

THORVERTON PARISH COUNCIL

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on **Tuesday 10th April 2018**, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (04/04/2018)

AGENDA

Open Session for public participation (15 minutes).

1. **To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) PCSO Roberts
iv) TMGT v) Memorial Hall vi) the School vii) Focus
viii) Saturday Market and to secure a volunteer to attend the May Market.
2. **Apologies** for absence.
3. **Declarations** of Interest.
4. **Confirmation of Minutes** of the meeting of Tuesday 13th March 2018.
5. **Mid Devon Local Plan – Sustainability Appraisal:** to consider feedback from the working party prior to any comments being submitted to MDDC.
6. **Development:**
6.1 New Cemetery – to consider the NHL application form prior to submission.
6.2 Court Barton – to receive any update from DCH and/or MDDC regarding the Deed of Variation.
7. **Highways:**
a. Dark Lane – to consider the Structural Engineers report and the next steps regarding wall repairs.
b. Lamp posts – to consider any response from C/Cllr Squires on the matter of the cobble work.
c. Traffic calming – to consider an update from C/Cllr Squires on the mobile signage requirements.
d. School Lane zig zag lines – to consider any update on the shortening of the zig zag lines.
e. Refilling of village salt/grit bins – to receive an update from Cllr Sims and to consider any action.
8. **Relations with our District and County Councillors:** to receive feedback from the Chairman.
9. **Recreation Ground:** to receive an update from Cllr Sims and to consider any action regarding
1) the mending of the Multiplay Tunnel 2) the tree work 3) the Recreation Ground in general 4) the annual ride on mower service (last completed March 2017).
10. **Handyman report:** to consider the circulated report, to agree payment for hours worked and materials, and to agree to the recommendations made.
11. **Finance:**
1) to agree and sign cheques for the following payments:

April 2018	Clerks salary (net of tax)	Including overtime of £74.41 gross. March 2018	£382.83 (no VAT)
	HMRC Clerk	Tax due	£ 20.20 (no VAT)
	Handyman's salary (net of tax)	March 2018	£110.75 (no VAT)
	HMRC Handyman	Tax due	£ 8.00 (no VAT)
	Clerks expenses	Stamps, heating, stationery	£ 26.78 (no VAT)
	Information Commissioners Office	ICO Annual Renewal	£ 35.00 (no VAT)
	Handyman expenses	Cement and local tip fees	£ 14.70 (no VAT)
	S Luxton	Dark Lane wall – previous cheque destroyed due to VAT not being included.	£120.00 (incl VAT)
	Veitch Penny LLP	Land Registry fee – Jubilee Green	£ 40.00 (no VAT)
	Mrs D May	Secure store quarterly rent	£ 65.00 (no VAT)

	Cllr J Hodge	Reimbursement of further shed base materials	£ 51.76 (incl VAT)
	P Marshall	Shed base works PAID (info only)	£240.00 (no VAT)

- 2) to note the bank balance as at 01/04/2018 and to approve the year end Accounts and bank reconciliation
- 3) to consider a Certificate of Exemption regarding this year's External Audit.

12. Section 106 Funding:

- a) to receive any further public feedback regarding the spending of the Court Barton S106 lump sum
- b) to receive feedback from MDDC regarding the Barliabins Regeneration Project and to agree to the project costs being split into two as has been suggested
- c) to consider feedback from MDDC regarding the redirection of the Broadlands S106 funding

13. Communications - to consider communications received and circulated to the date of the meeting:

- a) MDDC 'Any Bin Will Do' Scheme – for information
- b) Western Power Distribution – tree cutting around the village (at no cost) - for information
- c) Annual Parish Meeting - to note that 27 local organisations have been invited (8 tables requested to date)
- d) Voluntary Voice Elections 2018 – voting is open
- e) Kier - Notification of Road Closure, SWW utility works, at Latchmoor Cottages from 23/04 – 28/04/2018

14. A. Planning meetings:

- i) to receive feedback from Cllrs Waldron and Bright on the MDDC Planning training of 28th March 2018
- ii) to receive feedback from the Chairman regarding the site meeting in School Lane on 5th April 2018

B. Planning Applications – to consider applications received to the date of this agenda:

- i) **18/00517/NHH** 17 Cleaves Close, Thorverton, Prior Notification for the erection of an extension extending to 4m to the rear, maximum height 3.55m, eaves height 2.5m.
- ii) **18/00433/FULL** Tallet Barn, Heathfield Farm, Thorverton, variation of condition 2 of planning permission 16/00169/FULL to allow substitute plans.
- iii) **18/00228/HOUSE & LBC** The Old Post Office, School Lane, Thorverton, erection of an extension and conversion of existing outbuilding to storage use and demolition of lean-to storage buildings.

C. Planning Applications – to consider applications received between 3rd and 10th April.

D. Planning Decisions – to note any planning decisions received to the date of the meeting

- i) **18/00069/FULL** Dipfield, Thorverton, retention of change of use from garage to studio holiday accommodation. Granted.
- ii) **18/00096/FULL** Pit Farm, Thorverton, conversion of barn to dwelling. Granted.

15. Devon Air Ambulance: to consider any feedback from the site meeting regarding parish landing sites.

16. Business at the Chairman's discretion – no decision making to take place during this item.

17. Annual Parish Meeting: to agree a note taker in the Clerks absence and to confirm the order of the meeting. **The Annual Parish Meeting will take place on April 25th, 7.30pm, at Thorverton Memorial Hall.**

18. To agree the date of the next meeting: **May 8th 2018, at 7.30pm, Thorverton WI Hut. This will be the Annual Meeting of the Parish Council.**

If you would like a copy of this document in large print please contact the Clerk on 01392 861228 or thorvertonpc@gmail.com