

THORVERTON PARISH COUNCIL

You are summoned to attend a **Meeting of Thorverton Parish Council** to be held in **Thorverton Memorial Hall, Silver St, on Tuesday 14th October 2025 at 7:30pm.**
The business to be transacted is set out in the agenda below.

Jim Roberts

J P Roberts, Clerk to the Council

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no items of a confidential nature requiring exclusion under Part B (exclusion of press and public) at this meeting.

AGENDA

- 1 Chair Welcome**
- 2 Declarations of Interest** - To receive any declarations relating to items on this agenda.
- 3 Apologies** - To consider any apologies for absence.
- 4 Public Open Session** - 15 minutes for members of the public to raise any Parish matters
- 5 Minutes** - To approve the minutes of the Council meeting held on 9th September 2025.
- 6 External Reports** - To receive reports from:
 - 6.1 County Councillor Steve Keable**
 - 6.2 District Councillor Rhys Roberts**
 - 6.3 Saturday Market**
- 7 Actions from Previous Minutes** (not covered elsewhere on the agenda)
 - 7.1 Clerk CiLCA Training**
 - 7.2 DALC AGM**
 - 7.3 Untaxed Vehicle in the Quarry Car Park**
 - 7.4 Tree Inspection/Survey**
 - 7.5 Register Dorothy's Triangle**
 - 7.6 Change of Bank to Unity Trust**
 - 7.7 Rec Ground Lottery Bid**
- 8 Projects**
 - 8.1 New Cemetery**
 - 8.2 School Wall**
 - 8.3 Grit Bins**
 - 8.4 Fence at Broadlands**
 - 8.5 Sheep Dip Wall**
 - 8.6 Barliabins**
 - 8.7 Churchyard Maintenance Grant**
 - 8.8 Litter Bins** – including Quarry Car Park
 - 8.9 Allotments**
 - 8.10 Affordable Housing Planning Application**
 - 8.11 Christmas Trees and Lights**
 - 8.12 Hedges at Old Pound**

- 9 Planning
 - 9.1 Planning Decisions
 - 9.1.1 25/00951/FULL Lynch Farm Agricultural building extension **APPROVED**
 - 9.1.2 25/00951/FULL Lynch Farm Livestock building extension **APPROVED**
 - 9.2 Planning Applications
 - 9.2.1 [25/01269/HOUSE](#) Fordy Bridge EX5 5PN Single storey extension
 - 9.2.2 [25/01253/CAT](#) Abbotsford, The Bury Remove cherry tree & crown lift glutinosa
- 10 Recreation Ground
 - 10.1 Financial Report for September
 - 10.2 Information & No dogs Signs
 - 10.3 Devon Air Ambulance Landing Lights
- 11 Grounds Maintenance Contractor Work for the month
- 12 Council Administration
 - 12.1 AGAR External Auditor Interim Report
 - 12.2 Review of Council Orders and Policies
 - Asset Register & Statement of Internal Control
 - 12.3 Clerk Pension
- 13 Finance
 - 13.1 Bank balance £ 53,428.11 (7th October 2025)
 - 13.2 Quarter 2 Budget Review
 - 13.3 Payments To consider the following payments:
 - 13.3.1 BRN Fitch Grounds Maintenance September £ 238.00
 - 13.3.2 RBL Grant £ 100.00
 - 13.3.3 Allotment Deposit Return £ 25.00
 - 13.3.4 Devon Association of Local Councils AGM attendance inv 6931 £ 60.00
 - 13.3.5 Andrew Saunders Cemetery architectural work £ 100.00
 - 13.3.6 Mid-Devon Mobility grant £ 100.00
 - 13.3.7 Machine-Exe Mower service £ 713.45
 - 13.3.8 GX Accountancy Payroll services July-Sept 2025 inv 6567 £ 63.00
 - 13.3.9 J P Roberts Clerk pay for September £ 544.46
 - 13.3.10 HMRC Quarter 2 PAYE and National Insurance £ 297.18
- 14 Next Meeting

7:30pm Tuesday 11th November 2025

Additional information on these items and an electronic copy of this agenda are available on Thorverton Parish Council website at

<http://www.thorvertonparishcouncil.org.uk/FullCouncil.aspx>