

## **THORVERTON PARISH COUNCIL**

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at **Thorverton W.I. Hut Tuesday 09<sup>th</sup> October 2018**, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*Alison Marshall*

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (02/10/2018)

### **AGENDA**

- 1 Public Open Session (15 minutes).**
- 2 To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) The Police
- 3 To receive Representative reports:** i) TMGT ii) Memorial Hall iii) the School iv) Focus and v) to agree the next two Saturday Market volunteers for 13/10/18 and 10/11/18.
- 4 Apologies** for absence.
- 5 Declarations** of Interest.
- 6 Confirmation of Minutes** of the meeting of Tuesday 11<sup>th</sup> September 2018.
  
- 7 Devon Air Ambulance Trust:** to receive an update on the project, including fund raising and planning permission, and to consider the way forward.
  
- 8 Development:**  
**New Cemetery –**  
a) to resolve that the working group meet with AC Archaeology to complete and submit the Heritage Lottery Fund (HLF) funding application form  
b) to consider the ‘matched funding’ as required by the HLF application.  
**Court Barton –** to receive an update from DCH and/or MDDC regarding the Deed of Variation.
  
- 9 S106 Court Barton funding:**  
a) to consider any feedback from Cllr Crang regarding land purchase along Silver Street  
b) to consider any feedback from the Church Commissioners regarding transfer of the Sheep Dip  
c) to consider further the spending of the S107 funding.
  
- 10 Highways:**  
a) **Dark Lane wall –** i) to receive an update from the working group and to consider the next steps  
ii) to receive feedback from DCC Highways regarding the re-opening of the Lane.  
b) **Lamp post cobble work –** to consider any feedback from the MDDC Conservation Officer.  
c) **Hulk Lane – dedication of Public Bridleway –** to consider any further correspondence.  
d) **School Lane junction –** to consider the installation of mirrors/general road safety (Cllr Lawson).  
e) **Raddon sign post –** to consider feedback from Devon Highways (Cllr Lane).
  
- 11 Recreation Ground:**  
i) **Mower –** to consider a) feedback from the working group b) a thank you letter regarding previous long term mower storage c) a joint ownership mower and future use of the Rec (Cllr Waldron).  
ii) **Grass Cutting Agreement –** to consider any feedback from the Football Club.  
iii) **Body Twister gym equipment –** to consider a report from Cllr Sims.
  
- 12 Handyman:** to consider this month’s report and the request for payment for hours worked of £87.50 gross and for materials purchased at £87.70 (incl VAT).
  
- 13 Finance:**  
1) to note the bank balance as at 01/10/2018 and to sign the latest bank reconciliation  
2) to note the half year budget document  
3) to resolve to make the following payments:

October 2018	Clerk salary	October basic pay gross	£335.00	
		Less tax due	£ 6.80	
		Net payment =	£328.20	£328.20
	HMRC	Tax due Clerk		£ 6.80
	Clerk expenses	Planning Application Dark Lane	£137.00	

		Stamps £1.77	£138.77 (VAT n/a)
	Handyman salary	October basic pay gross       £ 87.50 Less tax due                       £ 2.00 Net payment =                     £ 85.50	£ 85.50
	HMRC	Tax due Handyman	£ 2.00
	Handyman expenses	Beach Brothers cork for notice boards	£ 87.70 (incl VAT)
	D May	Secure store rental (6 months)	£130.00 (VAT n/a)
	DALC	New Cemetery Training (Clerk)	£ 80.00 (incl VAT)
	L Ashworth	Plants for Leigh Gardens	£ 41.67 (VAT n/a)

Banked Receipts September: £200 returned grant funding cheque from the local WW1 Commemoration Group.

- 14 **SWW – installation of Event Date Monitoring** (Quarry Car Park): to consider any update.
- 15 **Exe Valley Area of Outstanding natural Beauty**: to consider an overview from Cllr Lawson.
- 16 **Communication Process** - to receive feedback from DALC and to consider further the process (Cllr Lane).
- 17 **Communications** – to consider communications received to the date of the meeting including:  
a) E-mails from a resident regarding the opening of Dark Lane.  
b) MDDC Chairman - Cllr Peter Heal to attend the November PC meeting.  
c) E-mail and phone call regarding weed-killing at Bullens Close.
- 18 **1. Planning Applications** – to consider applications received to the date of this agenda (none).  
**2. Planning Applications** – to consider applications received after the issue of the agenda.  
**3. Planning Decisions** – to note any decisions to the date of the meeting (none to the date of the agenda).
- 19 **Jubilee Green Christmas Tree and lights**: to consider the purchase and erection of a tree and new lights.
- 20 **Employee Annual Reviews**: to consider arrangements for the two annual reviews.
- 21 **Welcome Pack for new residents**: to consider the issuing of welcome packs or letters (Cllr Bright).
- 22 **Remembrance Day Wreath**: to consider the purchase and placing of a Wreath.
- 23 **Business at the Chairman’s discretion** – no decision making to take place during this item.
- 24 **To agree the date and venue of the next meeting: November 13<sup>th</sup> 2018 at the Thorverton Memorial Hall**

**If you require this document in large print please contact the Clerk,  
Alison Marshall, on t.01392 861228 or e.[thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)**