

THORVERTON PARISH COUNCIL

All members of Thorverton Parish Council are hereby summoned to attend the next meeting of the Parish Council on **Tuesday November 10th 2020, commencing at 7.00pm, by way of the on-line facility 'Zoom' (Coronavirus Act 2020)**. The purpose of the meeting is to consider and resolve upon the business to be transacted as set out below.

Members of the public are welcome to join the meeting by way of the following details:

<https://us02web.zoom.us/j/83952188638?pwd=QlczM3F6SEIDWENPUmBOeFJKetRQT09>

Meeting ID: 839 5218 8638 Meeting Passcode: 982254

Alison Marshall Alison Marshall, Clerk. thorvertonpc@gmail.com 01392 861228 (05/11/2020)

AGENDA

1. **Public Open Session:** (15 minutes).
2. **External Reports:** To receive reports from i) C/Clr Squires ii) D/Clr Deed iii) Police statistics.
3. **Declarations of interest:** To receive any declarations of interest relating to items on this agenda.
4. **Apologies:** To consider any apologies for absence.
5. **Confirmation of Minutes:** To approve the draft Minutes of October 13th 2020.
6. **Covid 19:** To consider the current situation and any further action.
7. **Planning matters:** To consider planning notifications received to the date of the meeting including –
i) **20/01788/LBC** listed building consent for an en-suite shower room at 2 Silver Street, Thorverton.
ii) **20/01394/FULL** removal of conditions 7 & 8 of planning permission 06/02077/FULL relating to live/work unit to allow full residential use at Crosses Barn, Thorverton. Granted.
8. **Handyman:**
i) **Equipment store** – to receive an update from Cllr Hodge.
ii) **Duty list** – to consider the current duty list and any additions.
9. **Finances:**
i) **Bank balance** – to note the balance as at 1st November 2020 of £66,627.87
ii) **Banked receipts** – to note receipts for October £7,869.50 Precept, £1,000 DCC Highways grant.
iii) **Payments** – to resolve to make the following payments:

A Marshall - Clerk salary	Salary £490.86 gross, plus tax refund	£492.06 net
A Marshall – Clerks expenses	MDDC brown bin (no.2) annual renewal £50, new printer £84.99, stationery £14.50, stamps £7.48	£156.97 (incl VAT)
VisionICT	Website charge – additional work	£36.00 (incl VAT)
MDDC	Garage rental – monthly direct debit	£55.68 (incl VAT)
10. **Recreation Ground:**
i) **RoSPA Report** - to consider the annual play and gym equipment inspection report (Cllr Sims).
ii) **New Mower** - to agree the purchase details of the new mower (Cllrs Sims and Fice).
11. **Silver Street Footpath:** To consider any update.
12. **Representative reports:** To receive monthly reports and consider any action.
13. **Correspondence:**
i) School Lane junction – to consider a request for a mirror at the School Lane junction.
ii) School Lane – to consider a request to clear the mud on the road.
iii) Thorverton School Consultation – to consider a response to the document.
14. **Christmas trees:** To consider arrangements for the collection, erection and decoration of the trees.
15. **Christmas cards:** To consider sending Christmas cards to volunteers.
16. **General Data Protection Regulations:** To consider the circulated update and current policies.
17. **Satisfaction Survey:** To receive an update from Cllr Lane and consider any action.
18. **Parish Council Legal representation:** To consider any feedback received to date.
19. **Community Archaeology Project:** To consider commenting on the pre-publication report.

20. **PART 2 (private session):** To resolve that, due to the sensitive nature of the business to be discussed, the following items be dealt with as Part 2 business and, in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, the press and public be asked to leave the meeting:
- i) **New Cemetery** – proposed purchase of land off Dark Lane. To consider any update.
 - ii) **Allotment field** – water pipe work and possible purchase of the field. To consider any update.
 - iii) **Handyman's annual employment review** – to consider the Clerk's report.
 - iv) **Clerk's annual employment review** – to consider recommendations from the working group.
21. **Business at the Chairman's discretion** – no decision making to take place during this item.
22. **Next meeting:** To confirm the next meeting will take place on December 8th 2020, 7.00pm, by Zoom.

If you require this document in large print please contact the Clerk on
thorvertonpc@gmail.com or 'phone 01392 861228