

THORVERTON PARISH COUNCIL

All members of Thorverton Parish Council are hereby summoned to attend the next meeting of the above named Parish Council to be held at **Thorverton Memorial Hall, Tuesday March 10th 2020, commencing at 7.30pm.** The purpose of the meeting is to consider and resolve upon the business to be transacted as set out below.

Alison Marshall

Alison Marshall Clerk to the Parish Council thorvertonpc@gmail.com 01392 861228 (05/03/2020)

AGENDA

- 1 **Public Open Session** (15 minutes).
- 2 **External Reports:** To receive reports from i) C/Cllr Squires ii) D/Cllr Deed iii) the Police.
- 3 **Declarations of interest:** To receive any declarations of interest regarding items on this agenda.
- 4 **Apologies:** To consider any apologies for absence.
- 5 **Confirmation of Minutes:** To approve the draft Minutes of February 11th 2020.

- 6 **Co-option of a new Parish Councillor:** To consider co-opting a new Parish Councillor.
- 7 **Defibrillator:** To further consider the siting and funding of a second machine.
- 8 **Sheep Dip purchase:** To consider the contamination testing results and the next steps for this project.
- 9 **Allotments:**
 - i) Purchase of the allotment field – to consider this project further.
 - ii) Laying of water pipes – to consider any legal advice received and any next steps.
- 10 **South West Water compensation claim:** To consider any update (Cllr Crang).
- 11 **New Cemetery:** To consider recommendations from the New Cemetery working group.
- 12 **Handyman:** To consider the request for payment, the monthly report and the duties list.
- 13 **Store for tools and equipment:** To consider any update regarding a permanent store (Cllr Hodge).

- 14 **Finance:**
 - i) **Bank balance** – as at 01/03/2020 the balance stood at £69,702.79
 - ii) **Bank receipts in February** – £60 Allotment rents.
 - iii) **Payments** – To resolve to make the following payments -

A Marshall - Clerk salary	Salary £421.88 gross, plus tax rebate	£468.68 (VAT n/a)
N Matthews - Handyman salary	No data received.	£0
HMRC	No PAYE due at quarter end.	£0
A Marshall – Clerks expenses	Initial garage rental fees, stationery, stamps, hall heating	£54.70 (incl VAT)
Society of Local Council Clerks	50% of annual membership fee	£80.50 (VAT n/a)
Vision ICT	Annual website management fee	£150.00 (incl VAT)
Horizon Consulting Engineers Limited	Sheep Dip contamination testing	£944.40 (incl VAT)
GX Accounts	Quarterly payroll	£22.50 (incl VAT)
Strutt and Parker	Half yearly rent for the allotment field	£90.00 (VAT n/a)

- 15 **Planning Applications and Decisions:** To consider notifications received to the date of the meeting including
 - i) **20/00265/FULL** erection of a conservatory at 33, Broadlands, Thorverton.
 - ii) **20/00310/HOUSE** demolition to courtyard outbuildings, lean-to's and boundary walls. Erection of single storey rear extension and alterations to fenestration at Bridge House, Thorverton.
 - iii) **19/01917/FULL** erection of a dwelling with associated works and demolition of existing buildings at 13-17 Silver Street, Thorverton. Granted.
 - iv) **19/01527/MARM** reserved matters for the erection of 16 dwellings following outline approval reference 17/00878/MOUT land south of Broadlands, Thorverton. Granted.

- 16 **Communications:**
 - i) To consider a Parish Council Facebook page or similar (Cllr Wells).

- ii) To consider or note communications received including -
- a) Coronavirus health warning poster and other information.
 - b) E-mail from a resident regarding the allotment field proposed purchase.
 - c) E-mail from a resident regarding mobile phone reception in the village.
 - d) E-mail from a resident regarding graffiti in the village.
 - e) Annual report from Thorverton School.
 - f) Request from Thorverton Amateur Dramatic Society to borrow the Parish Council's laptop.
 - g) Book of Scams – on website and to note.
 - h) MDDC and DCC Climate Emergency updates – to note.
 - i) Citizens Advice – thank you letter regarding grant funding – to note.

- 17 **Annual Parish Meeting:** To consider the date, time, venue, format and advertising of this meeting.
- 18 **Village Tidy Up Day:** To consider a date for this annual event.
- 19 **Mobile phone reception - village 2G masts:** To consider the effectiveness of the three village masts and the annual payments allocated to cover electricity charges (Cllr Waldron).
- 20 **Representative Reports:** To receive and consider any reports.
- 21 **Recreation Ground:** To consider any update including bad language from footballers (Cllr Sims).
- 22 **PART 2 (private session):** To resolve that, due to the sensitive nature of the business to be discussed, the following item be dealt with as Part 2 business and, in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, the press and public be asked to leave the meeting:
- i) Handyman's 3 month Employment Review – to consider the report and recommendations.
- 23 **Business at the Chairman's discretion** – no decision making to take place during this item.
- 24 **Next meeting:** To confirm the date of the next monthly meeting being Tuesday April 14th 2020.

**If you require this document in large print contact the Clerk,
Alison Marshall, on thorvertonpc@gmail.com or 01392 861228**