relating to items on this agenda.
4. **Apologies:** To consider any apologies for absence.
5. **Confirmation of Minutes:** To approve the draft Minutes of July 14th 2020.
6. **Co-option of Parish Councillors:** To consider the applications received and to co-opt two new Councillors.
7. **Councillor Training:** To consider the booking of training events.
8. **Silver Street Footpath:** To receive and consider a project report from Cllr Wells.
9. **Planning matters:** To consider/note planning notifications received to the date of the meeting including –
 - i) **20/01223/FULL** retention of access track and hard standing at 9 Silver Street, Thorverton (respond by 23/08/2020 so to note only).
 - ii) **20/01049/FULL** variation of Condition 13 18/02000/FULL to extend opening hours at Exe Valley Farm Shop, Thorverton (respond by 05/08/2020 so to note only).
 - iii) **20/01394/FULL** removal of conditions 7 & 8 of planning permission 06/02077/FULL live/work units to allow for residential use at Crosses Barn, Thorverton (respond by 18/09/2020).
 - iv) **20/01356/FULL** removal of condition 5 of planning permission 07/00886/FULL to allow annex to be used as separate dwelling at Lee Cross Farm, Thorverton (respond by 14/09/2020).
 - v) **20/01375/CAT** notification of intention to lift the crown of 1 Lawson Cypress tree by up to 2 metres and remove 2 primary branches of 1 Lime tree within the Conservation Area at Mar Lodge, Dinneford Street, Thorverton (respond by 16/09/2020).
 - vi) **Rull Orchard, Bickleigh** application for a new premises licence.
 - vii) **20/1517/FUL** (EDDC) construction of digestate storage lagoon with associated hardstanding and 2.4 metre high security fencing at land off Rixenford Lane, Upton Pyne.
 - viii) **17/01752/FULL** retention of widening of two existing farm gateways, one to include associated engineering works at Junction of Hulk Lane and School Lane. Approved.
 - ix) **20/00812/LBC** replacement of door joinery in porch extensions and timber windows, Higher Dunsaller, Thorverton. Granted.
 - x) **20/00019/FULL** siting of 5 holiday lodges and change of use from agricultural building to a non-residential clinic to allow use as holistic retreat at Kitlake Farm, Stockliegh Pomeroy. Granted.
10. **Handyman:**
 - i) To consider the salary requests of £490.88 gross for July and £108.38 gross for August.
 - ii) To consider the July and August monthly reports.
 - iii) To consider any update from Cllr Hodge regarding a new equipment store.
11. **Village Tidy Up Day:** To consider a date and arrangements for this event.
12. **Recreation Ground:** To receive an update from Cllr Sims and to agree reimbursement of £35.50
13. **Finances:**
 - i) **Bank balance** – to note the balance as at 1st September 2020 of £tba
 - ii) **Banked receipts** – to note banked receipts for July and August of £tba
 - iii) **Budget document** - to receive and consider the half yearly budget document.

iv) Clerk's annual pay rise – to agree the Clerks annual hourly pay-rise, in accordance with the National Association of Local Councils annual pay award (from £11.91 to £12.24 per hour), backdated to 01/04/2020.

v) Payments – to resolve to make the following payments (and to note payments made in August):

A Marshall - Clerk salary	Salary £490.86 gross, plus salary increase backdated to 01/04/2020, less tax due	£552.05 net
N Matthews - Handyman salary	Salary £108.38 gross, less tax due	£91.18 net
HMRC PAYE	Quarter end tax due	£170.60
GX Accounts and Bookkeeping	Quarterly Payroll	£22.50 (VAT incl)
G Sims	Reimbursement – bench repairs & printer ink	£35.50 (VAT incl)
Holmes Building Contractors	Dark Lane wall repairs, as per quote	£7,398.77 (VAT incl)
MDDC	Garage rental – monthly direct debit	£55.68 (VAT incl)

Payments made in August 2020:		
A Marshall - Clerk salary	Salary £477.99 gross, no tax due	£477.99 net
N Matthews - Handyman salary	Salary £490.88 gross, less tax due of £93.80	£397.08 net
Strutt and Parker (Church Comm.)	Allotment field half year rent	£90.00 (VAT n/a)
PKF Littlejohn LLP	Annual external Audit payment	£360.00 (VAT incl)
Veitch Penny Solicitors	Legal fees – security of tenure allotment field	£504.00 (VAT incl)
A Marshall – Clerks expenses	Stationery and brown bin (1) annual renewal	£65.79 (VAT n/a)
MDDC	Garage rental – direct debit	£55.68 (VAT incl)

14. **New Cemetery:** To consider any update from the Working Group (see below for proposed land purchase).
15. **Representative reports:** To receive any monthly reports and to consider any action.
 - i) Allotments – to consider the removal of debris, garden gates opening onto the allotment field and any update regarding the water pipes (see below for possible land purchase).
16. **Correspondence:**
 - i) Email from a resident requesting support with the removal of the grain dryer in School Lane.
 - ii) 'Phone calls/emails regarding footballs entering a residents garden from the Recreation Ground.
 - iii) Emails requesting the planting of wild flowers along the grass verge near the Memorial Hall.
17. **PART 2 (private session):** To resolve that, due to the sensitive nature of the business to be discussed, the following items be dealt with as Part 2 business and, in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, the press and public be asked to leave the meeting:
 - i) **New Cemetery** – proposed purchase of land off Dark Lane.
 - ii) **Allotment field** - possible purchase of the allotment site.
18. **Christmas Trees:** To consider the purchase of trees for the Jubilee Green and Memorial Hall field.
19. **Business at the Chairman's discretion** – no decision making to take place during this item.
20. **Next meeting:** To confirm that the next meeting will take place on October 13th 2020, 7.00pm, by way of Zoom unless otherwise advised.

The annual meeting of the Recreation Ground Trustees will follow after the close of the above meeting

Annual meeting of the Trustees of Thorverton Recreation Ground,
8th September 2020, by way of Zoom.

AGENDA

1. Appointment of Officers for 2020/2021
2. To approve the Minutes of the last meeting held on 14th May 2019
3. To approve the income and expenditure for 2019/2020:
Expenditure

a) Ride on mower service and parts	£ 318.12
b) Play equipment general maintenance	£ 171.16
Total expenditure (excluding VAT)	£ 489.28
<u>Income received from Thorverton Parish Council</u>	£ 489.28
4. Business at the Chairman's discretion – no decision making to take place during this item.
End.

If you require this document in large print please contact the Clerk on
thorvertonpc@gmail.com or 'phone 01392 861228