

## **THORVERTON PARISH COUNCIL**

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on **Tuesday 13<sup>th</sup> March 2018**, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*Alison Marshall*

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (07/03/2018)

### **AGENDA**

**Open Session** for public participation (15 minutes).

1. **To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) PCSO Roberts  
iv) TMGT v) Raddon Group vi) Memorial Hall vii) the School viii) Focus  
ix) Saturday Market and to secure a volunteer to attend the 14/04 Market.
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the Extraordinary Meeting of Tuesday 27<sup>th</sup> February 2018.
5. **Annual Parish Meeting:** to re-consider the date of the meeting.
6. **Development:**
  - 6.1 **New Cemetery** – to receive an update regarding the NHL funding enquiry and to consider any action, including the submission of the planning application, as a result.
  - 6.2 **Court Barton** – to receive any updates from DCH and/or MDDC regarding the Deed of Variation.
7. **Highways:**
  - a. **Dark Lane** – to receive an update regarding the Structural Engineering work and to consider any action.
  - b. **Lamp posts** – to receive any response from C/Cllr Squires on the matter of the cobble work.
  - c. **Traffic calming** – to receive an update from C/Cllr Squires on the mobile signage requirements.
  - d. **School Lane verge work and zig zag lines** – to receive any update on the zig zag lines and to consider further the verge work.
8. **Getting best value from our District and County Councillors:** to consider any feedback and actions.
9. **Mid Devon Local Plan – Sustainability Appraisal:** to consider the document and any response.
10. **Handyman report:** to consider the circulated report and to agree payment for hours worked.
11. **Finance:**
  - 1) to re-consider the £25.00 deposit refund decision of February 27<sup>th</sup> 2018 regarding plot 11
  - 2) to consider an overtime payment of 7 hours, £74.41 gross, to the Clerk for the period October 2017 – February 2018 to be paid in April
  - 3) to agree the following payments:

February	Clerks salary (no tax due)	February 2018	£328.62 (no VAT)
	Handyman's salary (net of tax)	February 2018	£228.85 (no VAT)
	HMRC	Handyman tax due	£ 52.40 (no VAT)
	Clerks expenses	Spare notice board key, stationery	£ 69.33 (no VAT)
	P Marshall	Shed base work	£invoice pending - pay as per quote
	Reimbursement Cllr Hodge	Shed base materials	£208.88 (incl VAT)
	Structurehaus	Dark Lane wall Engineers Report	£invoice pending – pay as per quote
	Vision ICT	Annual website fee	£150.00 (incl VAT)
	Strutt & Parker	Half yearly rent for Allotment field	£ 90.00 (no VAT)
	GX Accountancy	Quarter 4 payroll	£ 42.50 (no VAT)
	Ken White Signs	Jericho Street road sign (to be reimbursed by DCC)	£158.40 (incl VAT)
	Luxton Contractor	Dark Lane digger work	£100.00 (incl VAT)

- 4) to note the bank balance as at 01/03/2018 and to sign the bank reconciliation

- 5) to approve the Statement of Internal Control for 2018.
12. **Section 106 Funding:**  
a) to receive any public feedback regarding the spending of the S106 lump sum  
b) to consider recommendations from the working party regarding the Barliabins project - S106 funding  
c) to consider feedback from MDDC regarding S106 funding from the proposed Broadlands Development.
13. **Post Office permanent site:** to consider feedback from the working party and any further action.
14. **Village Tidy Up Day:** to consider a date and the arrangements for the next event.
15. **Communications -** to consider communications received and circulated to the date of the meeting:  
a) A thank you has been sent to the Ayres family for helping to clear the Quarry Car Park debris.  
b) MDDC 2018 parish grass cutting schedule  
c) MDDC updated parish electorate and household figures  
d) A thank you card received from a parishioner.
16. **A. Planning meetings:**  
i) to receive feedback from Cllr Bright on the MDDC Planning Committee meeting of 28<sup>th</sup> February 2018  
ii) to receive feedback from Cllr Hodge on the MDDC Planning training of 7<sup>th</sup> March 2018.
- B. Planning Applications** – to consider applications received to the date of this agenda:  
i) **18/00310/FULL** installation of solar PV panels on existing sheds rear of Pynes House, Silver Street, Thorverton.
- C. Planning Applications** – to consider applications received between the date of the agenda and the the meeting.
- D. Planning Decisions** – to note any planning decisions received to the date of the meeting.
17. **Devon Air Ambulance:** to consider any feedback from the site meeting regarding parish landing sites.
18. **Business at the Chairman's discretion** – no decision making is to take place during this item.
19. **To agree the date of the next meeting: April 10<sup>th</sup> 2018, at 7.30pm, Thorverton Memorial Hall.**

**If you would like a copy of this document in large print please contact the Clerk on 01392 861228 or [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)**