

THORVERTON PARISH COUNCIL

You are called upon to attend a meeting of Thorverton Parish Council to be held in the Thorverton Memorial Hall on **Tuesday 8th March 2022 at 7pm**. The business to be transacted is set out in the agenda below.

Jim Roberts

J P Roberts, Clerk to the Council

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) at this meeting.

AGENDA

- 1 Public Open Session** - 15 minutes for members of the public to raise any issue of concern.
Speakers please note that para 1.9 of the Thorverton Parish Council Standing Orders states "There being three or less members of the public wishing to speak each member of the public will be limited to a maximum of five minutes of speaking time."
- 2 Declarations of Interest** - To receive any declarations of interest relating to items on this agenda.
- 3 Apologies** - To consider any apologies for absence.
- 4 External Reports** - To receive reports from
 - 4.1** C/Clr Squires - written report submitted.
 - 4.2** D/Clr Deed
 - 4.3** Police statistics.
- 5 Affordable Housing** - Presentation by Mr Andrew Wiles and consideration of resident's difficulties.
- 6 Confirmation of Minutes** - To approve the draft meeting minutes of 12th January 2021.
- 7 Items carried forward from previous meeting**
 - 7.1** Small Trees in Rec Hedge
 - 7.2** Dinneford St Water Outlet 'Not drinking water' sign
 - 7.3** Bike rack for the Post Office
- 8 Recreation Ground** - including financial report.
- 9 Projects**
 - 9.1** Parish Communications including the new leaflet, social media & Saturday Market.
 - 9.2** New Cemetery Vendor's legal costs and Council's conveyancing solicitors.
 - 9.3** Jubilee Green & Barliabins Update and authorisation for up to £120 for materials.
- 10 Planning Matters**
 - 10.1 Applications**
 - 10.1.1 22/00420/MARM Variation Broadlands** Additional double garage.
 - 10.1.1 22/00408/HOUSE** 31 Silver St - Side and rear extension.
 - 10.2 Decisions** None this month.
 - 10.3 Consultations - Plan Mid-Devon Issues Paper** Agree comments, deadline 28th March.

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- 11 Handyman** - To discuss the work for the next month.
- 12 Councillor Vacancy** – Next stage in the election/co-option process.
- 13 Finance**
- 13.1 Bank Balance** - To note the bank balance of £57,777.20 (at 3rd March 2021).
 - 13.2 Banked Receipts** - To note receipts since Jan's meeting - £40 allotment rents & £0.28 interest.
 - 13.3 Payments** - To resolve to make the following payments:
 - 13.3.1 MDDC** Garage rental (monthly DD) £ 55.72 (incl VAT)
 - 13.3.2 Ben Fitch** Invoice no. BF20220030 for work in Feb (1 hour + materials) £ 67.00
 - 13.3.3 Vision ICT** Website hosting & support May 22 – Apr 23 Invoice 14356) £ 161.26 (incl VAT)
 - 13.3.4 Thorverton Memorial Hall** Meetings April 22 – Mch 23 Invoice 0121 £ 286.00
 - 13.3.5 AT Wyer** Final payment for employment as clerk £ 654.11
 - 13.3.6 JP Roberts** Pay for Dec, Jan & Feb + exps & reimbursements £ 992.51
 - 13.3.7 HMRC PAYE & National Insurance** £ 506.95
 - 13.4 Grants** - Thorverton House Through Time application.
- 14 Correspondence** - To consider correspondence received
- 14.1 Litter Bin for Silver St/Hulk Lane**
 - 14.2 Public Session at January's meeting** - email 12 Jan 2022
 - 14.3 Public address to December, January & February's meetings**
- 15 Employment** - To decide whether to fail, extend or end the clerk's probation.
- 16 Business at the Chairman's Discretion** - No decision making during this item.
- 17 Meetings**
- 17.1 Next Parish Council meeting** - Scheduled for Tuesday 12th April 2022.
 - 17.2 Annual Parish Meeting** - Set a date for the APM.

This agenda, with additional background information is available on our website
<http://www.thorvertonparishcouncil.org.uk/FullCouncil.aspx>