

## **THORVERTON PARISH COUNCIL MEETING**

To all members of the Council

You are hereby summoned to attend a Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 12<sup>th</sup> January 2016, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (06/01/2016)

### **AGENDA**

1. **Open Session** for public participation (15 minutes).
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the last meeting (circulated) of Tuesday 8<sup>th</sup> December 2015.
5. **Dispensations**.
6. **Councillor resignation** – to receive the resignation of Cllr Ette.
7. **Councillor vacancies** - to consider the applications received to date and to co-opt a new Councillor. To consider the further vacancy that has now arisen.
8. **New Councillor training** – to consider a DALC training course for the co-opted Councillor(s).
9. **Reports:** (i) District Councillor  
(ii) County Councillor  
(iii) PCSO Randle
  
10. To consider **correspondence** received to the date of the meeting -
  - a) E-mails received regarding the Yellowford Farm planning application (circulated).
  - b) E-mail from Dunster PC regarding the paving stones for sale.
  - c) E-mail from Thorverton Memorial Hall requesting additional funds of £40 for Xmas lights – correspondence received too late for an agreement to be made at the last meeting.
  - d) E-mail from Thorverton Memorial Hall requesting £40 for the Jubilee Green Christmas Tree and advising that any future tree and lights would need to be sourced by the PC.
  - e) E-mail from Thorverton Memorial Hall with a TAP funding request (circulated).
  - f) E-mail regarding the possible village communal skip (circulated)
  - g) Various road work notifications (circulated).

The following items are for information only:

- h) Hackney Carriage and private Hire Policy Consultation (circulated).
- i) E-mail regarding Her Majesty the Queen's 90<sup>th</sup> Birthday in June 2016 (circulated).
- j) Corporate Plan Consultation (circulated) from MDDC.

Note: All correspondence circulated is in the public domain.

11. To agree the **Precept demand** and to consider the automatic DALC membership payment (paperwork circulated).
  
12. **Highways** –
  - Hulke Lane – to receive any update.
  - Community Lengthsman – to consider being part of the Raddon Hills scheme.
  - Village Maintenance – to consider immediate requirements and the 2016 village maintenance contract.
  
13. To consider **Planning** matters received and circulated to the date of the meeting –

- 15/01955/TPO works to 1 oak tree at 31 The Glebe, Thorverton, to reduce the crown height by 3m and to reshape.
- 15/01919/FULL installation of replacement windows and doors, re-instatement of blocked up window, erection of slate roof over existing lean to and demolition of timber lean-to at Harefields, Jericho Street, Thorverton (comments by 5 January).
- 15/01728/FULL Change of use of part of dwelling house to general store at berry Dairy, the Bury, Thorverton. Permission granted.
- 15/01681/CLU certificate of lawful use or development at Canns Farm. Granted.

**14. Development –**

- Churchyard extension – to receive any update and to consider any actions.

**15. Property Management -**

- Transfer of the Jubilee Green – to receive any update.
- Trees on the Jubilee Green – to receive a report from Cllr Turner.

**16. Recreation Ground –**

- Viridor Grant & S.106 – to receive an update from Cllr Waldron and to consider any actions.
- Transfer of the Rec from MDDC to the PC – to receive any update.
- Tree and tree stump requiring attention – to receive any update from Cllr Sims.

**17. To consider this year's TAP funding application – if not already agreed under 10 (e) above.**

**18. To consider Financial matters (and to sign cheques) for -**

- Payment of the Clerks net salary for December 2015 £184.00
- Payment of tax to HMRC regarding Clerks salary for December 2015 £ 46.00
- Refund of deposit for Allotment number 13 vacated 31/12/2015 £ 25.00

**19. Committee Representative reports – Memorial Hall, Focus, Raddon Group, School, TMGT.**

**20. Parish Council Public Relations - to receive any update and consider any recommendations.**

- **Village skip** – to consider any actions.

**21. Data Protection membership – to consider Council membership at an annual cost of £35.00**

**22. Pension auto-enrolment (circulated) - to agree to the Councils contact being the Clerk.**

**23. Financial Regulations – to consider the setting up of these by the Clerk.**

**24. Audit Review – to receive an update from the Clerk and to nominate an internal auditor.**

**25. Employment Review – to arrange the Clerks 6 monthly review (due 1.1.2016).**

**26. Village Defibrillator – to receive any update.**

**27. Transparency Code Funding and the PC Website – to receive an update from the Clerk.**

**28. Communications – Vodafone - to receive any update from Cllr Spivey.**

**29. Business at the Chairman's discretion – Councillors are respectfully reminded that this is not an opportunity for decision making.**

**30. To confirm the date, time, and venue of the next Parish Council Meeting –**

Tuesday 9<sup>th</sup> February 2016 at 7.30pm at Thorverton Memorial Hall.