

THORVERTON PARISH COUNCIL

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at **Thorverton Memorial Hall, Tuesday 11th December 2018, commencing at 7.30pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (05/12/2018)

AGENDA

- 1 **Public Open Session** (15 minutes).
- 2 **To receive External Reports:** i) D/Cllr Deed ii) C/Cllr Squires iii) Police statistics.
- 3 **To receive Representative reports:** i) TMGT ii) Memorial Hall iii) the School iv) Focus v) Raddon Hills Group and to consider the meeting arrangements and the request for hall hire payment of £25.00 vi) Saturday Market – to receive public feedback from the December Market, to agree a volunteer for the January Market, to consider available information on the Parish Council's table at future monthly Markets.
- 4 **Apologies** for absence.
- 5 **Declarations** of Interest.
- 6 **Confirmation of Minutes** of the meeting of Tuesday 13th November 2018.
- 7 **Highways:** to receive any update and to consider the way forward on -
 - a) Lamp post cobble work.
 - b) Hulk Lane – dedication of Public Bridleway.
 - c) School Lane/Bullen Street junction safety.
 - d) Raddon sign post quote.
 - e) Clearing of the brook at Stonebridge.
 - f) Clearing of the leat near Hazel Cottage, Raddon.
 - g) Upgrading of the footpath between Dark Lane and Lynch Road (Cllr Spivey).
 - h) Village site meeting.
- 8 **Devon Air Ambulance Trust:** to receive an update regarding funding and to consider the way forward.
- 9 **New Cemetery:** to receive an update from the working group and to consider i) the completed HLF application form ii) costings iii) the poster and iv) the way forward for this project.
- 10 **S106 Court Barton funding:**
 - a) **Sheep Dip** – to receive feedback from Cllr Lawson and to consider an offer to the Church Commissioners regarding the purchase of the site.
 - b) **Silver Street/Millennium Green** – to consider feedback regarding the public footpath possibility.
 - c) **Public Feedback** – to further consider public feedback regarding the spending of these funds.
 - d) **Leigh Gardens** – to consider the idea of a shelter on this site (Cllr Sims).
- 11 **Recreation Ground:** to receive an update on general Rec business from Cllr Sims and also on -
 - a) **Gym Equipment** - replacement of faulty parts.
 - b) **New Mower** – Football Club fund raising.
- 12 **Finance:**
 - 1) To note the bank balance as at 01/12/2018 as being £54,983.37 prior to earmarked/ring-fenced funding.
 - 2) To consider a donation to the Royal British Legion (Cllr Bright).
 - 3) To consider the appointment of an Internal Auditor for next year.
 - 4) To resolve to make the following payments:

	Clerk salary	December pay gross £474.72 Including £116.43 overtime Less tax due £ 34.80 Net payment = £439.92	£439.92
	HMRC	Tax due Clerk	£ 34.80
	Clerk expenses	Stationery	£ 41.99 (VAT n/a)
	Lexis Nexis Publishers	Charles Arnold Baker 11th Edition £103.99 plus p&p	£110.99 (VAT n/a)
	GX Accountancy	Payroll quarter ending 05/01/2019	£ 18.75 (VAT n/a)

	A Marshall (strimmer)	Reimbursement	£399.00 (VAT incl)
	D Waldron (xmas trees)	Reimbursement	£ 80.00 (VAT n/a)
	Memorial Hall	Raddon Hills Group meeting hall hire	£ 25.00 (VAT n/a)
	Thorverton PCC	Grant Funding (agreed Nov 2018)	£750.00 (paid)
	Citizens Advice	Grant Funding (agreed Nov 2018)	£200.00 (paid)

5) Banked Receipts November: C/Cllr Squires Locality Budget, DAAT funding, £1,000.

- 13 **Speedwatch:** to consider a report from Cllr Sims.
- 14 **A) Planning Applications:** to consider applications received to the date of this agenda including –
i) 18/01904/FULL erection of a dwelling and associated parking at land off Jericho Street, Thorverton.
B) Planning Applications: to consider applications received between 5th December and this meeting.
C) Planning Decisions: to note planning decisions received to the date of this meeting including –
i) 18/01635/FULL re-instatement of part of existing stone wall at Dark Lane, Thorverton. Granted.
ii) 18/01554/PNHH approval of prior approval for building works at 35 Silver Street, Thorverton. Approved.
- 15 **PART 2:** to resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information:
- 15a **Precept/spending** – to consider a response to a member of the public.
- 15b **Dark Lane Wall** – to receive any update and to consider the way forward.
- 16 **SWW – Installation of Event Date Monitoring** (Quarry Car Park): to receive any update.
- 17 **Communications Policy:** to receive an update from Cllr Lane.
- 18 **Welcome Pack:** to consider the updated draft Welcome Letter, the contents of the proposed welcome pack, and the start date for this process.
- 19 **Assets of Community Value:** to consider a report from Cllr Lane.
- 20 **Court Barton Deed of Variation:** to receive any update from DCH and/or MDDC.
- 21 **Christmas trees** – to receive an update from Cllr Waldron and to agree thank you notes.
- 22 **Communications:** to consider/note communications received to the date of the meeting including -
a) **Road Traffic Notice** – Milford Lane, no through traffic, 5 – 18th December.
b) **Citizens Advice** – Thank You letter regarding recent grant funding.
- 23 **Business at the Chairman’s discretion** – no decision making to take place during this item.
- 24 **To agree the date and venue of the next meeting:** January 8th 2019 at Thorverton Memorial Hall.

If you would like a copy of this document in large type please contact the Clerk on thorvertonpc@gmail.com or on 01392 861228