

THORVERTON PARISH COUNCIL

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at **Thorverton Memorial Hall, Tuesday June 11th 2019, commencing at 7.30pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (05/05/2019)

AGENDA

- 1** **Public Open Session** (15 minutes).
- 2** **External Reports:** a) C/Cllr Squires, b) D/Cllr Deed, c) the Police.
- 3** **Declarations of interest:** To receive any declarations of interest regarding items on this agenda.
- 4** **Apologies:** To receive any apologies for absence.
- 5** **Confirmation of Minutes:** To approve the Minutes of May 14th 2019.
- 6** **Representative Reports:** To receive any reports from a) Focus b) School c) TMGT d) Raddon Group e) Memorial Hall f) Highways & Footpaths g) Speedwatch h) Allotments – and to consider making good allotment 22 i) Saturday Market – to receive feedback from the June meeting.
- 7** **Parish Paths Partnership (P3):** To consider joining this scheme.
- 8** **Improving the Councils efficiency:** To consider a paper from the Chairman.
- 9** **Policies:**
 - a) To agree to the replacing of the current Standing Orders with the National Association of Local Councils (NALC) 2018 version.
 - b) To confirm receipt of the Code of Conduct by all Council members.
- 10** **Councillor training:** To receive an update on courses booked and to consider other/local training.
- 11** **Helicopter Night Landing Site:** To consider further an opening ceremony, publicity, and a School visit.
- 12** **South West Water compensation claim:** to consider correspondence from Terra Nova Land Management Ltd and South West Water.
- 13** **Highways matters:** to note the following updates -
 - a) Hulk Lane – dedication of Public Bridleway. A meeting will take place with DCC Highways on 19/06/2019.
 - b) Clearing of the Brook at Stonebridge. The agreed funding is still pending.
- 14** **Dark Lane Wall:** To consider costings for the metal uprights and the way forward for this project.
- 15** **New Cemetery:** To consider an update from the working group and any feedback on the Geophysical Survey.
- 16** **Recreation Ground:**
 - a) To receive an update on the Recreation Ground
 - b) To consider the annual servicing of the ride-on-mower and any update on the purchase of a new mower
 - c) To consider an e-mail regarding footballs entering into residents gardens from the Rec.
- 17** **S106 Court Barton funding and Church Commissioner matters:**
 - a) Footpath from Silver Street to the Millennium Field - to consider feedback from the working group.
 - b) Purchase of the Sheep Dip – to consider any update from the Church Commissioners.
 - c) Broadlands Development – to consider recommendations from the working group.
 - d) Confirmation of projects – to consider outstanding letters of support from the D/Cllr and Cadbury PC.
- 18** **Finance:**
 - 1) To note the bank balance as at 01/06/2019 – tba.
 - 2) To note banked receipts in May – tba.
 - 3) To agree the Handyman's salary request of £522.75 gross and to consider the report and duties.
 - 4) To consider the appointment of J Hole as Internal Auditor for 2020 at a cost of £100.00
 - 5) To resolve to make the following payments:

A Marshall - Clerk salary	Gross salary £370.27 Plus tax rebate £ 6.60	£ 376.87 net
A Marshall - expenses	Stationery	£ 36.00 (VAT n/a)
C Marshall – Handyman salary	Gross salary £522.75	

	Less tax due £104.60	£ 418.15 net
HMRC (C Marshall)	Tax due	£ 104.60
Mat Electrics	Night Landing Site	£7130.59 (VAT incl.)
GX Accounts	Payroll	£ 18.75 (VAT n/a)
Came & Co	Annual General Insurance Renewal £488.96 plus £50.00 admin charge	£538.96 (VAT n/a)

- 19a. Planning Applications:** to consider planning notifications to the date of the meeting including -
- i) 19/00748/HOUSE Erection of a two storey extension and replacement garage at Lodge Farm, Thorverton.
 - ii) 19/00744/HOUSE Erection of detached timber frame garage & garden store at Station house, Thorverton.
 - iii) 19/00621/FULL Revised. Formation of residential vehicular access and track Charolles, Thorverton.
 - iv) 19/00918/CLU Certificate of Lawfulness for existing extension at Ashley Farmhouse, Thorverton.
- 19b. Planning Decisions:** to note decision notifications received to the date of the meeting including:
- i) 19/00567/LBC internal alterations at Brookside, 5 Silver Street, Thorverton. Granted.
- 20 Community Land Trust (CIL):** To consider an invitation to join a local project.
- 21 Village Tidy Up Day:** to agree the arrangements and poster for Saturday 6th July 2019.
- 22 Quarry Car Park;**
- a) To consider the content of the annual garage ground rent letter.
 - b) To agree to obtaining quotes for the cutting back of overgrowth behind and around the garages.
 - c) To consider refiguring the car park to make more parking spaces due to increasing local demand.
- 23 Website protocol upon death of senior members of the Royal family:** to consider adding further members of the Royal family to the existing Website process.
- 24 PART 2 (private session):** To resolve that, due to the sensitive nature of the business to be discussed, the following items are dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, the press and public be requested to leave the meeting: a) To consider recommendations from the working group regarding the Clerks hours.
- 25 Business at the Chairman's discretion** – no decision making to take place during this item.
- 26 Next meeting:** to note the date of the next monthly meeting as July 9th 2019.

If you require this document in large print please contact the Clerk, Alison Marshall, on t. 01392 861228 or e. thorvertonpc@gmail.com