

THORVERTON PARISH COUNCIL

You are summoned to attend a meeting of Thorverton Parish Council to be held in the **Thorverton Memorial Hall** on **Tuesday 9th April 2024** at **7pm**.

The business to be transacted is set out in the agenda below.

Jim Roberts

J P Roberts, Clerk to the Council

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no items of a confidential nature requiring exclusion under Part B (exclusion of press and public) at this meeting.

AGENDA

- 1 Public Open Session** 15 minutes for members of the public to raise any issue of concern, 5 minutes maximum per speaker
- 2 Co-option of New Councillor**
- 3 Declarations of Interest** To receive any declarations relating to items on this agenda
- 4 Apologies** To consider any apologies for absence
- 5 Minutes** To approve the meeting minutes 12th March 2024
- 6 External Reports** To receive reports from:
 - 6.1 County Cllr Squires**
 - 6.2 District Cllr Roberts**
 - 6.3 Saturday Market**
- 7 Projects**
 - 7.1 Affordable Housing** inc. CLT Costs £2,500 and website
 - 7.2 Road Warden** inc. £40 spend for delivery of materials
- 8 Recreation Ground**
 - 8.1 Financial Report** for March
 - 8.2 Memorial Bench request**
 - 8.3 Lottery Funding bid**
- 9 Grounds Maintenance**
 - 9.1 Contractor** Work for the month
 - 9.2 Village Tidy-Up Day** Postponed from March due to poor weather
- 10 Planning & Consultations**
 - 10.1 [24/00465/HOUSE](#) Higher Dunsaller** 16 Solar panels on two frames
 - 10.2 DALC Annual Fees** £390.14 incl Annual Membership survey
- 11 Correspondence**
 - 11.1 Allotments** Renewals and reletting.
- 12 Annual Parish Meeting**

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AGENDA (cont.)

13 Finance

13.1 Bank balance Not received at date of agenda.

13.2 AGAR External Audit Exemption for 2023-24

13.3 Payments:

13.3.1 G Foster CLT Website development (inv185) & hosting May-Oct (inv186)	£	527.94
13.3.2 BRN Fitch Grounds Maintenance for March (inv BF20240044)	£	216.04
13.3.3 GX Accountancy & Bookkeeping Services Payroll services qtr to 5 Apr	£	54.00
13.3.4 DALC Annual service charge and affiliations (inv 5743)	£	390.14
13.3.5 Strutt & Parker Allotment field rent (½ year)	£	90.00
13.3.6 HMRC PAYE for clerk Jan-March 2024	£	428.49
13.3.7 CLT Network Annual membership (inv 3547)	£	90.00
13.3.8 J P Roberts - clerk pay, (March)	£	470.39
Reimbursement for MDDC Play Area Inspection	£	100.80
Reimbursement for Compost for Rec (B&M receipt)	£	11.98
Reimbursement for Postage stamps (ThrvPO receipt)	£	32.00
	£	615.17
13.3.9 J P Roberts – clerk pay (Feb – not paid at March meeting due to lack of cheques)		
Clerk pay, (Feb, incl. backpay)	£	755.19
Reimbursement for Green Waste Bin Permit	£	65.00
Reimbursement for Timber for play item repairs	£	16.42
Reimbursement for Printer Cartridges	£	27.00
	£	863.61

14 Business at the Chairman's Discretion

Items for Information Only No decision making during this item.

15 Next Meeting Tuesday 14th May 2024 – Annual Council Meeting