**THORVERTON PARISH COUNCIL MEETING**

To all members of the Council

You are hereby summoned to attend a Meeting of the above named Parish Council to be held at Thorverton Memorial Hall on Tuesday 10th January 2017, commencing at 7.30pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (04/01/2017)

**AGENDA**

Standing Orders suspended.

1. **Open Session** for public participation (15 minutes).
2. **To receive reports from** i) D/Cllr Deed ii) C/Cllr Squires iii) PCSO and to consider ‘Smartwater’ further.

Standing Orders to be resumed.

1. **Apologies** for absence.
2. **Declarations** of Interest.
3. **Dispensation** requests.
4. **Confirmation of Minutes** of the meeting of Tuesday 13th December 2016 (circulated).
5. **Planning Applications** – to consider planning applications received to the date of the meeting –
   1. 16/01956/HRN Hedgerow Removal Notice for the relocation of 52m of hedgerow at land South of

Willhaven, Thorverton

**Planning decisions** – to note any planning decisions received to the date of the meeting – none to date

1. **Budget review and Precept demand –** to consider the budget and Precept demand documentation (circulated) and to set the Precept for 2017/2018. To consider whether DALC membership should be deducted direct from Precept.
2. **Village Handyman/Road Warden –** to consider the Handyman’s monthly report (circulated) and a) payment of hours worked b) duties for next month c) the 3 month employment review.
3. **TAP Funding application –** to agree the revised application prior to submission (circulated).
4. **Quarry Car Park CCTV –** to consider CCTV at the Quarry Car Park.
5. **Grant Funding Application –** to hear from the working party, regarding the application received from Thorverton Memorial Hall for £800 to purchase new chairs, and to consider any recommendations.

# Recreation Ground – to receive any update on the wildlife garden sign and to consider the offer of bird box making at the February Saturday Market.

1. To consider **Financial matters** (and to sign cheques) for tax/vat:

* Payment to the Clerk – December salary net of 20% tax £256.12 net
* Payment to HMRC of tax – Clerks salary £ 59.52
* Payment of Clerks expenses (stamps, cards, ink, cups, annual data protection ICO) £ 71.37 incl.
* Payment to C Marshall for Handyman duties (Dec 7 – Jan 4) net of 20% tax £ 60.00 net
* Payment to HMRC of tax – Handyman salary £ 15.00
* Payment to Cllr Waldron – reimbursement for the Christmas tree £ 40.00 n/a
* To note the bank balance as at 01/01/2017 of £44,238.53
* To consider the Bank Signatories and Bank interest rates.

1. **Parish Plan (2008) revisited –** to receive any update on the 20mph signs.

# Development –

* New Cemetery – to consider the January meeting with the PCC and any further steps.
* Court Barton Close – to receive any update regarding the development and affordable housing.

1. **Communications -** to consider/note circulated communications received to the date of the meeting –
   1. To note: **Christmas tree lights -** letter from a resident donating £20 – letter of thanks sent.
   2. To note: **Christmas tree lights -** box of tree lights donated by a former resident – letter of thanks sent.
   3. To note: **Council tax referendum –** no extension notice from DALC.
   4. To note: **Local Welfare Assistance Scheme** - from MDDC.
2. **Highways -**

* Hulk Lane – to receive an update on the proposed bridleway from the Chairman
* School Lane – to receive an update regarding the road verge, zig zag lines and hedges
* 30mph signage – to receive an update from C/Cllr Squires regarding the Traffic Order for the 30mph signs
* Wall in Dark Lane – to receive an update received from Cllr Bright on his meeting with DCC Highways

1. **Tough Choices meeting 05.12.2016 –** to receive feedback from Cllr Crang
2. **Vodafone Signal –** to receive a report from Cllr Spivey on the latest position and to consider any action
3. **Representative reports –** from TMGT, Focus, Memorial Hall, Raddon Group and the School
4. **Monthly Market –** to receive feedback on the December and January meetings and to secure a volunteer for the February meeting.
5. **Business at the Chairman’s discretion –** Councillors are respectfully reminded that this is not an opportunity for decision making.
6. To confirm the date, time, and venue of **the next Parish Council Meeting** being

**Tuesday February 14th 2017** at 7.30pm in the Memorial Hall, Thorverton. All are welcome to attend.