

THORVERTON PARISH COUNCIL MEETING

To all members of the Council

You are hereby summoned to attend a Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 11th April 2017, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (06/04/2017)

AGENDA

1. **Open Session** for public participation (15 minutes)
2. **To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) PCSO Roberts
3. **Apologies** for absence
4. **Declarations** of Interest
5. **Dispensation** requests
6. **Confirmation of Minutes** of the meeting of Tuesday 14th March 2017 (circulated)
7. **Social Media** – reminder regarding responses to Parish Council matters on Social Media

8. **Planning Applications** – to consider planning applications received to the date of the meeting
 - a) 17/00223/HOUSE Installation of a replacement package treatment plant at Dunsaller, Thorverton
 - b) 17/00467/HOUSE (and LBC) Conversion of barn to annex at Court Barton, Silver Street, Thorverton**Planning decisions** – to note any planning decisions received to the date of the meeting –
 - c) 13/01228/FULL/NMA/grant - Variation of condition (2) of planning permission 13/00401/FULL (revised plans) amendment to omit chimney, install flue, replace slates, omit PV ties, alter car port. Chard Cottage, Jericho Street, Thorverton. Granted.
 - d) 17/00196/PNCOU Prior notification of change of use of agricultural building to dwelling at Higher Trey Mill, Thorverton. Change of use Granted.

9. **Communications** – to consider communications received to the date of the meeting (circulated):
 - i) Note: DALC free Social Media training for Council members on May 23rd at DALC 10am – 12.30pm
 - ii) Note: Road closure at The Bury 24th – 26th May 2017
 - iii) Note: Road closure at Ruffwell Cross to Stumpy Cross 11th – 15th April 2017
 - iv) Note: Footpath 10 and 11 information – any further update from Cllr Spivey
 - v) Note: Devon Home Choice – Advert showing priority to people with local ties
 - vi) Action: Fence at the School Field – e-mail from a resident regarding the state of the fence
 - vi) Action: Charter between MDDC and Local Councils in Mid Devon – comments by 4th May 2017
 - vii) Action: Grass cutting in Bullens Close – e-mail from a resident
 - viii) Action: Street lighting at Broadlands – e-mail from a resident.

10. **Handyman/Road Warden** – to review the Handyman's report (circulated) and to consider
 - a) payment for hours worked £135.00 gross b) payment of expenses £54.00 gross c) duties for this month
 - d) a storage container e) the Community Road Warden Agreement f) wording regarding the Handyman's 'permanent' employment.

11. **Recreation Ground** – to consider the annual Tractor Insurance due in May and to receive feedback from Cllr Sims on the Tractor service and the Rec in general.

12. **Financial matters** -
 - a) to agree the annual accounts and bank reconciliation to the year ended 31/03/2017 (circulated)
 - b) to agree and sign off Sections 1 and 2 of the Annual Audit Return

c) to agree the Clerk's annual pay-rise to £10.739 per hour with effect from 01/04/2017

d) to consider the following payments:

April 2017	Clerk - salary (net of tax)		£256.12
	Clerk – HMRC		£ 59.52
	Handyman – salary (net of tax)		£135.00
	Handyman - HMRC		£ 33.75
	Handyman - expenses		£ 54.00 (VAT incl)

- To note the bank balances as at 31/03/2017 £40,224.35 (ring-fenced funding: £30,000 new Cemetery, £1,515 defibrillator maintenance, up to £4,000 Grant Funding for Hulk Lane. New - £2,000 replacement fund for Rec play/gym equipment)
- To note receipt of 50% of the Precept demand being £9,758.62 on 03/04/2017
- To note sanction of TAP funding to the value of £1,430.25 receipt pending

13. Parish Priorities – to hear from Cllr Lane regarding the next topic of focus for PC Consideration.

14. School Agreement – to receive the requested annual report from the School.

15. Thorverton Post Office – to confirm receipt of the signed Post Office Agreement covering the next 5 years.

16. Development –

- New Cemetery – to receive the Annual Parish Meeting flyers calling for feedback re. a new Cemetery.
- Court Barton – to receive an update regarding the S106 Agreement between MDDC, the Developer and Devon Home Choice, regarding priority affordable housing for people with local connections. To receive an update from the Developers regarding the housing at Court Barton Close in general (circulated).
- Quarry Car Park – West Bank Lease – to receive and consider the copy lease from the Solicitor.

17. Highways - to consider any action regarding the following:-

- Hulk Lane – to receive the requested information regarding vehicular access along the Lane. To consider the TABSCAP Constitution and Contractors Insurance further.
- School Lane – to receive any confirmation regarding the road verge work.
- 30mph signage – to receive any update regarding the Traffic Order for the 30mph signs.
- Jericho Street – to receive any update regarding the new road sign(s) regarding HGV's.
- Wall in Dark Lane – to receive any update and to consider an Engineers Report and grant funding further.

18. Representative reports – from TMGT, Focus, Memorial Hall, Raddon Group and the School

19. Community Safety Partnership Conference – to receive feedback from Cllr Bright on the 05/04/2017 event

20. Monthly Market – to receive feedback from the April market from Cllr Lane and to consider any actions. To secure a volunteer for the May Market.

21. Business at the Chairman's discretion – Councillors are respectfully reminded that this is not an opportunity for decision making

22. To confirm the date, time, and venue of **the next Parish Council Meeting** being **Tuesday May 9th** at 7.30pm in the Memorial Hall, Thorverton. The **Annual Parish Meeting** will take place on **May 3rd** at 7.30pm in the Memorial Hall, Thorverton and **all are welcome to attend both meetings.**

If you would like a copy of this or any other Parish Council document in large print contact the Clerk on 01392 861228 or thorvertonpc@gmail.com