

## **THORVERTON PARISH COUNCIL**

To all members of the Council

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 11<sup>th</sup> July 2017, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*Alison Marshall*

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (05/07/2017)

### **AGENDA**

**Open Session** for public participation (15 minutes).

1. **To receive reports from** i) John Valentin of AC Archaeology  
ii) D/Cllr Deed iii) C/Cllr Squires iv) PCSO Roberts.
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the meeting of Tuesday 13<sup>th</sup> June 2017 (circulated).
5. **Development –**  
New Cemetery – a) to receive a report from the Working Party regarding an Action Plan  
b) to consider the report from J Valentine and to agree the next steps.  
Court Barton – to consider the Deed of Variation from DCH regarding ‘priority for people with local ties’.
6. **Planning Applications** – to consider planning applications received to the date of the meeting:  
**a) 17/00878/MOUT** Outline for the erection of up to 16 dwellings with associated access, landscaping and other ancillary development, at land South of Broadlands, Thorverton. To note the e-mails of opposition.  
**b) 17/0102/HOUSE** Erection of first floor extension at 20 The Glebe, Thorverton  
**c) 17/01016/PNCOU** For information only: Change of Use land and buildings at Pitt Farm, Thorverton.  
**d) 17/01055/FULL** – Erection of garage and change of use of land from agricultural to residential at Rosepark Cottage, Thorverton.
- 6a. **Planning decisions** – to note any planning decisions received to the date of the meeting:  
**17/00467/HOUSE** - Conversion of barn to annex at Court Barton, Thorverton. Approved.
7. **Communications** – to consider communications received to the date of the meeting (circulated):  
a) e-mail requesting the name ‘Court Barton Court’ be changed due to emerging postal issues  
b) verbal request for a dead Elm Tree situated within the hedge bordering the Rec to be removed  
c) various e-mails regarding the proposed development on land South of Broadlands (if not already covered)  
d) request from TABSCAP for £4,000 of grant funding, as previously resolved, regarding Hulk Lane
8. **Parish Priorities – Village Tidy Up Day July 15<sup>th</sup> 2017** – to agree the final arrangements for the day.
9. **CONFIDENTIAL ITEM** - to resolve that the public and press be excluded from the meeting (Part B) for the next item due to the sensitive nature of the matter:
- 9a. **Purchase of a garage** – to consider the purchase of a garage to store tools and equipment.
10. **Grant Giving** – **a)** to receive recommendations from the Working Party regarding the PC’s Grant Policy  
**b)** to receive confirmation from the Working Party that the application from Thorverton AFC is in order and to consider Grant Giving of upto £2,000 as requested
11. **Handyman/Road Warden** – to consider the Handyman’s monthly report (circulated) including:  
**a)** payment for hours worked £262.50 gross **b)** duties for July/August **c)** feedback regarding the Holly Trees.

12. **School Agreement** – to receive feedback from Cllr Bright regarding the fence and to consider the next steps.
13. **Letter of Support for TMGT** – to agree a letter of support regarding the Viridor Credits funding application.
14. **Financial matters -**  
1) to consider the following payments:

July 2017	Clerk - salary (no tax due)		£ 318.69	
	Clerk - expenses	Refreshments/stationery	£ 9.49	VAT incl.
	Handyman – salary (net of tax)		£ 210.00	
	Handyman – salary HMRC		£ 52.50	
	Handyman – expenses	Strimmer parts	£ 62.02	VAT incl.
	Mrs May	Secure Store rent to 27/09	£ 65.00	VAT n/a
	Matt Askham	New Noticeboard balance	£ 750.00	VAT n/a
	John Valentin	Archaeological Dig	£2,340.00	VAT incl.
	Thorverton AFC	Grant Funding	£ pending a decision	
	TABSCAP	Grant Funding Hulk Lane	£4,000.00	VAT n/a
	DALC	Books and Training	£ 64.90	VAT incl.

- 2) To resolve that the archaeological dig invoice should be deducted from the Cemetery ring-fenced funds
- 3) To note credits to the Account of £787.90 (garage ground rents, allotment, NSC PC, interest)
- 4) To note the bank balance as at 01/07/2017 after deduction of ring-fenced funds (below) and before deduction of the July payments (above) £13,753.87 (ring-fenced funds prior to any adjustments: £30,000 Cemetery, £1,515 defibrillator maintenance, £2,000 play/gym equipment, £47.50 for tools and equipment, £500 for verge work in School Lane).

15. **Highways -**

- Hulk Lane – to receive any update on the bridleway works and to note the Grant Funding request as agreed
- School Lane – to note that the new zig zag lines are now in place
- Wall in Dark Lane – to receive any feedback from DCC Highways and to consider the way forward
- Replacement lamp posts – to receive any feedback regarding the work around the bases of the new posts
- Jericho Street – to receive an update from the DCC Highways meeting regarding the HGV sign(s) and to note that it has been resurfaced
- Bins – a) to receive an update from WPD regarding the missing Bullen Street bins b) to receive an update regarding the requested new litter bin at the Bullen Hill bus shelter and the new dog bin in Jericho Street.

16. **Recreation Ground** – to receive a report from Cllr Sims on Recreation Ground matters.

17. **Social Media course feedback** – to consider further a PC Facebook page.

18. **Home Choice Seminar** – to receive feedback from Cllr Lane.

19. **Representative reports** – from TMGT, Focus, Memorial Hall, Raddon Group and the School.

20. **Business at the Chairman’s discretion** – no decision making can take place during this item.

**Date of the next meeting** – September 12<sup>th</sup> 2017, 7.30pm, Thorverton Memorial Hall unless the PC decides to hold a meeting in August this year.

**To receive this document in large print contact the Clerk on**

**Phone: 01392 861228 or E-mail: [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)**