

THORVERTON PARISH COUNCIL

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on **Tuesday 9th January 2018**, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (04/01/2018)

AGENDA

Open Session for public participation (15 minutes).

1. **To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) PCSO Roberts.
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the meeting of Tuesday 12th December 2017.

5. **Development:**

5.1 New Cemetery – to receive:

- a) an update from the Working Party regarding the feasibility study
- b) a copy of the planning application and to consider its submission to MDDC
- c) any further feedback from the letters to local landowners
- d) confirmation that AC Archaeology has submitted enquiries to the Heritage Lottery Fund.

5.2 Court Barton – to receive an update from DCH regarding the Deed of Variation.

6. **Highways:**

- a. Dark Lane – to consider the two Structural Engineers quotes and any further action.
- b. Lamp posts – to receive any update regarding the cobble work around the bases of the new posts.
- c. Jericho Street – to receive an update regarding the new HGV sign(s) supported by C/Cllr Squires.
- d. Traffic calming – to receive an update from Highways regarding mobile signage requirements.
- e. Thorverton Bridge closure – to receive any update on the bridge closure.
- f. Jubilee Green transfer – to receive feedback from the Solicitors regarding the transfer.

7. **Grant Funding** - to receive confirmation from the working party that the following applications are in order and to consider the granting of any funding:
- a) Application from Tiverton & District Community Transport Association/Ring and Ride (TDCTA) for £250.00
 - b) Application from Torridge, North, Mid and West Devon Citizens Advice (CAB) for £400.00

8. **Secure Storage:** to receive an update from the working party and to consider further the purchase of a store.

9. **Financial matters -**

1) to consider the following payments:

January	Clerk salary - no tax due	December 2017	£309.69 (no VAT)
	Clerks expenses	Stamps, cards, heating	£ 18.57 (no VAT)
	Secure Storage – Mrs May	Quarterly rent	£ 65.00 (no VAT)
	GX Accounting	PAYE to 05/01/2018	£134.50 (no VAT)

- 2) to receive an update regarding PAYE and GX Accounting
- 3) to note the bank balance as at 02/01/2018
- 4) to note as to whether the £600 TAP funding has been received
- 5) to note that £40 has been received from a resident to pay for this year's Jubilee Green Christmas tree.

10. **i) Part 2:** To resolve that due to the sensitive nature of the following item the business is dealt with under Part 2, in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, and that the press and public leave the meeting until the business has been concluded
- ii) Clerks salary review** – to consider the Clerks request for a salary review.

11. **Budget review and setting of the Precept for the 2018/2019 tax year:**

To consider the circulated budget document(s) and to agree the Precept demand for the next tax year.

12. **Section 106 Funding:**
 - a) to consider the poster produced by the working party regarding the spending of S106 funding
 - b) to receive feedback from MDDC regarding the allocation of future S106 funding and details of the Broadlands Development S106 funding.
13. **Quarry Car Park garages:** to consider further the maintenance and insurance requirements of these garages and to receive any feedback from the letter sent to tenants in this regard.
14. **Post Office:** to consider support with a permanent site for the current Post Office.
15. **Communications -** to consider communications received and circulated to the date of the meeting:
 - a) e-mails from residents regarding the PC's comment on Planning Application ref: 17/01652/FULL.
 - b) e-mail from MDDC confirming no Referendum limits on CTax increases for the next 3 years at least.
 - c) e-mail from D/Cllr Deed regarding Parish support.
 - d) e-mail from DALC - Royal Garden Party nomination.
16. **Planning**
 - a) **Applications** – to consider planning applications received to the date of this agenda (none) plus those received after the date of the agenda and up to the date of the meeting.
 - b) **Decisions** – to note any planning decisions received to the date of the meeting including:
 - **17/01734/FULL** erection gen. purpose agricultural building Raddon Barton, Thorverton. Granted.
17. **Recreation Ground -** to receive an update from Cllr Sims regarding the Recreation Ground in general and **a)** the agreed tree work and **b)** the quote from Playline for the replacement posts and to consider any action.
18. **Allotments update:** to receive an update from the Clerk and to consider any action.
19. **Code of Conduct:** to note that this document has been circulated, as a reminder, to all Councillors.
20. **Standing Orders and Financial Regulations review (circulated):** to agree to a new document review date of January 2019 for both documents.
21. **Village Tidy Up Day:** to consider a date for the next event.
22. **Representative Reports and Saturday Market:** TMGT, Raddon Group, Memorial Hall, School and Focus.
To secure a volunteer for the February Saturday market.
23. **Business at the Chairman's discretion** – no decision making is to take place during this item.
24. **To agree the date of the next meeting:** February 13th 2018, at 7.30pm, Thorverton Memorial Hall.

If you would like a copy of this document in large print please contact the Clerk on 01392 861228 or thorvertonpc@gmail.com