

THORVERTON PARISH COUNCIL

All members of Thorverton Parish Council are hereby summoned to attend the next meeting of the Parish Council on **Tuesday March 9th 2021, commencing at 7.00pm, by way of the on-line facility 'Zoom' (Coronavirus Act 2020)**. The purpose of the meeting is to consider and resolve upon the business to be transacted as set out below. Members of the public are welcome to join the meeting by way of the following link / details:

<https://us02web.zoom.us/j/81650330164?pwd=am54ZE9NT0F4WjVpUXI3ZzZlNK3lzQT09>

Meeting ID: 816 5033 0164 Passcode: 610630

Alison Marshall Alison Marshall, Clerk. thorvertonpc@gmail.com 01392 861228 (03/03/2021)

AGENDA

- 1. Public Open Session** (15 minutes).
- 2. External Reports:** To receive reports from **i) C/Cllr Squires ii) D/Cllr Deed iii) Police statistics.**
- 3. Declarations of interest:** To receive any declarations of interest relating to items on this agenda.
- 4. Apologies:** To consider any apologies for absence.
- 5. Confirmation of Minutes:** To approve the draft Minutes of February 9th 2021.
- 6. Outstanding Resolutions:** To receive any updates - see appendix A. No decision making during this item.
- 7. Resignation and co-option:** To receive Cllr Wells's resignation and to implement the co-option policy.
- 8. Highways:** To receive any updates and to consider the following current matters further -
 - i) The '20 is Plenty' project.**
 - ii) School Lane junction safety mirror.**
 - iii) Buses turning at Broadlands.**
 - iv) DCC Site Meeting.**
- 9. Planning Matters:** To consider planning notifications received to the date of the meeting including –
 - i) 20/02083/HOUSE REFUSAL** erection of a rear dormer and loft extension at Rydal Cottage, Thorverton.
 - ii) 20/01413/FULL APPROVAL** erection of agricultural storage and 2 stables at Heathfield, Thorverton.
 - iii) 20/02014/FULL APPROVAL** change of use from office to dwelling at Durneford Court, Thorverton.
 - iv) 20/02000/HOUSE APPROVAL** erection of a 3 bay garage at Orchard House, Thorverton.
 - v) 20/02072/FULL APPROVAL** erection of 2 dwellings/associated works at Lodge Farm, Brampford Speke.
 - vi) 20/02053/FULL APPROVAL** installation of 4 antennas externally within the castellation of the tower on each elevation etc. at St Thomas of Canterbury Church, Thorverton.
 - vii) 21/00311/LBC** for the erection of a rear porch at Raddon Gardens Cottage, Thorverton.
- 10. Handyman:** To agree the salary request of £198.25 and to consider the monthly report and duty list.
- 11. Recreation Ground:** To receive any update and to consider the bids received for the old mower.
- 12. Defibrillators and funds:** To consider further the transfer of ownership of the machines and funds and the advice received. To put in place delegated authority to the Clerk for the spending of defibrillator funds. To authorise the cost of pending defibrillator maintenance of approximately £200.
- 13. Finances:**
 - i) Bank balance** – to note the balance as at 1st March 2021 of £49,681.34
 - ii) Banked receipts** – to note receipts for February of bank interest £0.28p and allotment rents £20.00
 - iii) Payments** – to resolve to make the following on-line payments:

A Marshall - salary	Salary - £529.86 gross, less tax due	£523.26 net
N Matthews – salary	Salary - £198.25 gross, less tax due	£163.25 net
Hayes Machinery	Balance due on the new mower	£6,569.10 (incl VAT)
A Marshall - expenses	Printer Ink £12.99	£12.99 (incl VAT)
TBA	Defibrillator maintenance	£200.00 (tbc)
Strutt & Parker	Half yearly allotment field rent	£90.00 (VAT n/a)
E Rogers	Refund of allotment rent overpayment	£10.00 (VAT na)
T&D Garden Machinery	Service of brushcutter/hand push mower/blower	£347.23 (incl VAT)
MDDC	Garage rental – monthly direct debit	£55.72 (incl VAT)
ICO	Annual Data Protection renewal fee – direct debit	£40.00 (VAT n/a)

14. **Existing Projects:** To receive any updates and to consider the next steps –
 - i) **New Cemetery.**
 - ii) **Silver Street Footpath.**
 - iii) **Local Footpath Leaflet.**
 - iv) **Wild flower/bulb planting.**
 - v) **Raddon Road stench.**
15. **Correspondence:** To consider matters received to the date of this meeting including -
 - i) Handling and circulation of correspondence – to consider putting together a draft process.
 - ii) Email regarding an increase in agricultural vehicles through the village.
 - iii) Email regarding the ‘Thorverton’ sign and the new Cemetery boundaries.
 - iv) Tray Mill footbridge repairs – to consider a request for a letter of support (Ros Davies, DCC).
 - v) MDDC Local Plan and the ‘Call for Sites’ campaign – to consider any action.
 - vi) Allotment 2 – to agree to the erection of a new shed within allotment guidelines.
 - vii) Annual report from Thorverton School with regards to the use of the field.
16. **Review of village dog and litter bins:** To consider a review of current sites and any amendments.
17. **Representative reports:** To receive any reports. No decision making during this item.
18. **Business at the Chairman’s discretion:** No decision making during this item.
19. **Future meetings:** To consider the details of the Annual Parish Meeting, the Annual Council Meeting and the next monthly Parish Council meeting.

Appendix A: Thorverton Parish Council – Outstanding Resolutions as at 1st March 2021:

- a) Mobile phone reception – awaiting results of the planning application submitted by the Church.
- b) Legal Services – enquiries ongoing and matter to be brought to Council for consideration shortly.
- c) Electric car charging point – awaiting instruction/agenda entry information from Cllrs Hodge and McKee.
- d) New storage container – awaiting draft planning application and 3 quotes from Cllr Hodge.
- e) Definitive Map Review – awaiting instruction/agenda entry information from Cllr Foster.
- f) Purchase of the allotment field – awaiting feedback from the Church Commissioners.
- g) SWW compensation – awaiting feedback from SWW regarding relocation of the equipment.
- h) Court Barton Deed of Variation - awaiting confirmation of completion from MDDC.
- i) Satisfaction Survey results 2020 – review of current processes pending in order to improve next year’s results.

A large print copy of this document can be found on the website at www.thorvertonparishcouncil.org.uk or can be obtained from the Clerk at thorvertonpc@gmail.com