

# THORVERTON PARISH COUNCIL

You are summoned to attend the **Annual Parish Meeting**, the **Annual Council Meeting** of **Thorverton Parish Council** and the **Thorverton Recreation Ground Trust Annual General Meeting** to be held in **Thorverton Memorial Hall, Silver St**, at **7:30pm** on **Tuesday 12<sup>th</sup> May 2025** . The business to be transacted is set out in the agenda below.

*Jim Roberts*

J P Roberts, Clerk to the Council

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Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no items of a confidential nature requiring exclusion under Part B (exclusion of press and public) at this meeting.

## AGENDA

### Annual Parish Meeting

- 1 **Village Group Updates**
- 2 **Parish Council Report for the Year**
- 3 **Questions to the Parish Council**

### Annual Council Meeting

- 1 **Election of Chair**
- 2 **Declarations of Interest** - To receive any declarations relating to items on this agenda or changes to Registers of Interests.
- 3 **Apologies** - To consider any apologies for absence.
- 4 **Public Open Session**  
15 minutes for members of the public to raise any issue of concern
- 6 **Minutes** - To approve the minutes of the meeting held on 14<sup>th</sup> April 2026
- 7 **External Reports** - To receive reports from:
  - 7.1 County Councillor incl Highways
  - 7.2 District Councillor
  - 7.3 Saturday Market
- 8 **Projects**
  - 8.1 **New Cemetery**
  - 8.2 **Wain Homes meeting**
  - 8.3 **Summerfield Development**
  - 8.4 **Jubilee Green Wall**
  - 8.5 **Water Trough in Dinneford St**
  - 8.6 **Fence at Broadlands**
  - 8.7 **Mid Devon Transfer of Assets**
  - 8.8 **Thorverton Arms – Asset of Community Value**
  - 8.9 **Barliabins**
  - 8.10 **Cobbles by the Berry Dairy**

- 9 Planning
  - 9.1 Planning Decisions
    - 26/00098/PIP Paddock Wood Thorverton 3 detached dwellings **REFUSED**
  - 9.2 Planning Applications
    - 9.2.1 26/00599/HOUSE & 26/00542/LBC Higher Dunsaller 1m extension of chimney stack
    - 9.2.2 26/00541/FULL The Post Yard Bullen Street Change to annex allocation
  
- 10 Recreation Ground
  - 10.1 Financial Report for April
  - 10.2 Signs
  
- 11 Grounds Maintenance
  - 11.1 Contractor Work for the month
  
- 12 Council Administration
  - 12.1 Election of Vice-Chair and Allocation of Working Party Roles
  - 12.2 Review of Council Orders and Policies
  - 12.3 Financial Authorisation - Bank, Purchase Threshold for 3 Quotes
  - 12.4 Dates and Times of Meetings - For the coming year including possible change of day to help a community group
  - 12.5 Clerk CiLCA Training
  
- 13 Accounts and Annual Governance and Accountability Return (AGAR)
  - 13.1 Accounts for 2025-26 incl Budget Review
  - 13.2 AGAR Internal Audit
  - 13.3 AGAR Governance
  - 13.4 AGAR Accounting
  - 13.5 Notice of Public Rights
  
- 14 Finance
  - 14.1 Bank
    - Balance £ 61,691.49 (7<sup>th</sup> May 2026) **Income** Interest £26.69 Precept £22,070.00
  - 14.2 Payments To consider the following payments:
    - 14.2.1 Ben Fitch Ground Maintenance April (invoice pending) approx £ 500.00
    - 14.2.2 Arthur J Gallagher Insurance Brokers Ltd Annual premium £ 854.71
    - 14.2.3 Vision ICT Website hosting to April 2027 £ 175.76
    - 14.2.4 J P Roberts Clerk pay for April (approximate) £ 300.00
    - Reimbursement for petrol re Road Crew £ 4.71
    - Reimbursement for Survey Legend subs £ 34.81 £ 339.52
  
- 15 Next Meeting Tuesday 9<sup>th</sup> June 2026 (unless amended above)

**THORVERTON RECREATION GROUND TRUST**  
**ANNUAL GENERAL MEETING**

- 1 Annual Report - From the Chairman
- 2 Annual Financial Report
- 3 Work for 2026-27