

# THORVERTON PARISH COUNCIL

You are summoned to attend a **Meeting of Thorverton Parish Council** to be held in **Thorverton Memorial Hall, Silver St** at **7.30pm** on **Tuesday 9<sup>th</sup> December 2025**.  
The business to be transacted is set out in the agenda below.

*Jim Roberts*

J P Roberts, Clerk to the Council

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Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). Item 12.2 is of a confidential nature requiring exclusion under Part B (exclusion of press and public) at this meeting.

## AGENDA

- 1 **Chair Welcome**
- 2 **Declarations of Interest** To receive any declarations relating to items on this agenda.
- 3 **Apologies** To consider any apologies for absence.
- 4 **Public Open Session** 15 minutes for members of the public to raise any Parish matters
- 5 **Minutes** To approve the minutes of the Council meeting held on 11<sup>th</sup> November 2025.
- 6 **External Reports** To receive reports from:
  - 6.1 **County Councillor Steve Keable**
  - 6.2 **District Councillor Rhys Roberts**
  - 6.3 **Saturday Market**
- 7 **Actions from Previous Minutes** (not covered elsewhere on the agenda)
  - 7.1 **Litter Bins** – including Quarry Car Park
  - 7.2 **Sheep Dip Wall**
  - 7.3 **Untaxed Vehicle in the Quarry Car Park**
  - 7.4 **Clerk CiLCA Training**
  - 7.5 **Register Dorothy's Triangle**
  - 7.6 **Change of Bank to Unity Trust**
  - 7.7 **Rec Ground Lottery Bid**
  - 7.8 **Tree Inspection/Survey**
- 8 **Projects**
  - 8.1 **New Cemetery**
  - 8.2 **Boxing Day Hunt**
  - 8.3 **Fence at Broadlands**
  - 8.4 **Affordable Housing**
  - 8.5 **Barliabins** including purchase of name plates
  - 8.6 **Chilton Gate Road Surface**
  - 8.7 **Christmas Trees and Lights**
  - 8.8 **Hedges at Old Pound**
  - 8.9 **Cake Shed in the Quarry Car Park**
- 9 **Planning**
  - 9.1 **Planning Decisions**
    - 9.1.1 **25/01269/HOUSE Fordy Bridge** Single-storey Extension **REFUSED**
    - 9.1.2 **[25/01413/CAT](#) 12 Silver St** Remove one silver birch tree **NO OBJECTION**
  - 9.2 **Planning Applications**
    - 9.2.1 **25/01483/LBC 9 Silver St** Replace 11 windows
    - 9.2.2 **25/01690/FULL Berrysbridge Lodge** Removal of agricultural tie
    - 9.2.3 **Bidwell Barton Woodland Creation**

### **9.3 Planning Applications Received after Publication of the Agenda**

Council to consider the need for an Extraordinary Meeting for such items

### **9.4 Consultations**

#### **9.4.1 Smaller Authorities Proper Practices**

#### **9.4.2 East Devon Local Plan: 2<sup>nd</sup> Regulation 19 consultation**

## **10 Recreation Ground**

### **10.1 Financial Report** for November

### **10.2 Information & No dogs Signs**

### **10.3 Devon Air Ambulance Landing Site** Transfer to the Defib Trust

### **10.4 WI Assembly Point Sign**

## **11 Grounds Maintenance Contractor** Work for the month

## **12 Council Administration**

### **12.1 Implications of Planning Application**

### **12.2 Clerk Pension**

## **13 Finance**

### **13.1 Bank balance** £ 49,139.84 (4<sup>th</sup> December 2025)

**Receipts this month** Interest £27.74

### **13.2 Appointment of the Internal Auditor for 2025-26**

### **13.3 Payments** To consider the following payments:

<b>13.3.1 BRN Fitch</b> Grounds Maintenance November	<b>£ 515.28</b>
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<b>13.3.2 Thorverton Memorial Hall</b> Room Hire 2025-26	<b>£ 256.00</b>
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<b>13.3.3 PKF Littlejohn LLP</b> External Auditor fee 2024-25	<b>£ 797.28</b>
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<b>13.3.4 Exe Valley Christmas Trees</b> Jubilee Green & TMH trees inv 25-2025	<b>£ 350.00</b>
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<b>13.3.5 J P Roberts</b> Clerk pay for November	<b>£ 580.27</b>
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## **14 Next Meeting**

7:30pm Tuesday 13<sup>th</sup> January 2026

Additional information on these items and an electronic copy of this agenda are available on Thorverton Parish Council website at

<http://www.thorvertonparishcouncil.org.uk/FullCouncil.aspx>