

THORVERTON PARISH COUNCIL

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at **Thorverton W.I. Hut Tuesday 11th September 2018**, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (04/09/2018)

AGENDA

- 1 Public Open Session (15 minutes).**
- 2 To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) The Police
- 3 To receive Representative reports:** i) TMGT ii) Memorial Hall iii) the School iv) Focus
- 4 Apologies** for absence.
- 5 Declarations** of Interest.
- 6 Confirmation of Minutes** of the meeting of Tuesday 10th July 2018.

- 7 Devon Air Ambulance Trust:** to consider 1) feedback from the public meeting held on 5th September 2) the way forward regarding this project 3) to sanction submission of the DCC grant funding application.

- 8 Development:**
New Cemetery – a) to receive an update from the Working Group and to consider the next steps and b) to resolve that the Clerk attends a DALC new Cemetery course on Sept 13th at a cost of £80 plus VAT.
Court Barton – to receive any update from DCH and/or MDDC regarding the Deed of Variation.

- 9 S106 Court Barton funding** – to consider feedback from the Church Commissioners and the way forward regarding the spending of the S106 funds.

- 10 Highways:**
a) Dark Lane wall – to receive an update from the Working Group and to consider the next steps.
b) Lamp post cobble work – to consider any feedback from the MDDC Conservation Officer.
c) Zig zag lines in School Lane – to note the DCC Traffic Regulation Amendment Order document.
d) Hulk Lane – dedication of Public Bridleway – to consider correspondence dated 30th July 2018

- 11 Recreation Ground** – to consider:
i) Mower - the current state of the mower and future drivers of the mower (Cllr Sims)
ii) Insurance – amendment to the current insurance (Cllr Waldron)
iii) Grass Cutting Agreement – the draft Agreement (Cllr Crang)
iv) Play Equipment – the state of the play equipment following correspondence from a resident (Cllr Sims).

- 12 Handyman:** to consider this month's report and the request for payment four hours worked at £325.00 gross and for materials purchased at £147.11 (incl VAT).

- 13 Finance:**
1) to note the bank balance as at 01/09/2018 and to sign the latest bank reconciliation
2) to sign the forms regarding the agreed on-line banking process
3) to resolve to make the following payments:

August & September 2018	Clerk salary	August & Sept basic pay gross £670.00 Less tax due £13.40 Net payment = £656.60	£656.60
	HMRC (Clerk)	Tax due on August & Sept salary	£ 13.40
	Clerk expenses	Refreshments, stationery, annual garden waste bin permit	£ 83.45 (VAT n/a)
	Handyman salary	August & Sept basic pay gross £325.00 Less tax due £33.60 Net payment = £291.40	£291.40
	HMRC (Handyman)	Tax due on August & Sept salary	£ 33.60
	Handyman expenses	Weedkiller, face mask, nylon wire for strimmer and new strimmer head	£147.11 (incl VAT)

	G Sims - expenses	Rec equipment - reimbursement	£ 29.98 (incl VAT)
	Structurehaus	Dark Lane wall – Engineers Report	£947.58 (incl VAT)
	Strutt & Parker	Allotment field half year rent	£ 90.00 (VAT n/a)
	GX Accountancy	Quarterly payroll invoice	£ 18.75 (VAT n/a)
	EDF Energy	Jubilee Green xmas tree lights bill	£ 56.33 (VAT incl)
	Thorverton Memorial Hall	Vodafone annual electricity funding	£ 20.00 (VAT n/a)

Banked Receipts July/August: Garage Rents £560.00, NSC PC £64.00, VAT £677.84, DCC Grant £158.40.

- 14 **Communication Process** - to consider the TPC communications process (Cllr Lane).
- 15 **Communications** – to consider communications received to the date of the meeting including:
- New bench for the Quarry Car Park in memory of Sybil Tulloch.
 - Complaint regarding an allotment bonfire.
 - DCC Eventbrite Crowdfund Devon launch.
 - MDDC Consultation on Hackney Carriage and Private Hire Policy.
 - Liverty.com / Court Barton shared ownership homes.
 - D&C Police – invitation to an informal meeting on 19th September.
 - MDDC – Tour of Britain route.
 - MDDC – supplement environment PDG Agenda Item – Exe Valley Area of Outstanding Natural Beauty.
 - DALC – annual report.
 - SWW – installation of Event Date Monitoring at Bullen Street CSO in the Quarry Car Park.
 - Grant Giving – return of £200 cheque from the Thorverton WW1 Commemoration Group.
- 16 **1. Planning Applications** – to consider applications received to the date of this agenda:
- 18/01063/HOUSE** external alterations including erection of garden room, installation of additional window and erection of fence at Hillbrook, Jericho Street, Thorverton (comments by 6th August).
 - 18/01116/HOUSE** erection of single storey extension to front, side, and rear following demolition of existing single storey side extension at 2 Cleaves Close, Thorverton (comments by 8th August).
 - 18/01099/HOUSE** installation of Synergy Wastewater P6 3000 litre septic tank and associated pipework at Raddon Cottage, Thorverton (comments by 9th August).
 - EDDC 18/1661/FUL** change of use of 2 barns to class B1 at Fortescue Farm, Netherexe - to consider the application together with correspondence received from EDDC and members of the public.
- 2. Planning Applications** – to consider applications received after the issue of the agenda.
- 3. Planning Decisions** – to note any planning decisions received to the date of the meeting including:
- 17/01716/FULL** widening of the exiting access to agricultural land at School Lane, Thorverton. Refused.
 - 18/00704/FULL** retention of change of use from ancillary accommodation to holiday let at The Stable, Thorverton. Approved.
 - 18/00844/FULL** erection of a garage at Tallet Barn, Heathfield, Thorverton. Granted.
 - 18/00986/CAT** notification of intention to fell 1 Spruce tree within a Conservation Area at Black Rod, Jericho Street, Thorverton. No objection.
 - 18/00977/HOUSE** erection of a barn for ancillary domestic use and storage of tractor and garden machinery at Orchard House, Thorverton. Granted.
 - 17/00878/MOUT** outline for the erection of up to 16 dwellings with associated access, landscaping and other ancillary development at land South of Broadlands, Thorverton. Granted.
- 17 **Defibrillator Paediatric Electrodes** - to consider the need and purchase of these electrodes.
- 18 **Business at the Chairman’s discretion** – no decision making to take place during this item.
- 19 **To agree the date of the next meeting: October 9th 2018 at the WI Hut starting at 7.30pm**

**If you require this document in large print please contact the Clerk,
Alison Marshall, on t.01392 861228 or e.thorvertonpc@gmail.com**