

THORVERTON PARISH COUNCIL

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at **Thorverton Memorial Hall, Tuesday January 8th 2019, commencing at 7.30pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (02/01/2019)

AGENDA

- 1 **Public Open Session** (15 minutes).
- 2 **To receive External Reports:** i) D/Cllr Deed ii) C/Cllr Squires iii) Police statistics.
- 3 **To receive Representative reports:** i) TMGT ii) Memorial Hall iii) the School iv) Focus
v) Saturday Market – no Market in January. To agree a volunteer for February and to receive an update regarding Parish Council representation at future Markets.
- 4 **Apologies** for absence.
- 5 **Declarations** of Interest.
- 6 **Confirmation of Minutes** of the meeting of Tuesday 11th December 2018.

- 7 **Budget and Precept for the 2019/2020 tax year:** to agree the Budget and to set the Precept.

- 8 **Highways:** to receive any update/to consider the way forward on -
 - a) Lamp post cobble work.
 - b) Hulk Lane – dedication of Public Bridleway.
 - c) School Lane/Bullen Street junction safety.
 - d) Raddon sign post quote.
 - e) Clearing of the Brook at Stonebridge.
 - f) Dark Lane width.

- 9 **Dark Lane Wall** – to receive an update from the Working Group and to consider any resulting action.
- 10 **Devon Air Ambulance Trust:** to receive an update and to consider any resulting action.
- 11 **New Cemetery:** to receive an update from the Working Group and to consider the completed HLF application form and any resulting action.

- 12 **S106 Court Barton funding:**
 - a) Sheep Dip – to receive feedback from Cllr Lawson regarding Parish Council representation for the purchase of this site and to further consider an offer to the Church Commissioners.
 - b) Silver Street to Millennium Green – to receive any update regarding the purchase of land.

- 13 **Allotment renewals:** to receive an update and to consider any deposit refunds.
- 14 **Community Together Grant Funding Application (by 28 Feb):** to consider an application.
Christmas tree(s): to consider the taking down of the tree(s), buying additional lights and thank you notes.

- 15 **Recreation Ground:** i) to receive an update on general Rec business from Cllr Sims
ii) to receive any update regarding funding for a new mower
iii) to consider future tool storage.

- 16 **Finance:**
 - 1) To note the bank balance as at 01/01/2019 – to be advised.
 - 2) To resolve to make the following payments:

	A Marshall - Clerk salary	January pay gross £358.29 Less any tax due – detail pending	£ tba
	HMRC (A Marshall)	Tax due Clerk – detail pending	£ tba
	A Marshall - Clerk expenses	Heating/stamps/ink/card	£29.78 (VAT n/a)
	D May	Secure store quarterly rent	£65.00 (VAT n/a)
	G Sims	Allotment deposit refunds	£25.00 (VAT n/a)
	D Barker	Plots 4 and 29	£25.00 (VAT n/a)
	Royal British Legion	Donation (agreed December meeting)	£20.00 (VAT n/a)

3) Banked Receipts December: MDDC DAAT grant funding £1459.00, Allotments £105.00, Openreach £25.00

- 17 **Grant Funding – Mid Devon Mobility:** to consider the request for a donation.

- 18 **Speedwatch:** to receive an update on the forthcoming meeting from Cllr Sims and to agree attendance.
- 19 **A) Planning Applications/Decisions:** to consider notifications to the date of this agenda:
 i) **18/01654/HOUSE & LBC** erection of 2 storey side and rear extension after demolition of existing 2 storey side extension at Berribridge House, Thorverton.
 ii) **18/01589/HOUSE** change of description and revised drawing – erection of a 2 storey side extension, single storey side and rear extensions and front porch after demolition of existing garage and conservatory, including works to access, at Laburnum Cottage, Thorverton.
 iii) **18/02018/FULL** revised scheme - conversion of barn to dwelling at Pitt Farm, Thorverton.
 iv) **18/01620/PNCOU** prior notification for the change of use of agricultural building to dwelling under Class Q at Thatchers Lane, Thorverton. Approved.
 v) **18/01851/NMA & LBC** non material amendment for 17/00467/HOUSE to allow addition of railings and balustrade to outside stone steps at Court Barton, Thorverton. Granted.
 vi) **18/01647/CLP** certificate of lawful use for a proposed use or development - siting of a caravan to provide additional accommodation to the main house at Stone Bungalow, Thorverton. Approved.
B) Planning Applications/Decisions: to consider further applications received to the date of the meeting.
- 20 **SWW – Installation of Event Date Monitoring** (Quarry Car Park): to receive any update on the works and on representation for the claiming of compensation.
- 21 **Communications:** to consider/note communications received to the date of the meeting including -
 a) Mid Devon Local Plan Review – hearings to take place during February.
 b) MDDC – Elections 2019 press release.
 c) CPRE (Campaign to Protect Rural England) – Newsletter and invitation to join.
 d) Devon Highways – Newsletter.
- 22 **Memorial Hall notice board in the Quarry Car Park:** to consider a request for a new notice board at no cost to the Parish Council.
- 23 **Meetings:** to consider i) the monthly meeting venue from May 2019 ii) the Annual Parish Meeting date, venue and format iii) bringing the September meeting forward one week.
- 24 **Assets of Community Value:** to consider a report from Cllr Lane.
- 25 **Welcome Pack:** to consider the updated draft Welcome Letter, the contents of the proposed welcome pack, the start date for this process.
- 26 **Court Barton Deed of Variation:** to note the update from DCH.
- 27 **Business at the Chairman’s discretion** – no decision making to take place during this item.
- 28 **To agree the date and venue of the next meeting:** February 12th 2019 at Thorverton Memorial Hall.

If you require this document in large print please contact the Clerk, Alison Marshall, on t. 01392 861228 or e. thorvertonpc@gmail.com