

THORVERTON PARISH COUNCIL MEETING

To all members of the Council

You are hereby summoned to attend a Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 8th March 2016, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (26/02/2016)

AGENDA

1. **Open Session** for public participation (15 minutes).
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the last meeting (circulated) of Tuesday 9th February 2016.
5. **Dispensations**.
6. **Co-option of a new Councillor** - and to consider New Councillor training at DALC.
7. **Reports:** (i) District Councillor
(ii) County Councillor
(iii) PCSO Randle

8. To consider **correspondence** received to the date of the meeting to include -
 - a) MDDC Wise £Money Project (circulated).
 - b) MDDC Planning Consultation – Solar PV Proposals (circulated) to consider a response.
 - c) DALC Highways Conference (circulated) to consider attendance.

The following items are for information only:

- d) Town and Parish Council – MDD Cuts - survey feedback to PC's (circulated).
- e) Road closure in Silver Street 14 – 18th March 2016 (circulated).
- f) Focus on Thorverton AGM 7.30pm March 2nd Baptist Chapel (circulated).

Note: All correspondence circulated is in the public domain.

9. **Highways** –
 - Hulke Lane – to receive any update.
 - School Lane – to receive any update.
 - Community Lengthsman – to receive feedback from Cllr Spivey from the Raddon Hills meeting (paper circulated) and to consider any actions.
 - Village Highway maintenance – to receive any update regarding the site visit, Road Warden and Chapter 8 schemes, and to consider any actions.

10. To consider **Planning** matters received and circulated to the date of the meeting –
 - 1) 16/00169/FULL Conversion of redundant barn to dwelling at Heathfield Farm Barn, Thorverton. To consider 'observations' by 14.03.2016

11. **Development** –
 - Graveyard extension – to receive an update and to consider any action.
 - Court Barton – to receive any update.

12. **Property Management** -
 - Transfer of the Jubilee Green – to receive an update.

- Trees on the Jubilee Green – to receive any update from Cllr Turner.
- Property and land maintenance – to consider any maintenance contract quotes received.
- Barliabins plantation – to receive an update from Cllrs Sims and Turner on the fence.

13. **Recreation Ground** –

- Viridor Grant & S.106 – to consider the recommendations of the working party regarding the spending of the recently received £18,136.00 grant funding and S106 funding (circulated).
- Transfer of the Rec from MDDC to the PC – to receive any update.
- Tree and tree stump requiring attention – to receive an update from Cllr Sims.
- Removal of rollers – to receive any update from the Clerk.
- Mower Service – to consider the annual service and current state of the mower.
- RoSPA/DCC Annual Inspection – to consider the annual inspection.

14. To consider **Financial matters** (and to sign cheques) for –

- Payment of the Clerks net salary for February 2016 £184.00
- Payment of tax to HMRC regarding Clerks salary for February 2016 £ 46.00
- Payment to the Clerk for expenses (ink, card, heating, paper, stamps) £ 43.62
- Payment to DALC for Cllr Brights New Councillor training £ 30.00
- Payment to Viridor Credits for release of grant funding in anticipation of refunds from Leonard Trust, Focus and DCC £1,856.64
- Payment to Visionict for PC Wesbite set up and the first years management fees £750.00
(Payment inclusive of VAT to be claimed back. These funds have been credited to the PC from Government grant funding)
- To consider a transfer from the Bank Current Account to the Business Reserve Account.

15. **PC Insurance** – to review the current PC and mower insurance and consider other options

16. **Annual Parish Meeting (May)** – to consider the date, venue, agenda and any guests.

17. **TAP funding** – to receive any response from MDDC.

18. **Committee Representative reports** – Memorial Hall, Focus, Raddon Group, School, TMGT.

19. **Parish Council Public Relations and Saturday Market** - to consider any recommendations.

20. **Village Defibrillator** – to confirm the adoption and to consider ongoing requirements.

21. **PC Website** – to receive any update from the Clerk.

22. **Communications – Vodafone** - to receive an update from Cllr Wills.

23. **Best Kept Village competition** - to receive an update from Cllr Waldron via the Clerk.

24. **Dog bin in Jericho Street/rubbish bin at Berrysbridge Road** – to receive any update.

25. **Chairman’s Allowance** – to consider the annual sum to be allocated to this arrangement.

26. **The Queens 90th Birthday celebrations** – to consider and arrange the lighting of a Beacon.

27. **Advising local press of village matters** – to consider how to take this forward.

28. **Business at the Chairman’s discretion** – Councillors are respectfully reminded that this is not an opportunity for decision making.

29. To confirm the date, time, and venue of **the next Parish Council Meeting** – Tuesday 12th April 2016 at 7.30pm at Thorverton Memorial Hall.