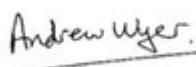


Thorverton Parish Council

All members of Thorverton Parish Council are hereby summoned to attend the next meeting of Thorverton Parish Council on **Tuesday 14th September 2021, commencing at 7.00pm, in the Thorverton Memorial Hall**. The purpose of the meeting is to consider and resolve upon the business to be transacted as set out below. Members of the public are welcome to attend.



Clerk: Mr Andi Wyer.

Agenda

1. Public Open Session (15 minutes)
2. External Reports To receive reports from **i) C/Cllr Squires ii) D/Cllr Deed iii) Police** statistics.
3. Declarations of Interest To receive any declarations of interest relating to items on this agenda.
4. Apologies To consider any apologies for absence.
5. Confirmation of Minutes To approve the draft meeting minutes of July 20th, 2021.
6. Outstanding Resolutions To receive any updates - see Appendix A. No decision making during this item.
7. Highways
'20 is Plenty' project (Cllr McKee)
School Lane junction safety (Cllr Lane/Clerk)
Raddon directional sign (Cllr McKee)
8. Planning Matters
 - 8.1 Applications
To consider responses to the following Applications
21/00840/HOUSE Erection of a side extension and alterations to roof to include the installation of a dormer window at Ascough, Dinneford St. Thorverton
21/01725/HOUSE Removal of the lean to roof to courtyard outbuildings: erection of single storey rear extension and alterations to fenestration (revised scheme) at Bridge House, Thorverton
21/01726/LBC Removal of the lean to roof to courtyard outbuildings: erection of single storey rear extension and alterations to fenestration (revised scheme) at Bridge House, Thorverton
 - 8.2 Decisions
To note the following Decisions
21/01440/NMA Permission granted for a non-material amendment to antenna fixing details at St. Thomas of Canterbury Church, The Bury, Thorverton
21/01131/TPO Consent granted for tree works at Hazel Cottage, Thorverton, EX5 5PJ
21/01096/FULL Permission granted for change of use of land at (The Tallet Barn), Heathfield, Thorverton

Thorverton Parish Council

9. Finance
- 9.1 **Bank Balance** To note the bank balance as at 01/09/21 of £52,232.06
- 9.2 **Banked Receipts** To note the receipts for July and August, being 6 x £70 garage rent, £50 contribution to 20 is Plenty signs and 62p interest.
- 9.3 **Payments** To note the payments below (pre-approved at the July meeting)
- | | | |
|-----------------|----------------------------|---------|
| Mr. A. Wyer | Salary (July) | £533.22 |
| Mr. N. Matthews | Salary (June & July) | £286.00 |
| Mr. N. Matthews | Expenses (June & July) | £91.20 |
| HMRC | PAYE | £152.20 |
| MDDC | Garage rental (monthly DD) | £55.72 |
- 9.4 **Payments** To resolve to make the following on-line payments: (invoices received after the Agenda has been published may be considered too.)
- | | | |
|--------------------|---------------------------------|---------|
| Mr. A. Wyer | Salary (August) | £418.52 |
| HMRC | PAYE | £101.20 |
| Strutt & Parker | Allotment field rent (6 months) | £90.00 |
| Cllr. Sims | Expenses (Mower engine oil) | £14.28 |
| GX Accountancy | Payroll Services to July | £22.50 |
| GX Accountancy | Payroll Services to October | £49.46 |
| PKF Littlejohn LLP | AGAR external Audit | £360.00 |
| Cllr. Lane | Expenses (Zoom) | £86.34 |
| Lucy's Larder | Food Bank supplies | £100.00 |
| MDDC | Garage rental (monthly DD) | £55.72 |
10. **Defibrillator Trust** To resolve the following: To confirm including the reclaimed VAT (£291) to the funds (already transferred) to the Trust. To confirm the payment of £150 (Grant application). To formally confirm to the Trust that the ownership of the defibrillator has passed to the Trust.
11. Existing Projects To receive any updates and to consider the next steps
- 11.1 **New Cemetery** (Clerk)
12. **Lamp** To consider the proposal from RBL.
13. **Memorial Bench** To consider siting a Memorial Bench .
14. **Floral Thorverton** To receive a report and to agree the proposed actions.
15. **Tidy Up Day** To discuss Tidy up Day and agree any actions.
16. **Website** To discuss website content and pages and to agree any actions. (Clerk)
17. **Correspondence** To consider correspondence received.
- 17.1 **Leecross Lane** Flooding
- 17.2 **DCC** Driving workshops for senior drivers
18. **Representative Reports** To receive any reports. For information only.
19. **Co-Option** To consider any applications for the vacant Councillor position.
20. **Business at the Chairman's Discretion.** No decision making during this item.
21. **Next Meeting** Scheduled for Tuesday 12th October 2021

Thorverton Parish Council

Appendix A

Outstanding resolutions

- | | | |
|----|-------------------------------------|--|
| a. | Mobile Phone Reception | Planning application granted, awaiting results. |
| b. | Legal Services | Enquiries ongoing, matter to be brought to Council for |
| c. | Electric car Charging Point | Awaiting instruction/information from Cllrs. Hodge & McKee |
| d. | Hulk Lane Bridleway | Awaiting information from the working group. |
| e. | Purchase of the allotment field | Awaiting feedback from the Church Commissioners. |
| f. | Satisfaction Survey 2020 | Review of current processes pending. |
| g. | Parish Plan /
Neighbourhood Plan | Information circulated, resident to be invited to meeting. |
| h. | Equipment Container | Planning application and Container quotes. |