

THORVERTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 12th September 2017, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (05/09/2017)

AGENDA

Open Session for public participation (15 minutes).

1. **To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) PCSO Roberts.
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the meeting of Tuesday 11th July 2017 (circulated).
5. **Development** –
New Cemetery – a) to receive feedback regarding the archaeology dig and to consider the way forward.
Court Barton – a) to receive an update regarding the Deed of Variation from DCH (circulated)
b) to receive information regarding the attenuation pond from Cllr Crang.
- 6a. **Planning Applications** – to note the following appeal and planning applications:
 - 1) **16/01075/FULL APPEAL** land and buildings at rear of The Old Bakery, Jericho Street, Thorverton.
 - 2) **17/01239/HOUSE** Conversion of garage to additional living accommodation, rising of former garage roof to form first floor extension, and alternations to porch. Perles Hill, School Lane, Thorverton.
 - 3) **17/01034/FULL** Change of use barn to dwelling incl. reinstatement of part of roof. Pitt Farm, Thorverton.
- 6b. **Planning Applications** – to consider any additional applications received to the date of the meeting:
17/01410/CAT Notification of intention to remove 1 Coper Beech tree within the Conservation Area at The Lodge, School Lane, Thorverton
- 6c. **Planning decisions** – to note any planning decisions received to the date of the meeting:
 - 1) **17/01016/PNCOU** change of use – agricultural building to 2 dwellings at Pitt Farm, Thorverton. Approved.
 - 2) **17/01021/HOUSE** erection of first floor extension at 20 The Glebe, Thorverton. Approved.
 - 3) **17/01055/FULL** erection of garage and change of use of land from agricultural to residential at Rosepark Cottage, Thorverton. Approved.
7. **Communications** – to consider communications received to the date of the meeting (circulated):
 - a) Training courses: MDDC re. Code of Conduct (free). DALC re. Neighbourhood Planning (£70) - to agree a booking for Cllr Bright
 - b) E-mail notification from DALC regarding Data Protection changes due in 2018
 - c) E-mail from MDDC regarding Mineral Safeguarding
 - d) E-mail regarding Employee Appraisal training at Okehampton at £40 per booking – to consider a booking
8. **Parish Priorities – Village Tidy Up Day July 15th 2017** – a) to receive feedback on this event and to consider a further event b) to consider the next steps regarding ‘Parish Priorities’.
9. **Secure Storage** – a) to receive an update from the Working Party
b) to consider further the purchase of a garage, or other secure storage, and funding
10. i) **TAP funding** - to consider an application towards secure storage or an alternative community project
ii) **Shobrooke Parish Council TAP Funding** – to agree a letter of support regarding funding for a defibrillator.
11. **Sale of the Quarry Car Park bank** – to consider further a residents offer to purchase this area of land.

12. Grant Funding Application – to receive a report from the Working Party and to consider grant funding to the Memorial Hall for a) Wi-Fi rental fees £420.36 and b) annual Vodafone aerial fees £25.00

13. Handyman/Road Warden – to consider the Handyman’s monthly report (circulated) including:
a) payment for hours worked £337.50 gross (including £112.50 from Newton St Cyres Parish Council) and for mileage £16.20 (reclaimed from NSC PC) and to note the invoice sent to NSC PC for Road Warden works
b) payment of expenses £54.00 gross for weedkiller (£11 reclaimed from NSC PC)
c) duties for September/October **d)** feedback on the Holly Trees outside the Church from Cllr Bright.

14. Financial matters -

1) to consider the following payments:

August/Sept.	Clerk salary - 2 months (no tax due)		£637.38
	Clerk - expenses	1) Village Tidy Up Day refreshments £38.50 2) Ink £34.00 3) MDDC Brown bin annual licence renewal £48.00 4) Binding of 10 years minutes £58.00 and mileage £6.30	£184.80 (VAT n/a)
	Handyman salary - 2 months (net) including NSC PC funds		£ 286.20
	Handyman salary - tax HMRC		£ 67.50
	Handyman expenses	Weed killer	£ 54.00 (VAT inc)
	Strutt & Parker	½ yearly Allotment rent	£ 90.00 (VAT n/a)
	DALC training	Neighbourhood Plan Course – Cllr Nick Bright	£ 70.00 (VAT n/a)
	Grant Thornton	External Audit fee	£120.00 (VAT inc)

- 2) To agree the bank reconciliation as at 01/09/2017 and to note the bank balances
- 3) To note that the External Audit has been signed by Grant Thornton and returned
- 4) To note that invoices have been issued for 11 Smartwater kits at £10 each
- 5) To note that all 10 garage ground rents of £70 for 2017 have now been paid and banked

15. Highways – to consider the following matters:

- Hulk Lane – removing this item from future agendas
- School Lane – the correcting of the zig zag lines
- Dark Lane – an update from Cllr Bright on closing the road and to agree steps to repair the wall
- Replacement lamp posts – feedback regarding the cobble work around the bases of the new posts
- Jericho Street – an update from DCC Highways regarding the HGV sign(s)
- Bins – **a)** note - the two bins in Bullen Street have now been replaced
b) note - a further request for a bus shelter litter bin and a Jericho Street dog bin has been submitted
- Kerb stones and cobbles – any update regarding the replacement of these outside of Berry Dairy.

16. Recreation Ground – to receive a report from Cllr Sims and to consider the offer of free tree work.

17. Social Media course feedback – to consider further a TPC Facebook page or a Twitter Account.

18. Home Choice Seminar – to receive feedback from Cllr Lane on this event.

19. Village notice board – to agree up to £100 to refurbish the communal notice board in School Lane.

20. Representative reports – from TMGT, Focus, Memorial Hall, Raddon Group and the School.

21. Saturday Market – to receive feedback from the August Fun Day and the September monthly market.

22. Business at the Chairman’s discretion – no decision making to take place during this item.

23. To agree the date of the next meeting: October 10th 2017, at 7.30pm, Thorverton Memorial Hall