

## THORVERTON PARISH COUNCIL

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at **Thorverton Memorial Hall, Tuesday 13<sup>th</sup> November 2018, commencing at 7.30pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*Alison Marshall*

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (06 /11/2018)

### AGENDA

- 1 **Public Open Session:** MDDC Chairman Cllr Peter Heal **\*\* please note that if you wish to put any questions to Cllr Heal he has asked that they are e-mailed to the Clerk at [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) prior to the meeting or delivered to Dinneford House, Dinneford Street, Thorverton \*\***
- 2 **To receive reports:** i) D/Cllr Deed ii) C/Cllr Squires iii) The Police
- 3 **To receive Representative reports:** i) TMGT ii) Memorial Hall iii) the School iv) Focus v) to agree the Saturday Market volunteer for 8<sup>th</sup> December and to consider public feedback from the October market.
- 4 **Apologies** for absence.
- 5 **Declarations** of Interest.
- 6 **Confirmation of Minutes** of the meeting of Tuesday 09<sup>th</sup> October 2018.
- 7 **Grant Funding:**
  - a) **Communities Together Grant Funding** - to receive any update regarding the DAAT application.
  - b) **Communities Together Grant Funding** - to consider a request from Shobrooke PC for a letter of support.
  - c) **Citizens Advice** – to consider a request for grant funding.
  - d) **Thorverton Parish Church** – to consider a request for grant funding of £750.00
- 8 **Devon Air Ambulance Trust:** to receive clarification regarding the electrical equipment installation and its funding. To consider further the matter of fund raising.
- 9 **Development:**
  - a) New Cemetery – to consider an update from the working party.
  - b) Court Barton – to receive an update from DCH and/or MDDC regarding the Deed of Variation and to note the Management Company details.
- 10 **S106 Court Barton funding:**
  - a) **Land along Silver Street** – to receive any update from Cllr Crang regarding the purchase of land.
  - b) **Sheep Dip** – to receive a report from Cllr Turner regarding the maintenance requirements of the Sheep Dip and to further consider entering into negotiations for the purchase and regeneration of this site.
  - c) **Public feedback** – to revisit and consider further public feedback regarding the spending of these funds.
- 11 **Recreation Ground:**
  - a) **Body Twister** – to receive an update on the replacement of this item.
  - b) **New Strimmer** - to consider the purchase of a new strimmer up to the value of £400.
  - c) **Annual Inspection** – to agree to the annual RoSPA inspection in retrospect. To receive a report from Cllr Sims on the inspection results and to consider any maintenance requirements.
  - d) **New Mower** – to consider feedback from Cllr Sims regarding funding through the Football Club.
- 12 **Charles Arnold Baker – Local Council Administration:** to consider the purchase of the latest edition of this reference book at a discounted price of £104.
- 13 **Allotments:** to receive an update from the Clerk and to consider allotment rents for the coming year.
- 14 **Defibrillator:** to resolve to refund £42.00 for replacement batteries.
- 15 **Finance:**
  - 1) To note the bank balance as at 01/11/2018 as being £54,551.17
  - 2) To note the circulated half year budget review.
  - 3) To resolve to make the following payments:

November 2018	Clerk salary	November basic pay gross	£335.00	
		Less tax due	£ 6.60	
		Net payment =	£328.40	£328.40

	HMRC	Tax due Clerk	£ 6.60
	Clerk expenses	Garden waste bin renewal £49.00 (Jubilee Green), paper, ink	£ 67.00 (VAT n/a)
	Thorverton WI	Meeting room charge May-Oct 2018	£100.00 (VAT n/a)
	M Dunlop	Reimbursement for Defib batteries	£ 42.00 (VAT n/a)

4) Banked Receipts October: half year Precept credit £9,835.13 and anonymous DAAT donation £100.00

- 16 **SWW – Installation of Event Date Monitoring** (Quarry Car Park): to receive any update.
- 17 **Exe Valley Area of Outstanding natural Beauty**: to consider an overview from Cllr Lawson.
- 18 **Communications Policy**: to consider feedback from DALC and the way forward on this matter.
- 19 **Communications**: to consider communications received to the date of the meeting including -  
a) E-mail regarding the clearing of the Brook at Stonebridge.  
b) E-mail regarding damage to property along Dark Lane.  
c) Devon Communities Together – invitation to the Court Barton Close Housing Award.
- 20 **A) Planning Applications**: to consider applications received to the date of this agenda -  
i) **18/01589/HOUSE** erection of two storey side extension, single storey side and rear extensions and front porch after demolition of existing garage and conservatory at Laburnum Cottage, Bullen Street, Thorverton.  
ii) **18/01635/FULL** re-instatement of part of existing stone boundary wall and engineering works at the Quarry Car Park, Dark Lane, Thorverton.  
iii) **18/01654/HOUSE and LBC** erection of two storey side and rear extension after demolition of existing two storey side extension at Berrysbridge House, Thorverton.  
**B) Planning Applications**: to consider any applications received after the issue of this agenda.  
**C) Planning Decisions**: to note any decisions to the date of the meeting including -  
i) 18/01291/FULL erection of replacement bungalow, garage and workshop following demolition of existing bungalow at Berrysbridge Lodge, Thorverton. Permission Granted.
- 21 **Christmas tree and Christmas cards**: to consider any update regarding the tree(s) and to resolve to send Christmas cards to volunteers.
- 22 **Welcome Pack**: to consider the draft Welcome Letter and the contents of the proposed welcome pack. To agree the process to be used and a start date.
- 23 **Highways**:  
**a) Dark Lane wall** – to receive any update regarding the closure of the Lane.  
**b) Lamp post cobble work** – to consider feedback from MDDC.  
**c) Hulk Lane – dedication of Public Bridleway** – to consider the feedback received from DCC.  
**d) School Lane junction** – to consider the safety of this junction (Cllr Lawson).  
**e) Raddon sign post** – to consider any quote for an official sign from DCC Highways.
- 24 **PART 2**: to resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information:  
1) **Dark Lane wall repairs**: to receive an update from Cllr Bright and to consider any tenders received.  
2) **Employee Annual Reviews**: to consider feedback from the Staffing Working Group.
- 25 **Business at the Chairman’s discretion** – no decision making to take place during this item.
- 26 **To agree the date and venue of the next meeting: December 11<sup>th</sup> 2018 at the Thorverton Memorial Hall**

**If you require this document in large print please contact the Clerk,  
Alison Marshall, on t.01392 861228 or e.[thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)**