

THORVERTON PARISH COUNCIL

All members of Thorverton Parish Council are hereby summoned to attend the next meeting of the Parish Council on **Tuesday July 14th 2020, commencing at 7.30pm, by way of the on-line facility 'Zoom' (Coronavirus Act 2020)**. The purpose of the meeting is to consider and resolve upon the business to be transacted as set out below. Members of the public are welcome to join. Meeting ID: 899 9211 3899 Meeting password: 016293 Meeting link: <https://us02web.zoom.us/j/89992113899?pwd=b0Y5N0U2TTZsUTJ3NXJOSVFELy9idz09>
Alison Marshall Alison Marshall, Clerk. thorvertonpc@gmail.com 01392 861228 (07/07/2020)

AGENDA

1. **Public Open Session:** (15 minutes).
2. **External Reports:** To receive reports from i) C/Clr Squires ii) D/Clr Deed iii) the Police.
3. **Declarations of interest:** To receive any declarations of interest regarding items on this agenda.
4. **Apologies:** To consider any apologies for absence.
5. **Confirmation of Minutes:** To approve the draft Minutes of June 9th 2020.
6. **Vice Chairman:** To consider the appointment of a Vice Chairman.
7. **Working Groups:** To consider amendments to the current Working Groups.
8. **Representatives and Responsibilities:** To consider amendments to the current listing.

9. **Planning matters:** To consider planning notifications received to the date of the meeting including –
 - i) 20/00553/FULL revised drawings - erection of an agricultural storage building with formation of access track at 9 Silver Street, Thorverton.
 - ii) 20/00812/LBC listed building consent - replacement of door joinery in porch extensions and timber windows at Higher Dunseller, Thorverton.
 - iii) 20/00465/FULL erection of 2 storey extension and alterations to existing dwelling following demolition of existing garage; creation of new access; erection of garage including store and sheep shelter and ancillary attic space; associated landscaping, Higher Mill, Thorverton. Granted.
 - iv) 20/00310/HOUSE and 20/00311/LBC removal of lean to roof to courtyard outbuildings; erection of single storey rear extension and alterations to fenestration and part replacement of outbuilding roof covering from corrugated metal to tiles at Bridge House, Thorverton. Granted.

10. **Handyman:** To consider the salary request of £312.38 gross, expenses request of £26.40, the monthly report and the duty list.
11. **Recreation Ground:**
 - i) To consider the re-opening of the play and gym equipment.
 - ii) To consider correspondence from the Football Club.
12. **Finances:**
 - i) **Bank balance** – to note the balance as at 1st July 2020 of £75,634.96
 - ii) **Banked receipts** – to note banked receipts for May and June of £70 garage rent, £3,559.72 VAT re-claim, £8.39 bank interest.
 - iii) **Clerk's overtime** – to agree payment of 3 hours overtime for May.
 - iv) **Payments** – to resolve to make the following payments and to authorise the Clerk to make required payments in August, such as employee salaries, should a meeting not be held –

A Marshall - Clerk salary	Salary £426.38 gross, plus overtime & tax refund	£467.51 net
N Matthews - Handyman salary	Salary £312.38 gross, less tax due	£254.38 net
A Marshall – Clerks expenses	Stationery	£55.10 (incl VAT)
N Matthews – Handyman expenses	Fuel	£26.40 (incl VAT)
T&D Garden Machinery	Ride on mower annual service	£308.96 (incl VAT)
Vision ICT	Website accessibility review	£54.00 (incl VAT)
MDDC	Garage rental – direct debit	£55.68 (incl VAT)

13. **Dark Lane wall repairs:** To consider progress and to agree the grant funding process.
14. **New Cemetery:** To consider an update from the Working Group including any Archaeology Project progress.
15. **Tree Assessment:** To consider the Jubilee Green tree inspection results and the care of other trees.
16. **Representative reports:** To receive and consider any action in response to reports.
17. **Improving the working of the Parish Council:** To consider any actions to improve the Council's effectiveness.

18. **PART 2 (private session):** To resolve that, due to the sensitive nature of the business to be discussed, the following items be dealt with as Part 2 business and, in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, the press and public be asked to leave the meeting:
 - i) Clerk's working hours: To consider the matter further.
 - ii) Freedom of Information request: To consider the response.
19. **Business at the Chairman's discretion** – no decision making to take place during this item.
20. **Next meeting:** To confirm that no meeting will take place in August and that the next meeting will be on September 8th 2020, 7.30pm, by way of Zoom unless otherwise advised.

If you require this document in large print please contact the Clerk on thorvertonpc@gmail.com or 'phone 01392 861228