

THORVERTON PARISH COUNCIL

All members of Thorverton Parish Council are hereby summoned to attend the next meeting of the Parish Council on **Tuesday December 8th 2020, commencing at 7.00pm, by way of the on-line facility 'Zoom' (Coronavirus Act 2020).**

The purpose of the meeting is to consider and resolve upon the business to be transacted as set out below.

Members of the public are welcome to join the meeting by way of the following details:

<https://us02web.zoom.us/j/87871152055?pwd=ekRVLzBYNlV0b2xCT2QrZ216c2JSZz09>

Meeting ID: 878 7115 2055 and Passcode: 034263

Alison Marshall Alison Marshall, Clerk. thorvertonpc@gmail.com 01392 861228 (03/12/2020)

AGENDA

1. **Public Open Session:** (15 minutes).
2. **External Reports:** To receive reports from **i) C/Clr Squires ii) D/Clr Deed iii) Police statistics.**
3. **Declarations of interest:** To receive any declarations of interest relating to items on this agenda.
4. **Apologies:** To consider any apologies for absence.
5. **Confirmation of Minutes:** To approve the draft Minutes of November 10th 2020.
6. **Action Plan:** To review outstanding matters – no decision making to take place during this item.
7. **Planning:** To consider planning notifications received to the date of the meeting including –
i) 20/01890/FULL erection of an agricultural store and retention of access track and vehicle hardstanding at 9, Silver Street, Thorverton. To consider correspondence on this matter from a resident.
ii) 20/00168/FULL retention of a garden room at Thorverton School, Thorverton.
iii) 20/02000/HOUSE erection of a 3 bay garage following removal of existing garage at Orchard House, Thorverton.
iv) 20/02014/FULL change of use from office to dwelling at Durneford Court, The Bury, Thorverton.
8. **Handyman:** To agree the salary payment of £289.50 gross, to consider the monthly report and the duty list.
9. **Finances:**
i) Bank balance – to note the balance as at 1st December 2020 of £66,968.62
ii) Banked receipts – to note receipts for November a) £250.00 DCC - new defibrillator b) DCC £1,250.00 – Dark Lane wall repairs c) Bank interest £0.43p.
iii) Payments – to resolve to use on-line banking and to make the following payments:

A Marshall - Clerk salary	Salary £534.36 gross, less tax due	£526.96 net
N Matthews – Handyman salary	Salary £289.50 gross, less tax due	£240.50 net
HMRC	Tax due October – December 2020	£105.00 (VAT n/a)
A Fice	Jubilee Green gardening - reimbursement	£23.97 (VAT n/a)
N Lane	Zoom subscription May-November 2020 Survey Monkey subscription -reimbursement	£100.73 (incl VAT) £99.00 (VAT n/a)
J Hodge	Christmas Tree purchase - reimbursement	£80.00 (VAT n/a)
S Fice	Transformer plug for Jubilee Green -reimbursement	£19.99 (incl VAT)
Hayes Machinery	New mower deposit	£729.90 (incl VAT)
MDDC	Garage rental – monthly direct debit	£55.68 (incl VAT)

10. **Recreation Ground:** To receive a general update from Cllr Sims.
11. **Representative reports:** To receive and consider any reports.
12. **Correspondence:** To consider any correspondence received to the date of the meeting including –
i) Jubilee Green: To consider an email from the Royal British Legion regarding the upkeep of the green.
ii) Broadlands entrance: to consider an email from a resident regarding damage to curbs.
13. **Satisfaction Survey:** To consider the results of the annual survey.
14. **Aims of Thorverton Parish Council:** To consider any amendments to the document.
15. **Citizens Advice:** To consider a request for a donation.
16. **Snow Plan:** To consider adoption of the draft document and the purchase of equipment.
17. **Climate Emergency:** To review the existing plan and consider a response to the Devon Carbon Plan Consultation.

- 18. PART 2 (private session):** To resolve that, due to the sensitive nature of the business to be discussed, the following items be dealt with as Part 2 business and, in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, the press and public be asked to leave the meeting:
- i) Garage transfer:** To agree to the transfer of garage 2a, Quarry Car Park, Thorverton.
 - ii) New Cemetery land purchase:** To receive any update and to consider the next steps.
 - iii) Community Archaeology Dig:** To receive any update and to consider the next steps.
 - iv) Allotments:** To consider the annual allotment renewals and any site updates.
- 19. Business at the Chairman's discretion** – no decision making to take place during this item.
- 20. Next meeting:** To confirm that the next meeting will take place on January 12th 2021, 7pm, by Zoom.

If you require this document in large print please contact the Clerk on
thorvertonpc@gmail.com or 'phone 01392 861228