**THORVERTON PARISH COUNCIL MEETING**

To all members of the Council

You are hereby summoned to attend a Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 9th August July 2016, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

A Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (05.08.2016)

**AGENDA**

1. **Open Session** for public participation (15 minutes).
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the meeting (circulated) of Tuesday 12th July 2016.
5. **Dispensations**.
6. **Cllr resignation and Co-option –** to note the resignation of Cllr Wills and the start of the co-option process.
7. **Communications -** to consider / note communications received to the date of the meeting –
8. Comments from Brampford Speke Parish Council regarding planning application PN 16/00970/PNAG (previously 15/0125/FULL) land at Yellowford Farm, Thorverton (circulated).

ii) Request from a member of the public to ascertain ownership of possible ‘public land’ between the Bell Inn

 and Abbotsford, Thorverton. To consider paying £6 to the Land Registry to confirm the land ownership.

1. **Parish Plan (2008) revisited –** to receive an update from Cllr Lane and to consider any actions.
2. **Highways -**
* Hulke Lane – to note that the Historical Railways Estate have inspected the crack in the bridge and have advised it is safe. To receive any update from Cllr Spivey on keeping the Lane open.
* School Lane – to receive any update from DCC Highways regarding the zig zag lines.
* Jericho Street – to receive any update from DCC regarding the stopping of HGV’s using this road (and Hulke Lane) and to consider Cllr Lawson’s suggestions on the use of google maps for this purpose.
* Village signage – to receive any update from DCC on a Traffic Order for the 30mph signs.
* Spraying of the village cobbles – to consider a spraying course for C Marshall or the hiring of a contractor.
* Safety bollards – to consider a report from Cllr Turner regarding safety bollards on village street corners.
1. To consider **Planning** matters received and circulated to the date of the meeting –
	1. 16/00661/FULL Revised application for the erection of a replacement storage unit with

 associated office at Dinneford Street, Thorverton.

* 1. 16/01075/FULL Erection of a dwelling at the rear of The Old Bakery, Jericho Street, Thorverton
	2. 16/01107/FULL Retention of a self-service care wash/vacuum/tyre pressure facility at

 Thorverton Mill, Thorverton.

* 1. 16/01049/House Extension to front and side of existing building at Raddon Hill Farm, Thorverton.
1. **Village Handyman/Road Warden –** to consider the draft Contract of Employment (circulated), a monthly spend budget for materials, purchasing of safety equipment (£35.02) and the ordering of a large garden waste bin from MDDC. To consider Cllr Bright’s report (circulated) regarding duties/hours for August. To note a place has been booked on the Road Warden/Chapter 8 course in October at no cost to the PC. To consider a strimming course, run by DCC, at a cost of £75.00
2. **TAP Funding –** to consider applying for Handyman tools and equipment under this scheme.
3. **Allotments –** to receive an update, to consider rotavating plot 11 and replacing missing plot markers**.**
4. To consider **Financial matters** (and to sign cheques) for -
* Payment to the Clerk - July salary - including the resolved Public Meeting payment £208.00 net
* Payment to HMRC – Clerks July salary £ 51.90
* Payment of Clerks expenses (ink, gift, postage) £ 29.10
* Payment to Strutt & Parker for the half yearly allotment rent £ 90.00
* Payment to Cllr Lawson for Land Registry charges (re-imbursement) £ 6.00
* Payment to Cllr Lawson for Rec Open Day expenses as previously agreed £125.49
* Payment to B Owen – as per estimate – for the Barliabins fence work £428.00
* Payment to Capricorn Engineering for mending the Bus Shelter seat £TBA
* Payment to MDDC for a large brown bin for garden waste (Handyman) £ 47.00
* Payment regarding safety equipment for the Handyman position -

 (mask, high vis jacket & trousers, earphones, gloves) reimbursement to C Marshall £ 35.02

# Development –

* New Cemetery – to consider the agreed pre-planning application to MDDC, the land purchase and meeting the new Reverend.

# Recreation Ground –

* Viridor / Wicksteed – to receive an update from the Clerk on the equipment and final invoice payment.
* Trim Trail around the Rec – to consider having a ‘trim trail’ path put around the Rec for the purpose of eg. running, buggies, scooters and bikes and whether grant funding could pay for this if taken forward.
1. **Being A Good Employer Guide 2016 –** to consider purchasing 10 new guides at £2.00 each from DALC.
2. **Christmas Tree –** to consider a working party to purchase/set up the tree and organise a ‘lighting’ ceremony.
3. **To receive Cllrs reports from** – TMGT, Focus, School, Memorial Hall, Raddon Group.
4. **Monthly Market –** to consider August and September attendance.
5. **Business at the Chairman’s discretion –** Councillors are respectfully reminded that this is not an opportunity for decision making.
6. To confirm the date, time, and venue of **the next Parish Council Meeting** being Tuesday September 13th 2016 at 7.30pm in the Memorial Hall, Thorverton.