

## **THORVERTON PARISH COUNCIL MEETING**

To all members of the Council

You are hereby summoned to attend a Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 13<sup>h</sup> September 2016, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

A Marshall

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (05.08.2016)

### **AGENDA**

1. **Open Session** for public participation (15 minutes).
2. **Apologies** for absence.
3. **Declarations** of Interest and to consider the response from MDDC regarding Cllr Crang's position concerning matters relating to the Church Commissioners.
4. **Code of Conduct** – to note a Councillors duties and responsibilities as listed within this document.
5. **Confirmation of Minutes** of the meeting (circulated) of Tuesday 9<sup>th</sup> August 2016.
6. **Dispensations**.
7. **Vice Chairman** – to consider the election of a Vice Chairman.
8. **Co-option** – to consider co-opting a new Councillor from the applications received (circulated).
  
9. **Communications** - to consider / note communications received to the date of the meeting –
  - i) Request from a resident for the stream to be cleared by the bridge at Jubilee Green.
  - ii) Request from a resident for the 'slow' sign on the Raddon Road surface near Parr's Farm to be repainted.
  - iii) MDDC Street Cleansing Review covering litter and dog bins in the village.
  - iv) Request from the Memorial Hall for the £20 annual grant regarding the Vodafone aerial electricity charge.
  - v) E-mail from a resident regarding a) management of the new cemetery and b) conflict of interests.
  - vi) E-mail from a resident regarding the name of Rack Park.

**10. Standing Orders and Financial Regulations** – to consider the adoption of the circulated documents.

**11. Parish Plan (2008) revisited** – to consider the document from Cllr Lane for door to door circulation.

#### **12. Highways -**

- Hulke Lane – to receive any update from Cllr Spivey.
- School Lane – to receive any update from DCC Highways or C/Cllr Squires regarding the zig zag lines.
- Jericho Street – to receive any update from DCC Highways or C/Cllr Squires regarding the stopping of HGV's using this road.
- Village 30mph signage – to receive any update from DCC Highways or C/Cllr Squires on a Traffic Order.
- Spraying of the village cobbles – to receive a reply from SW Highways regarding the spraying request.
- Quarry Car Park – to consider a) the area left by the bus removal b) optimising parking c) a new sign prohibiting certain vehicles d) any response from PCSO Randle regarding the parking of unlawful vehicles.

#### **13. To consider Planning matters received and circulated to the date of the meeting –**

- a. 16/01254/HOUSE Erection of a conservatory at Brambles, Nomans Chapel, Thorverton.
- b. 16/01107/FULL Retention of a self-service car wash/vacuum/tyre pressure facility at Thorverton Mill – revised drawings and additional information.
- c. 16/01293/PNHH Prior Notification for the erection of a conservatory at 16 Broadlands, Thorverton.

#### **To note the following decisions:**

16/01049/HOUSE Extension to front and side of existing building at Raddon Hill Farm. Approved.

16/00970/PNAG Prior Notification for the erection of an agricultural storage building – land at Yellowford Farm, Thorverton. Withdrawn.

**14. Village Handyman/Road Warden** – to consider a) Handyman duties b) a strimming course (DCC £75 per delegate) for both C Marshall and Cllr Sims. To receive an update on the spraying certificate.

**15. TAP Funding** – to consider the draft application (circulated) and to authorise its submission by 30/09/2016.

**16. Vodafone and payment of the annual electricity grants** - to receive an update from Cllr Spivey regarding Vodafone coverage and to consider this year's grant payments of £20 to the 3 aerial hosts for electricity.

**17. To consider Financial matters** (and to sign cheques) for -

|  |         |     |
|--|---------|-----|
| • Payment to the Clerk - August salary   | £185.84 | net |
| • Payment to HMRC – tax Clerks salary  | £ 46.46 |     |
| • Payment of Clerks expenses (paper, ink, calculator, MDDC bin re-imburement)  | £ 70.61 |     |
| • Payment to C Marshall for Handyman duties (Aug 10 – Sept 1 2016)             | £ 45.00 |     |
| • Payment to HMRC – tax Handyman salary  | £ 11.25 |     |
| • Payment to the Memorial Hall regarding the annual electricity Vodafone grant | £ 20.00 |     |
| • Payment to DALC for 2 Being a Good Employer guides (previously resolved)     | £ 4.00  |     |

To note the bank balance as at 01/09/2016 £41,338.19 (£30,000 earmarked for the new Cemetery).

To note the receipt of a 'clean' external audit certificate (circulated & published).

**18. Development** –

- New Cemetery – to receive an update regarding the pre-planning application.
- Barton Meadows – to receive an update regarding the homes for sale and rent (circulated).

**19. Recreation Ground** –

- Viridor / Wicksteed – to note that the final payment to Wicksteed, including deductions for the strimmer head and turf, has been paid. To receive feedback from Cllr Sims on the visit to the Rec from Viridor on 23/08/2016 and the new Viridor plaque. To consider the educational sign for the wildlife garden.
- Rec Open Day refreshments – to consider gifting the leftover refreshments to the Memorial Hall.

**20. Christmas Tree** – to consider purchasing a 15 foot tree for £45.00 and to arrange its collection.

**21. Footpath 10** – to receive an update from Cllr Spivey.

**22. Cllrs reports from** – TMGT, Focus, Memorial Hall, Raddon Group and to consider a new PC representative for the School.

**23. PC monthly meeting venue** – to consider the monthly meeting venue for the next 12 months.

**24. Monthly Market** – to receive feedback from Cllr Spivey and the Clerk on the August/September markets and to secure Cllr volunteers for the October/November markets.

**25. Business at the Chairman's discretion** – Councillors are respectfully reminded that this is not an opportunity for decision making.

**26.** To confirm the date, time, and venue of **the next Parish Council Meeting** being Tuesday October 11th 2016 at 7.30pm in the Memorial Hall, Thorverton.