

THORVERTON PARISH COUNCIL

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at **Thorverton W.I. Hut Tuesday 10th July 2018**, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (04/07/2018)

AGENDA

- 1 Public Open Session (15 minutes).**
- 2 To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) PCSO Roberts
iv) TMGT v) Memorial Hall vi) the School vii) Focus
- 3 Apologies** for absence.
- 4 Declarations** of Interest.
- 5 Confirmation of Minutes** of the meeting of Tuesday 12th June 2018.

- 6 Devon Air Ambulance Trust:** to consider public feedback and the next steps regarding this project including an application to the Community Together Fund.

- 7 Development:**
a) New Cemetery – to consider feedback from the working group and to review the Action Plan.
b) Court Barton – to receive any update from DCH and/or MDDC regarding the Deed of Variation.

- 8 S106 Court Barton funding** – to consider feedback from the Church Commissioners and the way forward regarding the spending of the funds.

- 9 Highways:**
a) Dark Lane wall – to consider the feedback from the working group and to agree the next steps.
b) Lamp post cobble work – to consider any feedback from the MDDC Conservation Officer.
c) Overgrown hedges – to consider the overgrown hedges around the parish (Cllr Lawson).
d) Zig zag lines in School Lane – to receive any update.

- 10 Jubilee Green transfer:** to consider the Invoice from Veitch Penny Solicitors (Cllr Crang).

- 11 Recreation Ground:**
i) to consider an update from Cllr Sims regarding the mending of the Multiplay equipment
ii) to consider an update from Cllr Hodge regarding the shed delivery and erection
iii) to consider feedback from the Chairman regarding an Agreement between the PC and AFC.

- 12 Handyman:** to consider this month's report and the request for payment four hours worked £262.50 gross which includes a credit from Newton St Cyres PC regarding Handyman work completed.

- 13 Village Tidy Up Day July 7th 2018:** to receive feedback regarding this event.

- 14 Red Ensign Flag:** to consider purchasing a flag, approximately £20.00, for Merchant Navy Day (Cllr Hodge).

- 15 Finance:**
 - 1) to note the bank balance as at 01/07/2018
 - 2) to note that a VAT reclaim for £677.84 has been submitted to HMRC (25/06/2018)
 - 3) to consider which current 'ear-marked' funding should be transferred to 'ring-fenced' funding
 - 4) to consider the setting up of on-line banking and to sign forms as applicable
 - 5) to resolve to make the following payments:

July 2018	Clerk salary	June basic pay gross	£335.00	
		Less Tax	- £ 6.80	£328.20 net
	HMRC (Clerk)	Tax due on gross June salary		£ 6.80
		Employer NI due on May salary		£ 10.14
	Clerk expenses	Stamps, Ink		£ 64.04 (VAT n/a)
	Handyman salary	June basic pay gross	£262.50	

		Less Tax	- £ 36.80	£225.70 net
	HMRC (Handyman)	Tax due on gross June salary		£ 36.80
	Handyman expenses	Fuel for machinery, materials for NSC PC work (charged to NSC PC)		£ 55.81 (VAT n/a)
	Veitch Penny Solicitors	Jubilee Green transfer		£483.00 (incl. VAT)

Banked Receipts: Smartwater £30.00, Garage rents £140.00

- 16** **Communications** - to consider communications received and circulated to the date of the meeting including:
- e-mail from a resident regarding overgrown hedges at The Glebe
 - e-mail from a resident regarding PC support for the School Lane planning application 17/01716/FUL
 - letter from a resident regarding i) Raddon road sign ii) age of Cllrs iii) flood lighting for the Rec
 - thank you letter from The Royal British Legion regarding recent Grant Funding of £200.00
 - MDDC Chairman, Cllr Peter Heal, request to visit a PC meeting
 - Licensing Act 2003 – Consultation on Licensing Policy
 - Liverty.com – advert for the last remaining shared ownership home at Court Barton
 - e-mail from a resident reporting an abandoned black Vauxhall Astra in the Quarry Car Park.
- 17** **1. Planning Applications** – to consider applications received to the date of this agenda:
- 18/00977/HOUSE** erection of a barn for ancillary domestic use and storage of tractor and garden machinery at Orchard House, Thorverton.
 - 18/00986/CAT** notification of intention to fell 1 Spruce tree within a Conservation Area at Black Rod, 1 Jericho Street, Thorverton.
 - 17/001716/FULL** widening of the existing access to agricultural land at School Lane, Thorverton. To consider the notification and any PC representation at the MDDC Planning Committee Meeting on 11/07/18.
- 2. Planning Applications** – to consider applications received between 4th July and the meeting date.
- 3. Planning Decisions** – to note any planning decisions received to the date of the meeting including:
- 18/00656/HOUSE** erection of two storey side extension and single storey extension to front and rear at 4 Cleaves Close, Thorverton. Granted.
- 18** **GDPR – General Data Protection Regulations:** to approve Privacy Statements for
- the website and b) general use and to confirm that the latter be made into a new GDPR Policy.
- 19** **Health and Safety Policy:** to consider adoption of the draft Health and Safety Policy.
- 20** **Grant Giving Policy:** to consider amendment to the existing Policy (Cllr Lane).
- 21** **Permanent Post Office site:** to consider the way forward regarding this matter (Cllr Bright).
- 22** **Welcome Letters/Pack for new residents:** to consider this matter (Cllr Bright).
- 23** **Clerks holiday request:** to agree the Clerks holiday request (weeks commencing 237 and 20/8/2018).
- 24** **Business at the Chairman's discretion** – no decision making to take place during this item.
- 25** **To agree the date of the next meeting.**

**If you require this document in large print please contact the Clerk,
Alison Marshall, on t.01392 861228 or e.thorvertonpc@gmail.com**