**THORVERTON PARISH COUNCIL MEETING**

To all members of the Council

You are hereby summoned to attend a Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 9th February 2016, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (03/02/2016)

**AGENDA**

1. **Open Session** for public participation (15 minutes).
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the last meeting (circulated) of Tuesday 12th January 2016.
5. **Dispensations**.
6. **Reports**: (i) District Councillor

(ii) County Councillor

(iii) PCSO Randle

1. To consider **correspondence** received to the date of the meeting -
2. E-mail received from a resident regarding planning matters (circulated).

The following items are for information only:

1. Crediton High Street road closure information (circulated).

Note: All correspondence circulated is in the public domain.

1. **Highways** –

* Hulke Lane – to receive any update.
* School Lane – to receive any update from C/Cllr Squires regarding the zig zag lines and to consider any other action following the Yellowford planning matter.
* Community Lengthsman – to receive any feedback from the Raddon Hills meeting.
* Village Highway maintenance – to consider the Road Warden and Chapter 8 schemes (circulated) and the 2016 maintenance requirements – Cllr Crang.

1. To consider **Planning** matters received and circulated to the date of the meeting –

Nothing received to the date of this Agenda.

1. **Development** –

* Graveyard extension – to receive an update from Cllr Hodge and to consider this item being taken forward by a working party.
* Barliabins plantation – to consider the use of this area including camping.

1. **Property Management** -

* Transfer of the Jubilee Green – to receive any update.
* Trees on the Jubilee Green – to receive any update from Cllr Turner.
* Property and land maintenance – to consider the 2016 maintenance requirements.
* Allotments – to receive an update from the Clerk.

1. **Recreation Ground –**

* Viridor Grant & S.106 – to receive any update from Cllr Waldron.
* Transfer of the Rec from MDDC to the PC – to receive any update.
* Tree and tree stump requiring attention – to receive any update from Cllr Sims.
* Removal of rollers – to receive any update from the Clerk.

1. **Clerks Employment Review –** to receive an update from the working party and to consider any recommendations.
2. To consider **Financial matters** (and to sign cheques) for -

* Payment of the Clerks net salary for January 2016 £184.00
* Payment of tax to HMRC regarding Clerks salary for January 2016 £ 46.00
* Payment to the Clerk for expenses (IT security, card, heating) £ 50.00
* Payment of the Clerks net overtime July – December 2015 (after tax) £ 86.48
* Payment of tax to HMRC regarding Clerks overtime £ 21.62

1. **TAP funding –** to receive an update from the Clerk.
2. **Buckingham Palace Garden Party –** to receive an update from the Clerk.
3. **Committee Representative reports –** Memorial Hall, Focus, Raddon Group, School, TMGT.
4. **Parish Council Public Relations and Saturday Market -** to consider any recommendations.
5. **Village Defibrillator –** to receive an update from the Clerk and Cllr Waldron.
6. **PC Website –** to receive any update from the Clerk.
7. **Communications – Vodafone -** to receive any update from Cllrs Hodge and Wills.
8. **Thorverton in bloom (or similar) –** to consider suggestions from Cllr Waldron.
9. **Dog bin in Jericho Street –** to consider this request from last month’s meeting.
10. **PC Grant Policy –** to consider the draft policy prepared by the Clerk (circulated).
11. **Business at the Chairman’s discretion –** Councillors are respectfully reminded that this is not an opportunity for decision making.
12. To confirm the date, time, and venue of **the next Parish Council Meeting** –

Tuesday 8th March 2016 at 7.30pm at Thorverton Memorial Hall.