

THORVERTON PARISH COUNCIL

You are called upon to attend a meeting of Thorverton Parish Council to be held in the Thorverton Memorial Hall on **Tuesday 11th January 2022 at 7pm**. The business to be transacted is set out in the agenda below.

Jim Roberts

J P Roberts, Clerk to the Council

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) at this meeting.

AGENDA

- 1 Public Open Session** - 15 minutes for members of the public to raise any issue of concern.
- 2 External Reports** - To receive reports from
 - 2.1** C/Cllr Squires
 - 2.2** D/Cllr Deed
 - 2.3** Police statistics.
- 3 Declarations of Interest** - To receive any declarations of interest relating to items on this agenda.
- 4 Apologies** - To consider any apologies for absence.
- 5 Confirmation of Minutes** - To approve the draft meeting minutes of 14 December 2021.
- 6 Outstanding Resolutions** - To receive any updates on
 - 6.1** Legal Services
 - 6.2** Hulk Lane Bridleway
 - 6.3** Purchase of the allotment field
 - 6.4** Parish Plan /Neighbourhood Plan
 - 6.5** New Cemetery
 - 6.6** 20 is PlentyNo decision making during this item.
- 7 Precept** - To agree the Precept for 2022-23.
- 8 Satisfaction Survey 2020** - To discuss the responses to the completed survey.
- 9 Allotments** - To receive an update on renewals.
- 10 Highways** - To receive any updates and to consider the following matters further
 - 10.1 School Lane junction safety** - Cllr Lane
 - 10.2 Raddon directional sign** - Cllr McKee
 - 10.3 Pavement o/s shop** - Reported to DCC 19 Nov and repaired as tarmac (not cobbles).
 - 10.4 Highways Repairs** - To decide on future liaison
 - 10.5 Dark Lane signage** - Reported to Steve Tucker 19 Nov

THORVERTON PARISH COUNCIL

11 Planning Matters

11.1 Applications - To consider responses to the following Applications

21/02434/HOUSE - Erection of a garage block and workshop with ancillary accommodation above at Pleasure House Thorverton EX5 5PJ

21/02569/HOUSE - Conversion of garage to include erection of extension at Raddon Close Thorverton EX5 5PJ

11.2 Decisions - To note the following Planning decision

21/02328/NMA - Non-Material Amendment to 20/00465/FULL for changes to windows/glazing on north, east & west elevations at Higher Mill Thorverton EX5 5LL - Permission granted 23 Dec 21

12 Handyman - To discuss the work for the next month. To decide whether to continue as an employee or as a contractor.

13 Recreation Ground - Cllrs Price & Sims to report on Play Equipment. Financial activity to be noted.

14 Finance

14.1 Bank Balance - To note the bank balance as at 4th January 2022 of £58,140.97.

14.2 Banked Receipts - To note receipts since Dec's meeting - £40 allotment rents & £0.31 interest.

14.3 Payments - To resolve to make the following on-line payments: (invoices received after the agenda has been published may be considered too.)

14.3.1 MDDC	Garage rental (monthly DD)		£ 55.72 (incl VAT)
-------------	----------------------------	--	--------------------

14.3.2 Chairman's Expenses (while covering Clerk)	Hire of WI Hut	Oct 21	£ 20.00
---	----------------	--------	---------

	Litter pickers	Dec 21	£ 15.95
--	----------------	--------	---------

	Hi-Vis jackets	Dec 21	£ 15.00
--	----------------	--------	---------

	Ink cartridges	Jan 22	£ 30.00
--	----------------	--------	---------

	Total (payable to Cllr A Foster)		£ 80.95
--	----------------------------------	--	---------

14.3.3 GX Accountancy	Invoice 3522 for payroll services (qtr to 5 Jan 2022)		£ 30.05
-----------------------	---	--	---------

14.3.4 HMRC – Tax and NIC	due for Oct 2021 to Dec 2021		£ 101.20
---------------------------	------------------------------	--	----------

14.4 Grants - To decide upon the grant applications from CHAT & CAB after report from the Grant Giving Working Group.

14.5 Clerk's Employment - To discuss the contract & pension arrangements for the new clerk.

15 Existing Projects - To receive any updates and to consider the next steps

15.1 New Cemetery - Planning permission and purchase of land.

15.2 Thorverton in Bloom - Competition update (Cllr Lane)

16 Jubilee Green and Barliabins - To receive an update on planned works and cost estimates from Cllrs Uglow Marshall & Sanders.

17 Correspondence - To consider correspondence received up to the date of the meeting.

17.1 K Wilson address to December's meeting, FOI request and email of 4 Jan 2022

17.2 Tiverton Mobile Library (30 Dec 2021) - New timetable.

17.3 Website enquiry (28 Dec 2021) - Dinneford St water outlet sign.

17.4 Small Trees in the Rec Hedges - email 15 Dec 2021

18 Representative Reports - To receive any reports. For information only.

19 Business at the Chairman's Discretion - No decision making during this item.

20 Next Meeting - Scheduled for Tuesday 8th February 2022.

This agenda, with additional background information is available on our website -

<http://www.thorvertonparishcouncil.org.uk/FullCouncil.aspx>