

THORVERTON PARISH COUNCIL

You are summoned upon to attend a meeting of Thorverton Parish Council to be held in the Thorverton Memorial Hall on **Tuesday 12th April 2022** at **7pm**. The business to be transacted is set out in the agenda below.

Jim Roberts

J P Roberts, Clerk to the Council

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) at this meeting.

AGENDA

- 1 Public Open Session** - 15 minutes for members of the public to raise any issue of concern.
Speakers, please note that para 1.9 of the Thorverton Parish Council Standing Orders states "There being three or less members of the public wishing to speak each member of the public will be limited to a maximum of five minutes of speaking time."
- 2 Co-option of New Councillor**
- 3 Declarations of Interest** - To receive any declarations of interest relating to items on this agenda.
- 3 Apologies** - To consider any apologies for absence.
- 4 External Reports** - To receive reports
 - 4.1** C/Cllr Squires
 - 4.2** D/Cllr Deed
 - 4.3** Police statistics.
- 5 Affordable Housing**
 - 5.1** Andrew Wiles presentation (postponed from previous meeting).
 - 5.2** Report from the Task & Finish Group
- 6 Confirmation of Minutes** - To approve the draft meeting minutes of 8th March 2022.
- 7 Recreation Ground** - including financial report & £109.60 for materials (received).
- 8 Projects**
 - 8.1** Small Trees in Rec Hedge
 - 8.2** Dinneford St Water Outlet 'Not drinking water' sign
 - 8.3** Bike rack for the Post Office
 - 8.4** Parish Communications including the new leaflet, social media & Saturday Market.
 - 8.5** New Cemetery Vendor's legal costs and Council's conveyancing solicitors.
 - 8.6** Jubilee Green & Barliabins Update and authorisation for up to £120 for materials.
 - 8.7** Litter bin for Silver St/Hulk Lane
 - 8.8** EV Charging points
- 9 Planning Matters**
 - 9.1 Applications**
 - 9.1.1 22/00532/HOUSE** Hannabusses – 22 PV ground-mounted panels
 - 9.2 Decisions**
 - 9.2.1 21/02256/HOUSE** Wagon Works 7 Jericho St - 1st floor extension (**granted**)
 - 9.2.2 22/00302/HOUSE** Single storey side extension - Hannabusses (**granted**)
 - 9.2.3 22/00128/FULL** Tallet Barn – Erect 2 stables (**granted**)
 - 9.2.4 21/02569/HOUSE** Raddon Close - garage conversion (**granted**)
 - 9.2.5 22/00354/NMA** Higher Mill – basement conversion & fenestration changes (**granted**)

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9.2.6 21/02111/LBC Durneford Court – staircase, bathroom & en-suite (**refused**)

9.2.7 22/00232/CLP Raddon Hill Lodge – siting of caravan for accommodation (**lawful**)

9.3 Planning Status of Paws for Pleasure

10 Handyman - To discuss the work for the next month and grass cutting areas

11 Archaeological Dig – Final steps to complete Heritage Lottery Fund grant conditions.

12 Allotments – Allocation of vacant plots

13 Finance

13.1 Bank Balance - To note the bank balance of £56,400.12 (at 6th April 2022).

13.2 Banked Receipts - To note receipts since Jan's meeting - £10 allotment rents & £0.31 interest.

13.3 Grant Application to Community Grant fund (up to £500) Cllr Uglow

13.4 Grant giving – Lucy's Larder

13.5 Payments - To resolve to make the following payments:

13.5.1 MDDC Garage rental (monthly DD)	£ 55.72 (incl VAT)
13.5.2 Ben Fitch Inv no. BF20220046 for work in March (3.5 hours + materials)	£ 98.50
13.5.3 DALC Annual subscription inv 3940	£ 222.68
13.5.4 GX Accountancy Invoice Invoice 3783 for quarter Jan-Mch 2022	£ 89.82 (incl VAT)
13.5.5 TCAP Payment for TCAP report	£2000.00
13.5.6 Terra Nova Land Management VAT element of inv. TN548	£ 60.63
13.5.7 JP Roberts Pay for March incl. expenses & reimbursements	£ 588.04
13.5.8 HMRC Employer invoice from GX Accountancy (Jan-Mch 2022)	£ 600.15

14 Correspondence - To consider correspondence received

14.1 Saturday Market Queries + documents to be available

14.2 Green Work March 2022

14.3 Litter in the Quarry car park

14.4 Sheep Dip benches

14.5 Request for a memorial bench

14.6 Ukrainian Flag

14.7 HMRC Statement of money owed

14.8 TTRO for Sun 22 May

14.9 30mph sign at Broadlands

14.10 Speed survey

15 Employment -

15.1 NJC Pay Agreement + additional hours.

15.2 Additional hours incurred by the clerk

16 Business at the Chairman's Discretion - No decision making during this item.

17 Meetings

17.1 Next Parish Council meeting - Scheduled for Tuesday 10th May 2022.

17.2 Annual Parish Meeting - Set a date for the APM.

This agenda, with additional background information is available on our website

<http://www.thorvertonparishcouncil.org.uk/FullCouncil.aspx>