

## **THORVERTON PARISH COUNCIL**

To all members of the Council

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 13<sup>th</sup> June 2017, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*Alison Marshall*

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (07/06/2017)

### **AGENDA**

**Open Session** for public participation (15 minutes)

1. **To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) PCSO Roberts.
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Dispensation** requests.
5. **Confirmation of Minutes** of the meeting of Tuesday 9<sup>th</sup> May 2017 (circulated).
  
6. **Planning Applications** – to consider planning applications received to the date of the meeting:  
a) 17/00837/FULL Change of use - vehicle storage to self-storage facility at C&R Repairs, Thorverton.  
**Planning decisions** – to note any planning decisions received to the date of the meeting:  
b) 17/00223/HOUSE Installation - replacement package treatment plant, Dunsaller, Thorverton. Approved.
  
7. **Communications** – to consider communications received to the date of the meeting (circulated):  
a. E-mail regarding a basketball hoop at the Rec – to action  
b. Exe Valley Federation proposed changes – to action  
c. E-mail regarding retrospect Yellowford Planning Permission – to note  
d. Report from DALC including new Good Councillor and Neighbourhood Planning Guides – to consider purchasing these guides at £3.49 each and to consider discussing NP in more detail at a future meeting  
e. Letter from the Memorial Hall regarding hall hire fees – to action  
f. Solicitors letter regarding garage 5b – transfer paperwork completed regarding a new owner – to note  
g. Invite to the Home Choice Seminar – one Councillor place has been booked – to note.
  
8. **Handyman/Road Warden** – to consider the Handyman’s report (circulated) including:  
a) payment for hours worked for TPC £193.75 gross, plus NSC work £118.75 gross, plus NSC mileage £25.65  
b) duties for June c) cutting back the bank behind the Quarry Car Park garages.

To note the £191.90 received from NSC PC for Handyman work: 9.5 hours @ £17.50 = £166.25, plus mileage, with £12.50 per hour to the Handyman, plus mileage, and £5 per hour to TPC ‘ring-fenced’ funding for replacement tools/equipment at £47.50. Further duties for NSC PC are pending.

9. **Parish Priorities – Village Tidy Up Day July 15<sup>th</sup> 2017** – to agree actions and the agenda for the day.
  
10. **Smartwater Security Marker** – to receive an update from the Clerk.
  
11. **Financial matters -**  
1) to consider the following payments:

June 2017	Clerk - salary (net of tax)		£258.69
	Clerk – salary HMRC		£ 60.00
	Clerk - expenses	Reimbursement – 1) Smartwater £179.00 2) Came & Co annual	£650.45

		Insurance £439.05 3) Auditor gift, stamps & stationery £32.40	
	Handyman – salary (net of tax)	NSC PC £118.75 gross TPC <u>£193.75 gross</u> Total £312.50 gross Net of tax with mileage added = £275.65	£275.65
	Handyman – salary HMRC		£ 62.50

2) To note the bank balance as at 01/06/2017 after deduction of ring-fenced funds and before deduction of the above payments £9,657.61 (ring-fenced funds: £30,000 Cemetery, £1,515 defibrillator maintenance, up to £4,000 Grant Funding for Hulk Lane, £2,000 replacement fund for Rec play/gym equipment, £750 Notice Board balance, new: £47.50 for replacement Handyman tools and equipment).

12. **School Agreement** – to receive feedback from the School regarding the broken boundary fence and to consider any payment towards the work.
13. **Recreation Ground** – to consider the annual contract for the Play/Gym equipment inspection.
14. **Grant Giving** – to agree a Working Party to review the current Policy and to review future applications.
15. **Development** –
  - New Cemetery – a) to receive any update regarding the archaeological dig and to consider any further action  
b) to agree a Cemetery Working Party
  - Court Barton – to receive an update regarding the S106 Agreement and to agree the next steps.
16. **Highways** -
  - Hulk Lane – to receive any update on the new bridleway works
  - School Lane – to receive an update regarding the road verge work, resurfacing, and zig zag lines
  - Wall in Dark Lane – to receive feedback regarding any movement in the wall and to agree the next steps
  - Thorverton bridge – to receive an update on the bridge works and to consider removing the graffiti
  - Replacement lamp posts – to consider the work completed around the base of the new posts.
17. **Social Media course feedback** – to consider a report from Cllr Bright and Face Book/Twitter accounts.
18. **Footpath 11** – to receive an update from Cllr Spivey and to consider any actions.
19. **Representative reports** – from TMGT, Focus, Memorial Hall, Raddon Group and the School.
20. **Monthly Market** – to receive feedback from the May and June Saturday markets and consider any actions.
21. **Business at the Chairman’s discretion** – no decision making can take place during this item.

Date of the next meeting – Tuesday 11<sup>th</sup> July 2017, 7.30pm, Thorverton Memorial Hall.

**To receive this document in large print contact the Clerk on  
Phone: 01392 861228 or E-mail: [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)**