

THORVERTON PARISH COUNCIL

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at **Thorverton W.I. Hut Tuesday 12th June 2018**, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (06/06/2018)

AGENDA

1. **Presentation: Toby Russell of the Devon Air Ambulance Trust**
2. **Presentation: John Valentin of AC Archaeology**
3. **Public Open Session (15 minutes).**
4. **To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) PCSO Roberts
iv) TMGT v) Memorial Hall vi) the School vii) Focus
viii) Saturday Markets (May/June) and to secure a volunteer for July.
5. **Apologies** for absence.
6. **Declarations** of Interest.
7. **Confirmation of Minutes** of the meeting of Tuesday 8th May 2018.
8. **Devon Air Ambulance Trust:** to consider the way forward following the earlier presentation.
9. **Development:**
a) New Cemetery – to consider the update from AC Archaeology and a full funding application to HLF.
b) Court Barton – to receive any update from DCH and/or MDDC regarding the Deed of Variation.
10. **S106 Court Barton funding** – to receive an update and to consider further the spending of the funds.
11. **Highways:**
a) Dark Lane wall – to consider any update regarding the Structural Engineers report.
b) Lamp posts – to consider any update regarding the cobble work from the MDDC Conservation Officer.
12. **Recreation Ground:**
i) to consider an update from Cllr Sims regarding the mending of the Multiplay equipment and to resolve to reimburse materials of £97.38 gross
ii) to consider any update from Cllr Hodge regarding the mower shed delivery and erection
iii) to consider any update regarding any Agreement held between the PC and AFC
13. **Handyman:** to consider this month's report and the request for payment four hours worked £275.00 gross.
14. **Village Tidy Up Day July 7th 2018:** to consider the arrangements for this event.
15. **Finance:**
 - 1) to consider the grant funding application for £400 from the Royal British Legion
 - 2) to resolve that the ride on mower service invoice from T&D Garden Machinery at £672.69 gross be paid
 - 3) to resolve that the HMRC tax rebate of £6,954.03, plus interest of £443.07, be paid to the Clerk
 - 4) to note the bank balance as at 01/06/2018
 - 5) to resolve to make the following payments:

June 2018	Clerk salary – net payment	May basic pay gross £335.00 Pay rise (w.e.f. 1/4/18) gross £6.38 Tax rebate interest gross <u>£443.07</u> £784.45 Less Tax and NI - £105.41	£ 679.04 net
	HMRC Clerk	Tax and NI due on gross salary	£ 105.41
	Clerk tax rebate lump sum	No Tax due	£6,954.03
	Handyman salary – net payment	May basic gross pay £275.00 Less Tax due - £23.80	£ 251.20 net
	HMRC Handyman	Tax due on gross salary	£ 23.80
	G Sims reimbursement	Multi-play equipment materials (Rec)	£ 97.38 (incl VAT)
	Countryside Tree Services	Tree work (Rec)	£ 300.00 (no VAT)
	T&D Garden Machinery	Mower service	£ 672.69 (incl VAT)

	Thorverton Memorial Hall	Room hire for TPC meetings	£ 300.00 (no VAT)
	GX Accountancy	Payroll (quarter ended 5 th July)	£ 18.75 (no VAT)
	(D Jones	WW1 Com Event Grant Funding	£ 200.00 PAID)

Receipts: HMRC £7,397.10 – Clerks tax rebate, plus interest, from a previous employment.

16. **Communications** - to consider communications received and circulated to the date of the meeting:
- E-mail – Fly the Red Ensign for Merchant Navy Day on 3rd September.
 - Thank You letter – WW1 Commemoration Group regarding grant funding.
 - E-mail – MDDC Fly a Flag for Armed Forces Day on 30th June.
 - E-mails – zig zag lines in School Lane
 - DCC – Library Services for remote areas.
17. **1. Planning Applications** – to consider applications received to the date of this agenda:
- 17/01716/FULL** widening of the existing access to agricultural land at School Lane, Thorverton. To note the Planning Committee meeting date of 13th June and to consider any PC representation or further action.
 - 18/00656/House** erection of a 2 storey side extension plus single storey extensions to the front and rear at 4 Cleaves Close, Thorverton.
 - 18/00704/FULL** retention of change of use from ancillary accommodation to holiday let at The Stables, Thorverton.
- 2. Planning Applications** – to consider applications received between 7nd June and the meeting date.
- 3. Planning Decisions** – to note any planning decisions received to the date of the meeting:
- 18/00443/FULL** Variation of condition 2 of planning permission 16/00169/FULL to allow substitute plans at Tallet Barn, Heathfield Farm, Thorverton. Granted.
18. **Data Protection new rules** – to approve Privacy Statements for a) the website and b) general use.
19. **Policies** – a) to consider adoption of the draft Health and Safety Policy
b) to consider amendments to the existing Grant Giving Policy – Cllr Lane.
20. **Business at the Chairman’s discretion** – no decision making to take place during this item.
21. **To agree the date of the next meeting: July 10th 2018, at 7.30pm, Thorverton WI Hut.**

**For a copy of this Agenda in large print please contact the Clerk,
Alison Marshall, on e-mail thorvertonpc@gmail.com
or by ‘phone 01392 861228**