

THORVERTON PARISH COUNCIL EXTRAORDINARY MEETING

To all members of the Council

You are hereby summoned to attend a Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Monday 4th July 2016, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (29.06.2016)

AGENDA

1. **Open Session** for public participation (15 minutes).
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the last meeting (circulated) of Tuesday 14th June 2016.
5. **Dispensations.**

PC meeting to be closed and Standing Orders suspended for item 6

6. **Meeting with the Parochial Church Council** – to consider the way forward for the new Cemetery and the existing Churchyard.

7. **Recreation Ground ‘Open Day’ 10.07.2016** – to consider the final arrangements.

8. **Court Barton Development** – to re-consider a site name.

9. To consider **Planning matters** received to the date of the meeting –

- i) To note only: 16/00663/LBC Alterations at Harefields/Crimmond, Jericho Street, Thorverton. Granted.
- ii) To note only: 16/00754/CAT Removal of 1 oak tree in a conservation area at 19 Silver Street. Granted.

10. To consider **Financial matters** (and to sign cheques) for –

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| • Payment to Cllr Sims for grass seed for the Rec (re-imburement) | £8.24 | (incl) |
| • Payment of Clerks nett salary for June | £185.84 | |
| • Payment to HMRC re Clerks salary for June | £46.46 | |
| • Payment to the Clerk (re-imburement) for a scan-disk for backup purposes and ink | £20.00 | (incl) |
| • Payment to the Football Club for the use of its facilities at the Rec. | £25.00 | |
| • Payment of VAT (to be re-claimed) for the Recreation Ground play/gym equipment | £5,000.00 | |
| • Payment to Came and Company for adding the new Rec equipment to the Insurance | £90.30 | |

To note a credit of £35.00 received from the CC regarding the Clerks time in organising the public meeting.

- 11 **Committee Representative reports** – Memorial Hall, Focus, Raddon Group, School and TMGT.

- 12 **PCPR and Saturday Market** - to consider feedback from the May and June markets and to note attendance at the July market.

- 13 **Grant Giving Policy** – to consider the adoption of this amended document.

- 14 **Complaints Policy** – to consider adoption of this amended document.

- 15 **Clerks 6 monthly review (due 01/07/2016)** – to confirm the employment panel and consider a date, time and venue for this event.

- 16 **Business at the Chairman’s discretion** – Councillors are respectfully reminded that this is not an opportunity for decision making.

- 17 To confirm the date, time, and venue of **the next Parish Council Meeting** – Tuesday 12th July 2016 at 7.30pm at Thorverton Memorial Hall.