

THORVERTON PARISH COUNCIL

All members of Thorverton Parish Council are hereby summoned to attend the next meeting of the Parish Council on **Tuesday February 9th 2021, commencing at 7.00pm, by way of the on-line facility 'Zoom' (Coronavirus Act 2020).**

The purpose of the meeting is to consider and resolve upon the business to be transacted as set out below.

Members of the public are welcome to join the meeting by way of the following link and details:

<https://us02web.zoom.us/j/86426242465?pwd=VmE2cVk1TjgvQnNGeXZZY2tMWU9RQT09>

Meeting ID: 864 2624 2465 Meeting Passcode: 790949

Alison Marshall Alison Marshall, Clerk. thorvertonpc@gmail.com 01392 861228 (02/02/2021)

AGENDA

1. **Public Open Session.**
2. **External Reports:** To receive reports from **i) C/Cllr Squires ii) D/Cllr Deed iii) Police statistics.**
3. **Declarations of interest:** To receive any declarations of interest relating to items on this agenda.
4. **Apologies:** To consider any apologies for absence.
5. **Confirmation of Minutes:** To approve the draft Minutes of January 12th 2021.
6. **Highways:**
 - i) **Vehicle speeds within the village** – to consider any action.
 - ii) **School Lane junction safety mirror** – to receive any update and consider any further action.
 - iii) **Buses turning at Broadlands** – to review the situation and consider any further action.
7. **Planning Matters:** To consider planning notifications received to the date of the meeting including –
 - i) **20/00168/FULL Approved** - retention of garden room at Thorverton Primary School.
8. **Handyman:** To agree the salary request of £169.00 gross and expenses of £5.52, to consider the duty list (no report) and to agree the purchase of a snow shovel at £32.88 including VAT.
9. **Storage Container:** To receive an update and consider further the purchase of a container.
10. **Finances:**
 - i) **Bank balance** – to note the balance as at 1st February 2021 of £51,349.82
 - ii) **Banked receipts** – to note receipts for January of bank interest £0.35p and allotment rents £240.00
 - iii) **Payments** – to resolve to make the following payments:

A Marshall - Clerk	Salary - £529.86 gross, less tax due Expenses - McAfee annual laptop security renewal £24.99, gritter £199.02, shovel £32.88, ink £9.99.	£523.26 net £266.88 (incl VAT)
N Matthews – Handyman	Salary - £169.00 gross, less tax due Expenses - buckets	£144.20 net £5.52 (VAT n/a)
Society of Local Council Clerks	50% of annual membership fee (split with FPC)	£83.00 (VAT n/a)
GX Accounts	PAYE management	£22.50 (incl VAT)
M Dunlop	Defibrillator1 electrodes and parts (approx. £240.00)	£tba (incl VAT)
Royal British Legion	Donation (agreed January 2021)	£100.00 (VAT n/a)
Mid Devon Mobility	Donation (agreed January 2021)	£200.00 (VAT n/a)
St John Ambulance	Defibrillator (agreed and paid in January 2021)	£1,746.00 (incl VAT)
AC Archaeology	Communal Dig (agreed and paid in January 2021)	£13,440.00 (incl VAT)
MDDC	Garage rental – monthly direct debit	£55.68 (incl VAT)

11. **Recreation Ground:** To receive an update and to consider the disposal of the old mower, the delivery of the new mower, and moving the unused allotment noticeboard to the entrance of the Rec.
12. **Representative reports:** To receive and consider reports including –
 - i) **Footpaths** – including the Definitive Map Review.
 - ii) **Allotments** – to consider correspondence from an allotment holder and the amended Agreement.
13. **Correspondence:**
 - i) New bench in the Quarry Car Park – to consider a permanent position for the item.
 - ii) March 2021 Census – to consider any action.
 - iii) Defibrillator funds – to consider correspondence received.

14. **Aims of Thorverton Parish Council:** To consider a revision of the document.
15. **Flower/bulb planting:** To consider roadside planting around the village.
16. **PART 2 (private session):** To resolve that, due to the sensitive nature of the business to be discussed, the following items be dealt with as Part 2 business and, in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, the press and public be asked to leave the meeting:
 - i) **New Cemetery:** To consider any further quotes received to the date of the meeting.
17. **Action Plan:** To receive any updates – no decision making during this item.
18. **Business at the Chairman's discretion** - no decision making during this item.
19. **Next meeting:** To confirm that the next meeting will take place on March 9th 2021, 7pm, by Zoom.

A large print copy of this document can be found on the website at www.thorvertonparishcouncil.org.uk or can be obtained from the Clerk at thorvertonpc@gmail.com