

## **THORVERTON PARISH COUNCIL**

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at **Thorverton Memorial Hall, Tuesday April 9<sup>th</sup> 2019, commencing at 7.30pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*Alison Marshall*

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (03/04/2019)

### **AGENDA**

- 1 **Public Open Session** (15 minutes).
- 2 **To receive External Reports:** i) D/Cllr Deed ii) C/Cllr Squires iii) Police statistics iv) School
- 3 **To receive Representative reports:** i) TMGT ii) Memorial Hall iii) School iv) Focus v) Saturday Market and to agree a volunteer for the May 11<sup>th</sup> Market.
- 4 **Apologies** for absence.
- 5 **Declarations** of Interest.
- 6 **Confirmation of Minutes** of the meeting of Tuesday 12<sup>th</sup> March 2019.
  
- 7 **Helicopter Night Landing Site:** to receive an update on the project and to consider the next steps.
- 8 **SWW – Installation of Event Date Monitoring:** to receive any update on the compensation claim.
- 9 **Highways matters:** to receive any update / to consider the way forward on -
  - a) **Hulk Lane – dedication of Public Bridleway.**
  - b) **Clearing of the Brook at Stonebridge.**
  - c) **Clearing of the foot path along Silver Street.**
  - d) **Cobbles around the lamp post along Milford Lane.**
  
- 10 **Dark Lane Wall:** to consider the sketches for the replacement wall/fence and any further action.
- 11 **New Cemetery:** to receive an update and to consider the next steps.
- 12 **Recreation Ground:** to receive a report from Cllr Sims. To consider the mower purchase and funding.
- 13 **Assets of Community Value:** to consider this matter further.
- 14 **Correspondence Handing and Publishing Policy:** to consider amendments to the existing policy.
  
- 15 **S106 Court Barton funding:** to receive confirmation from MDDC of project funding for the purchase of the Sheep Dip and the purchase of land along Silver Street.
- 16 **Church Commissioner matters:**
  - a) Purchase of the Sheep Dip – to receive and consider any update.
  - b) Purchase of land along Silver Street – to receive and consider any update.
  - c) Broadlands Development – to consider the proposal of works involving the allotment site.
  
- 17 **Handyman Report:** to agree the salary payment of £175.00 gross, including work completed for Newton St Cyres Parish Council, and the materials/mileage payment of £186.16 and to consider the report.
- 18 **Devon Association of Local Councils:** to consider renewing the annual membership at £220.46 (incl VAT).
  
- 19 **Finance:**
  - 1) To note the bank balance as at 31/03/2019 of £54,294.36 prior to deduction of reserves.
  - 2) To note banked receipts in March: £167, £120, £165, £25, Night Landing Site funds. £85.95 NSC PC re. Handyman work, £33, allotments, £6.35 bank interest.
  - 3) To sign off the year end Accounts and Bank Reconciliation.
  - 4) To approve the updated Statement of Internal Control dated 01/04/2019.
  - 5) To approve and sign Section 1 of the annual Audit Accounting Statement.
  - 6) To approve and sign Section 2 of the annual Audit Accounting Statement.
  - 7) To note cancelled cheque no. 001451, destroyed in error, replaced by cheque no. 001461 (A.Cleave £25.)
  - 8) To resolve to make the following payments:

A Marshall - Clerk salary	Gross salary, tax details pending £358.29 gross	£tba
HMRC (A Marshall)	Tax due, details pending	£tba
A Marshall - Clerk expenses	Ink, stationery, stamps, heating, fuel and fuel container for Jubilee Green mower	£53.77 (incl VAT)
C Marshall – Handyman salary	Gross salary, tax details pending £175.00 gross	£tba

	HMRC (C Marshall)	Tax due, details pending	£tba
	C Marshall – Handyman expenses	Petrol for machinery, strimmer service, mileage, safety equipment	£186.16 (incl VAT)
	DALC	Annual Membership	£220.46 (incl VAT)

- 20a. Planning Applications:** to consider planning notifications to the date of the meeting including -
- i) **19/00371/FULL** change of use of agricultural land to domestic garden and erection of replacement outbuilding for maintenance of cars and storage, Fordy Bridge, Thorverton.
  - ii) **19/00287/LBC** for the insertion of a cast iron downpipe to front at Brookside, 5 Silver Street, Thorverton.
- 20b. Planning Decisions:** to note decision notifications received to the date of the meeting including:
- i) **19/00162/TPO** application to pollard one Lime tree at 16 The Glebe, Thorverton. Granted.
  - ii) **19/00289/NMA** non material amendment to allow a change to the ridge height of storage building and gates to boundary wall to be amended to 2 leaf hinged gate, the Old Post Office, Thorverton. Granted.
  - iii) **19/00376/NMA** non material amendment to allow a change to the size and position of the bungalow at Berrysbridge Lodge, Thorverton. Granted.
  - iv) **19/00068/FULL** erection of a 10m height lighting column with LED floodlights to provide emergency lighting for Devon Air Ambulance, the Recreation Ground, Thorverton. Granted.
  - v) **19/00074/PNCOU** prior notification for the change of use of an agricultural building to a dwelling under Class Q at Charolles, Thorverton. Prior approval not required.
  - vi) **19/00199HOUSE** erection of a first floor extension and external alterations at Lyndale, Dinneford Street, Thorverton. Granted.
- 21 Elections May 2<sup>nd</sup> 2019:** to receive an update on this matter.
- 22 Communications:** to consider/note communications received to the date of the meeting including -
- a) Telephone complaint regarding parking at the bottom of Jericho Street – referred to DCC Highways.
  - b) E-mail regarding the new garden wall at Court Barton Close.
  - c) Keep Britain Tidy information.
  - d) E-mail from Speedwatch.
  - e) MDDC – new Duty Planning Services.
- 23 Court Barton Deed of Variation:** to receive any update.
- 24 Business at the Chairman’s discretion** – no decision making to take place during this item.
- 25 Future Meetings:** to note the next meetings -
- i) Thorverton Annual Parish Meeting: Wednesday 17<sup>th</sup> April, 7.30pm, Thorverton Memorial Hall.
  - ii) Monthly Parish Council Meeting: May 14<sup>th</sup> 2019, 7.30pm, Thorverton Memorial Hall.

**If you require this document in large print please contact the Clerk, Alison Marshall, on t. 01392 861228 or e. [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)**