

## **THORVERTON PARISH COUNCIL**

To all members of the Council,

You are hereby summoned to attend the next Meeting of the above named Parish Council to be held at **Thorverton Memorial Hall, Tuesday February 11th 2020, commencing at 7.30pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*Alison Marshall*

Alison Marshall Clerk to the Parish Council [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) 01392 861228 (06/02/2020)

### **AGENDA**

- 1 Public Open Session** (15 minutes).
- 2 External Reports:** To receive reports from i) C/Cllr Squires ii) D/Cllr Deed iii) the Police.
- 3 Declarations of interest:** To receive any declarations of interest regarding items on this agenda.
- 4 Apologies:** To receive any apologies for absence.
- 5 Confirmation of Minutes:** To approve the draft Minutes of January 14<sup>th</sup> 2020.
- 6 Co-option of a new Parish Councillor:** To receive an update.
- 7 Defibrillator:** To receive an update on the re-siting of the existing machine and to consider the purchase of a second machine.
- 8 Sheep Dip purchase:** To consider any update regarding the contamination testing.
- 9 Allotments:**
  - i) Purchase of the allotment field – to consider this matter further.
  - ii) Laying of water pipes – to consider giving permission for the laying of pipes through the field.
- 10 South West Water compensation claim:** To consider an update and the paying of VAT for services provided.
- 11 Recreation Ground/existing and new mowers:** To receive an update from Cllr Sims and to note that a grant funding request to 'Awards for All' has been submitted regarding the new mower.
- 12 Handyman:**
  - i) To consider the request for payment, the monthly report and any additional duties.
  - ii) To re-consider the purchasing of a trailer for £200.00
- 13 Store for tools and equipment:** To consider further recommendations from Cllrs Hodge and Crang.
- 14 Emergency Plan including a Snow Plan:** to consider any update.
- 15 Grant Funding:**
  - i) Citizens Advice Bureau - to consider a request for grant funding.
  - ii) Thorverton Parochial Church Council – to consider a request for grant funding.
  - iii) Grant Funding for the benefit of the Parish Council – to consider support to the Clerk on the researching and applying for grant funding.
- 16 Finance:**
  - i) **Bank balance** – as at 01/02/2020 the balance stood at £72,829.50
  - ii) **Bank receipts in January** – allotment rents £150.00
  - iii) **Payments** – To resolve to make the following payments -

A Marshall - Clerk salary	Salary £421.88 gross, less tax	£418.08 (VAT n/a)
N Matthews - Handyman salary	Salary £51.00 gross, less tax	£49.00 (VAT n/a)
A Marshall – Clerks expenses	McAfee annual laptop security, stationery	£73.99 (VAT n/a)
HMRC	PAYE due (cheque pending ¼ end)	£5.80 (VAT n/a)
Terra Nova Land Management Ltd	VAT re. SWW Compensation Claim	£262.14 (VAT)
A Bunster	Allotment deposit refund	£25.00 (VAT n/a)
- 17 Planning Applications and Decisions:** To consider notifications received to the date of the meeting including
  - i) **20/00113/LBC** Listed Building Consent for the erection of a single storey extension following removal of a conservatory at Wee Cottage, Bullen Street, Thorverton.

- 18 **Assets of Community Value:** To consider adding the Exeter Inn.
- 19 **Communications:**
- i) **DCC Postcode Local Trust Grant Funding** - to note information received from a resident (closing date 4/2).
  - ii) **Grant Funding for an electric car charging point** – to consider the information received from a resident.
  - iii) **The latest from ‘Possible’ for climate action** – to consider the information received from a resident.
  - iv) **Mid Devon Mobility** – to note receipt of a ‘thank you’ letter regarding the recent donation of £200.00
  - v) **DCC tree maintenance and road closure information in the Bickleigh Area** - to note.
  - vi) **MDDC Town and Parish Newsletter** – to note.
- 20 **Representative Reports:** To receive and consider any reports.
- 21 **Business at the Chairman’s discretion** – no decision making to take place during this item.
- 22 **Next meeting:** To confirm the date for the next meeting as Tuesday March 10th 2020.

**If you require this document in large print contact the Clerk,  
Alison Marshall, on [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com) or 01392 861228**