

## **THORVERTON PARISH COUNCIL**

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at **Thorverton Memorial Hall, Tuesday September 3<sup>rd</sup> 2019, commencing at 7.30pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*Alison Marshall*

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (28/08/2019)

### **AGENDA**

- 1 a) **Public Open Session**
  - b) **New ride-on-mower:** To discuss the matter of funding with a representative of Thorverton Football Club.
- 2 **External Reports:** a) C/Cllr Squires, b) D/Cllr Deed, c) The Police.
- 3 **Declarations of interest:** To receive any declarations of interest regarding items on the agenda.
- 4 **Apologies:** To receive any apologies for absence.
- 5 **Confirmation of Minutes:** To approve the Minutes of July 9<sup>th</sup> 2019.
  
- 6 **Archaeological Dig (New Cemetery):**
  - i) To receive feedback regarding the Archaeological Dig project evaluation.
  - ii) To receive feedback from July's public meeting and the completed Geophysical Survey.
  - iii) To consider arrangements for September's Community Dig.
- 7 **S106 Court Barton funding:**
  - i) Footpath from Silver Street to the Millennium Field - to consider an update from the working group including any possible alternatives. To consider a request from Thorverton Football Club.
  - ii) Purchase of the Sheep Dip – to receive any update and to consider any action.
  - iii) Broadlands Development/Allotment Field – to receive any update and to consider any action.
  
- 8 **Hulk Lane – dedication of Public Bridleway:** To receive any update and consider the way forward.
- 9 **Helicopter Night Landing Site:** To consider arrangements for the opening ceremony.
- 10 **South West Water compensation claim:** To receive an update and to consider meeting dates.
- 11 **Climate Emergency Plan:** To receive an update and consider any action towards carbon neutrality.
- 12 **Community Emergency Plan:** To consider the draft plan.
- 13 **Clearing of the stream:** To note that the work has been completed and to consider correspondence.
- 14 **Recreation Ground:** To receive a general update and to consider further the purchase of a new mower.
  
- 15 **Handyman:**
  - i) To agree the Handyman's salary request for July and August, plus tax refund, total £207.10 gross.
  - ii) To consider the Handyman's monthly report and any additional duties.
  - iii) To consider a working group for the clearing of the vegetation from the reservoir cistern in Dark Lane.
- 16 **Finance:**
  - 1) To receive the bank balance as at 01/09/2019.
  - 2) To note banked receipts in July and August including: garage ground rents £560.00, Allotment £30.00, MDDC Stream Grant £654.00, MDDC Sheep Dip S106 funding £7,000.00
  - 3) To note the submission of the annual VAT re-claim to HMRC of £1,725.32 on 05/08/2019
  - 4) To resolve to make the following payments:

A Marshall - Clerk salary	Sept salary £370.27 gross plus tax refund No tax due.	£374.27
C Marshall – Handyman salary	Sept salary (covering July/August) plus tax refund. No tax due.	£207.10
A Marshall - expenses	Litter Picker equipment, Stamps, Allotment clearing, Brown bin (1) annual fee, Stationery, Tidy-up Day refreshments,	£157.98 (VAT n/a)

	T&D Garden Machinery	Ride-on-mower annual service	£381.75 (incl VAT)
	Thorverton Memorial Hall	Hall hire May 2019 – April 2020	£286.00 (VAT n/a)
	Strutt & Parker	Allotment field - 6 monthly rent	£90.00 (VAT n/a)
	B Butt	Stream clearing	£654.00 (incl VAT)
	DALC	Councillor training	£66.00 (incl VAT)
	Substrata Limited	Geophysical Survey	£4,669.19 (incl VAT)
	GX Accountancy and Bookkeeping	PAYE quarter 2	£22.50 (incl VAT)
	A Marshall – Clerk salary	August salary	£416.87 net <b>PAID</b>
	HMRC – A Marshall	Tax due August	£3.40 <b>PAID</b>

- 17** **Dark Lane Wall:** To receive an update regarding planning permission and to consider the way forward.
- 18a** **Planning Applications:** to consider planning notifications to the date of the meeting including -  
i) **19/01135/HOUSE** (revised) erection of a first floor side extension at Victoria Orchard, Thorverton.  
ii) **19/01336/CAT** to reduce the crown of 1 Ash tree and 1 Holly tree at Brook Lodge, Thorverton.
- 18b** **Planning Decisions:** to note decision notifications received to the date of the meeting including:  
i) **19/00748/HOUSE** two storey extension and replacement garage at Lodge Farm, Thorverton. Granted.  
ii) **19/00621/FULL** change of use from agricultural land to form a residential vehicular access and track at Charolles, Thorverton. Refused.  
iii) **19/00690/FULL** retention of shed and decking (revised) at Dinneford Spring, Thorverton. Granted.  
iv) **19/00836/TPO** application to pollard 2 protected Ash trees, Thorverton School. Granted.
- 19** **Quarry Car Park:** To consider maximising parking spaces further and the request for a clothing bank.
- 20** **Devon Digital Lives:** To consider a report from Cllr Wells.
- 21** **Representative Reports:** To receive any reports from a) Focus b) School c) TMGT d) Memorial Hall e) Highways & Footpaths f) Speedwatch g) Allotments - to consider a deposit refund of £25.00, plot 22, and to also consider the maximum number of plots held per household h) Saturday Market and to confirm a volunteer for the September 14th market.
- 22** **Councillor training:** To consider any training requests, to note any pending training, to receive feedback on any recently attended courses.
- 23** **The Aims of Thorverton Parish Council:** To consider adoption of this draft document.
- 24** **PART 2 (private session):** To resolve that, due to the sensitive nature of the business to be discussed, the following items are dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, the press and public leave the meeting:  
i) To consider quotes received for the cutting back of the up-growth at the Quarry Car Park.  
ii) To consider applications received for the Handyperson post.
- 25** **Business at the Chairman's discretion** – no decision making to take place during this item.
- 26** **Next meeting:** Tuesday October 8<sup>th</sup> 2019.

**If you require this document in large print please contact**  
**the Clerk on [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)**  
**or 01392 861228**