

THORVERTON PARISH COUNCIL MEETING

To all members of the Council

You are hereby summoned to attend a Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 12th April 2016, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (06.04.2016)

AGENDA

1. **Open Session** for public participation (15 minutes).
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the last meeting (circulated) of Tuesday 8th March 2016.
5. **Dispensations**.
6. **Reports:** (i) District Councillor
(ii) County Councillor
(iii) PCSO Randle

7. To consider **correspondence** received to the date of the meeting –
None received to date.
8. To consider a verbal request from the Queens 90th Birthday Committee for a donation towards the village street party in June.
9. To consider a verbal offer of help from a resident to pick up litter around the village if the PC would supply a litter picker device.

10. **Highways** –
 - Village Highway maintenance – to receive feedback from Cllr Bright on the DALC Highways Conference (circulated) and from the DCC site meeting of 4/4/2016.
 - Hulke Lane – to receive any update.
 - School Lane – to receive any update.
 - Village maintenance contract – to consider any quotes received to date.
 - Village signs – to consider any amendments to signage around the village.

11. To consider **Planning** matters received and circulated to the date of the meeting –
 - 1) 16/00420/LBC erection of sunroom following demolition of existing lean-to at Golly Cottage, the Bury, Thorverton.
 - 2) 16/00282/FULL erection of an agricultural farm managers dwelling at Carwithen, Thorverton.
 - 3) 14/00537/MFUL land and buildings at Silver Street, Thorverton. Demolition of agricultural buildings; redevelopment to form 20 dwellings (50% affordable). Conversion of existing single storey building; formation of access and drainage infrastructure works.
 - 4) 16/00439/OUT Outline permission - erection of a dwelling at 5 the Glebe, Thorverton.
 - 5) 16/00204/HOUSE erection of garage following removal of existing garage at Fair Oak, Thorverton. Permission granted.
 - 6) To receive feedback re. Cannes Farm planning permission as discussed last month.

12. **Development** –
 - Graveyard extension – to receive an update from the working party and consider any action.

- Court Barton – to receive any update not already provided under planning above.

13. **Property Management** -

- Transfer of the Jubilee Green – to receive an update.
- Barliabins plantation – to consider any new fence quotes received.

14. **Recreation Ground** –

- Viridor Grant & S.106 – to receive an update from the working party.
- Open/Fun day July 10th 2016 – to consider which Cllrs will form this new working party.
- Transfer of the Rec from MDDC to the PC – to receive any update.
- Mower Service – to receive feedback on the mower following the service.
- DCC Annual Inspection – to receive an update.

15. To consider **Financial matters** (and to sign cheques) for –

- Payment of the Clerks net salary for March 2016 £ 184.00
- Payment of tax to HMRC regarding Clerks salary for March 2016 £ 46.00
- Payment to the Clerk for expenses (ink, padlock & chain) £ 22.16
- Payment to Strutt & Parker for the half years Allotment rent £ 90.00
- Payment to Thorverton Memorial Hall re PC Meetings (Sept 2015 – Mar 2016) £ 154.00
- Payment to T&D Garden Machinery re Mower annual service £ 346.96
- Payment to VisionICT for Clerk training (included in grant funding) £ 90.00
- Payment to DALC for Cllr Brights attendance at the Highways Conference £ 54.00
- Payment to ICO - Data Protection Register (annual membership) £ 35.00
- To note the bank account balances as at the financial year end of 31.03.2016:
current account £5,125.74 and reserve account £32,882.19 (£30,000 ear-marked for the graveyard extension).

16. **Annual Audit** – to consider and agree the paperwork completed to date.

17. **Annual Parish Meeting – 17th May 2016** - to receive any update and consider the agenda.

18. **TAP funding** – to receive any update.

19. **Committee Representative reports** – Memorial Hall, Focus, Raddon Group, School, TMGT.

20. **PCC representative** – to receive an update from DALC.

21. **Walking the village footpaths** – to receive an update from Cllr Wills.

22. **Solar panel conference** – to receive an update from Cllr Spivey.

23. **Parish Council Public Relations and Saturday Market** - to consider any recommendations.

24. **Parish Plan** – to review the existing plan and consider any actions – Cllr Lane.

25. **PC Website** – to receive an update from the Clerk.

26. **Communications – Vodafone** - to receive any update.

27. **Best Kept Village competition** – to consider entering this competition – Cllr Waldron.

28. **Dog bin in Jericho Street/rubbish bin at Berrysbridge Road** – to receive any update.

29. **Business at the Chairman's discretion** – Councillors are respectfully reminded that this is not an opportunity for decision making.

30. To confirm the date, time, and venue of **the next Parish Council Meeting** –
Tuesday 10th May 2016 at 7.30pm at Thorverton Memorial Hall.