

## **THORVERTON PARISH COUNCIL**

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on **Tuesday 13<sup>th</sup> February 2018**, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*Alison Marshall*

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (27/01/2018)

### **AGENDA**

**Open Session** for public participation (15 minutes).

1. **To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) PCSO Roberts.
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the meeting of Tuesday 9<sup>th</sup> January 2018.

5. **Development:**

5.1 New Cemetery –

- a) To receive an update from Cllr Lawson regarding the NHL funding enquiry and to consider any action as a result
- b) To consider the planning application and its submission to MDDC.

5.2 Court Barton – to receive any updates from DCH, MDDC, D/Cllr Deed regarding the Deed of Variation.

6. **Highways:**

- a. Dark Lane – to receive an update regarding the Structural Engineering work and to consider any action.
- b. Lamp posts – to receive any update regarding the cobble work around the bases of the new posts.
- c. Jericho Street – to receive an update regarding the new HGV sign(s) supported by C/Cllr Squires.
- d. Traffic calming – to receive an update from Highways regarding mobile signage requirements.
- e. Jubilee Green transfer – to receive an update regarding the transfer.
- f. School Lane verge work and zig zag lines – to receive any update and to consider agenda item 12c.

7. **Secure Storage:** to consider further the purchase of a store and a plan of action for its erection. To note that the £600 TAP Funding, from MDDC, remains outstanding to date.

8. **Handyman report:** to consider the circulated report and to note that two places have been booked on a strimming course – as previously agreed by the PC – details to be advised.

9. **Finance:**

- 1) to agree to the Clerk attending a DALC course, cost £40 plus VAT, on the new Data Protection rules
- 2) to agree Cllr attendance at a DALC Planning course, cost £30 plus VAT, on 26<sup>th</sup> April 2018, Exeter
- 3) to consider the annual subscription to the Society of Local Council Clerks (SLCC) for £84.00 (no VAT)
- 4) to consider the annual subscription to McAfee Laptop Security of £45.00 (no VAT) (50% of total bill)
- 5) to consider an Internal Auditor for this year

6) to agree the following payments:

February	Clerks salary	January 2018	£328.62 (no VAT)
	McAfee Laptop Security	Annual subscription - reimbursement to Clerk	£ 45.00 (no VAT)
	Groundsure Ltd	New Cemetery map - reimbursement to Cllr Lawson	£ 30.43 (incl VAT)
	Society of Local Council Clerks	Annual membership renewal	£ 84.00 (no VAT)

- 7) to note the update regarding fees from GX Accounting
- 8) to note the bank balance as at 01/02/2018
- 9) to note that the requirement for a third/the Clerks signature on cheques has now been removed.

10. **Section 106 Funding:**
  - a) To receive any feedback from the poster regarding the spending of the S106 funding pot
  - b) To agree more specific project details for future S106 funding as required by MDDC
  - c) To receive an update regarding the S106 funding for the proposed Broadlands Development.
11. **Post Office:** to consider support with a permanent site for the current Post Office.
12. **Communications** - to consider communications received and circulated to the date of the meeting:
  - a) E-mail from a Quarry Car Park tenant regarding garage Insurance.
  - b) E-mail from Devon Air Ambulance regarding helicopter Community Landing Sites.
  - c) E-mail from Sarah Parkes, Thorverton School, regarding School Lane.
  - d) Thank you letter from TDCTA re. grant funding.
  - e) Notification of road closure at Latchmoor Cottages, Thorverton, between 23–27 April 2018.
13. **Planning**
  - 13.1 **Planning Applications** – to consider planning applications received to the date of this agenda plus those received after the date of the agenda and up to the date of the meeting:
    - a) **18/00036/CAT** Notification of intention to reduce 1 Monterey Cypress by 3m; reduce 1 Leylandii tree by 8m; remove 2 stems on 1 Monterey Cypress, remove one branch on 1 Lime tree and fell 1 Ash tree within the Conservation Area at The Garden House, Dinneford Street, Thorverton.
    - b) **07/00123/FULL** Details pursuant discharge on application - conversion of threshing barn and outbuildings to live/work unit – non material amendment split decision 19/4/2011 at Court Barton, Thorverton.
    - c) **17/01716/FULL** reinstate access and farm track to agricultural land at School Lane, Thorverton.
  - 13.2 **Planning Decisions** – to note any planning decisions received to the date of the meeting – none to date.
14. **Getting best value from our District and County Councillors:** to consider this matter – Cllr Waldron.
15. **Recreation Ground** - to note that the annual return to the charity commission has been completed. To receive an update from Cllr Sims and to consider any action regarding:
  - a) the Recreation Ground in general
  - b) the agreed tree work
  - c) the quote from Playline.
16. **Allotments:** to consider the Clerks report including a deposit refund of £25.00 regarding plot 11.
17. **School annual report:** to consider the annual report received from Thorverton School.
18. **Village Tidy Up Day:** to consider a date for the next event.
19. **Representative Reports:** TMGT, Raddon Group, Memorial Hall, School, Focus, February Saturday Market. To secure a volunteer for the March Saturday market on the 10<sup>th</sup>.
20. **Business at the Chairman's discretion** – no decision making is to take place during this item.
21. **To agree the date of the next meeting:** March 13<sup>th</sup> 2018, at 7.30pm, Thorverton Memorial Hall.

**If you would like a copy of this document in large print please contact the Clerk on 01392 861228 or [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)**