

THORVERTON PARISH COUNCIL

All members of Thorverton Parish Council are hereby summoned to attend the next meeting of the Parish Council on **Tuesday April 13th 2021, commencing at 7.00pm, by way of the on-line facility 'Zoom' (Coronavirus Act 2020)**. The purpose of the meeting is to consider and resolve upon the business to be transacted as set out below. Members of the public are welcome to join the meeting by way of the following link / details:

<https://us02web.zoom.us/j/88068557051?pwd=L0RSREtQQ3BETWpMYWZxUzZENndFUT09>

Meeting ID: 880 6855 7051 Passcode: 258824

Alison Marshall

Alison Marshall Alison Marshall, Clerk. thorvertonpc@gmail.com 01392 861228 (07/04/2021)

AGENDA

1. **Public Open Session** (15 minutes).
2. **External Reports:** To receive reports from i) C/Cllr Squires ii) D/Cllr Deed iii) Police statistics.
3. **Declarations of interest:** To receive any declarations of interest relating to items on this agenda.
4. **Apologies:** To consider any apologies for absence.
5. **Confirmation of Minutes:** To approve the draft Minutes of March 9th 2021.
6. **Outstanding Resolutions:** To receive any updates - see appendix A. No decision making during this item.
7. **Highways:** To receive any updates and to consider the following matters further -
 - i) DCC meeting.
 - ii) '20 is Plenty' project.
 - iii) School Lane junction safety.
 - iv) Buses turning at Broadlands.
 - v) Raddon directional sign.
8. **Planning Matters:** To consider notifications received to the date of the meeting including –
 - i) **21/00616/FULL** erection of a roof over existing cattle feed yard 615 sq m at Yellowford Farm, Thorverton.
 - ii) **21/00620/FULL** erection of a roof over existing silage clamp 765 sq m at Yellowford Farm, Thorverton.
 - iii) **21/00509/HOUSE and LBC** installation of flue for gas boiler on NW elevation to include a surface mounted gas meter box and installation of flue for gas fire on SE elevation at 4 The Glebe, Thorverton.
9. **Handyman:** To agree the salary request of £393.25 and expenses of £47.65 gross. To consider the monthly report and duty list. To consider further the purchase of an electric chainsaw and petrol hedge trimmer.
10. **Recreation Ground:** To receive a general update; to consider the removal of building rubble; and to consider correspondence i) Football Club Section 106 funding ii) football nets iii) updating of play equipment.
11. **Finances:**
 - i) **Bank balance** – to note the year end bank balance of £43,321.84 as at 31/03/2021
 - ii) **Banked receipts for March** – to note interest of £0.33p, mower funds £1,356.00, allotments £25.00
 - iii) **End of year Accounts** – to approve the document.
 - iv) **End of year Bank Reconciliation** – to approve the document.
 - v) **Asset Register** – to approve the updated document.
 - vi) **Statement of Internal Control** – to approve the updated document.
 - vii) **DALC annual subscription** – to agree to the renewal of the annual subscription at £224.72 gross.
 - vii) **HL Architecture Ltd** – to agree the payment as listed below in retrospect.
 - viii) **Payments** – to resolve to make the following on-line payments:

A Marshall - salary	£529.86 gross, less tax due	£tba net
N Matthews – salary	£393.25 gross, less tax due	£tba net
N Matthews – expenses	Equipment fuel and fuel can	£47.65 (incl VAT)
A Marshall - expenses	Stationery £18.04, MDDC new Cemetery planning application fee £256.00,	£274.04 (incl VAT)
GX Accounts	Payroll to 5 th April 2021	£22.50 (incl VAT)

HL Architecture Ltd	Cemetery planning application work (paid 7/4/2021)	£774.72 (incl VAT)
DALC	Annual subscription renewal	£224.72 (incl VAT)
HMRC	Tax due January – March 2021	£77.00 (VAT n/a)
MDDC	Garage rental – monthly direct debit	£55.72 (incl VAT)
Vision ICT	Website annual management fee	£150.00 (incl VAT)

12. **Existing Projects:** To receive any updates and to consider the next steps –
- i) **New Cemetery.**
 - ii) **Silver Street Footpath.**
 - iii) **Wild flower/bulb planting: Thorverton in Bloom competition.**
13. **Correspondence:** To consider correspondence received to the date of the meeting including -
- i) Draft Resource and Waste Strategy for Devon and Torbay consultation.
 - ii) Bonfires in Thorverton.
 - iii) Council Tax increases relating to the Parish Council precept.
 - iv) Nightingales in Thorverton.
 - v) Call to update the play equipment in the Recreation Ground.
 - vi) Viridor Credits – mower project completion confirmation.
14. **Councillor Exit Survey:** To consider adoption of the draft document.
15. **Representative reports:** To receive any reports. No decision making during this item.
16. **Meetings:**
- i) **Annual Parish Meeting on 28th April 2021:** To agree the start time, the agenda and advertising.
 - ii) **May and June monthly meetings:** To consider the latest Government legislation with regards to face to face and remote meetings and whether to move any scheduled meeting dates.
17. **Business at the Chairman’s discretion:** No decision making during this item.

Appendix A: Thorverton Parish Council – Outstanding Resolutions as at 6th April 2021:

- a) Mobile phone reception – planning application granted, awaiting results.
- b) Legal Services – enquiries ongoing and matter to be brought to Council for consideration shortly.
- c) Electric car charging point – awaiting instruction/agenda entry information from Cllrs Hodge and McKee.
- d) New storage container – awaiting draft planning application and 3 quotes from Cllr Hodge.
- e) Definitive Map Review – awaiting instruction/agenda entry information from Cllr Foster.
- f) Purchase of the allotment field – awaiting feedback from the Church Commissioners.
- g) SWW compensation – awaiting feedback from SWW regarding relocation of the equipment.
- h) Court Barton Deed of Variation - awaiting confirmation of completion from MDDC.
- i) Satisfaction Survey results 2020 – review of current processes pending in order to improve 2021 results.
- j) Review of dog and litter bins – Cllr McKee to report at the June 2021 meeting.

A large print copy of this document can be found on the website at
www.thorvertonparishcouncil.org.uk or can be obtained from the Clerk at
thorvertonpc@gmail.com