**THORVERTON PARISH COUNCIL MEETING**

To all members of the Council

You are hereby summoned to attend a Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 13th December 2016, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (06.12.2016)

**AGENDA**

Standing Orders suspended.

1. **Open Session** for public participation (15 minutes).
2. **To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) PCSO Paul Goodier

Standing Orders to be resumed.

1. **Apologies** for absence.
2. **Declarations** of Interest.
3. **Dispensation** requests.
4. **Confirmation of Minutes** of the meeting of Tuesday 15th November 2016 (circulated).
5. **Planning Committee –** to consider Cllr Waldrons suggestion of setting up a Planning Committee, with delegated authority regarding planning comments, to be used when planning comments fall due in-between full PC meetings.

**7.1 Planning Applications** – to consider planning applications received to the date of the meeting -

* 1. 16/01828/CAT notification of intention to fell 1 Beech and 1 Pear tree and reduce 1 Oak tree by 2.5 - 3m within the Conservation Area at Thorverton House, 7 Silver Street, Thorverton.

**7.2 Planning decisions** – to note any planning decisions received to the date of the meeting -

* 16/00661/FULL Erection of replacement storage unit & office Dinneford Street, Thorverton. Granted.
* 16/01420/HOUSE Retention of conservatory at 16 Broadlands, Thorverton. Granted.
* 16/01456/FULL Erection of an agricultural storage building at Lee Cross Farm, Thorverton. Granted.
* 16/01449/FULL Formation of vehicular field access, Court Barton, Thorverton. Granted
* 16/00878/FULL Variation of condition 2 of planning permission 14/00537/MFUL – changes to Plots 13 & 14 -land at Silver Street, Thorverton. Granted.
* 16/01497/FULL Erection of a multi-purpose agricultural storage building Twinoaks Farm, Bickleigh, Granted.
* 16/01075/FULL Erection of a dwelling rear of The Old Bakery, Jericho St, Thorverton. Refused.
1. **Budget review and Precept demand –** to consider the budget and Precept demand documentation (circulated) and to set the Precept for 2017/2018. To consider whether DALC membership should be deducted direct from Precept.
2. **Village Handyman/Road Warden –** to consider the Handyman’s monthly report (circulated) and a) payment of expenses and hours worked b) duties for next month c) the 3 month employment review

To receive an update from Cllr Crang regarding the purchase of salt bins and to receive any response from DCC Highways.

1. **Grant Funding Applications -** to consider recommendations from the working party regarding grants to:

a) Citizens Advice £200 b) Ring and Ride £200

# Recreation Ground – to receive an update from Cllr Sims regarding the tire and to consider any action.

1. To consider **Financial matters** (and to sign cheques) for tax/vat:
* Payment to the Clerk – November salary net of 20% tax £256.12 net
* Payment to HMRC of tax – Clerks salary £ 59.52
* Payment to C Marshall for Handyman duties (Nov 16 – Dec 6) net of 20% tax £100.00 net
* Payment to HMRC of tax – Handyman salary £ 25.00
* Payment of Handyman expenses for materials (tree lights, bulbs, compost, jacket) £ 69.44 incl.
* Payment to DALC for New Councillor Training (Cllr Reygate) £ 30.00 incl.
* To note the bank balance as at 01/12/2016
1. **Parish Plan (2008) revisited –** to receive an update from Cllr Lane regarding the questionnaire responses and to consider any actions.

# Development –

* New Cemetery – to receive an update from Cllr Crang regarding a meeting with the PCC and to consider authorising the required investigatory dig on the proposed site.
1. **Allotments –** to consider the amended Rules and Regulations document presented by Cllr Hodge (circulated) and to receive an overview of the current Allotment situation from the Clerk.
2. **Communications -** to consider/note circulated communications received to the date of the meeting –
3. To consider a request from Newton St Cyres PC regarding the hiring of the Handyman
4. Note: Free Car Parking on Saturdays in Mid Devon
5. Note: Free iPad training from MDDC for Councillors and Clerks (Feb ’17)
6. Note: Local Plan Review approved for public consultation
7. **Highways -**
* Hulk Lane – to receive an update on the bridleway from Cllr Spivey and to note that the letters of support are still pending
* School Lane – to receive an update from Cllr Lane regarding the road verge and zig zag lines
* 30mph signage – to receive an update from C/Cllr Squires regarding the Traffic Order for the 30mph signs
* Wall in Dark Lane – to receive an update from Cllr Crang regarding feedback from DCC Highways
1. **Tough Choices meeting 5.12.2016 –** to receive feedback from Cllrs Crang and Bright on this meeting.
2. **New PC Noticeboard in School Lane –** to consider the quotes received to date.
3. **Vodafone Signal –** to receive a report from Cllr Spivey on the latest position and to consider any action.
4. **Thanking Volunteers –** to consider sending Christmas cards and thanks to the TPC Volunteers.
5. **To receive Representative reports from -** TMGT, Focus, Memorial Hall, Raddon Group and the School.
6. **Monthly Market –** to receive feedback from Cllr Bright re. December and to secure a volunteer for January.
7. **Business at the Chairman’s discretion –** Councillors are respectfully reminded that this is not an opportunity for decision making.
8. To confirm the date, time, and venue of **the next Parish Council Meeting** being **Tuesday January 10th 2017** at 7.30pm in the Memorial Hall, Thorverton. All are welcome to attend.