

Present: Cllrs Crang, Hodge, Turner, Sims, Wills, Lane, Waldron, Bright, Lawson.

In attendance: The Clerk, C/Cllr Squires.

Open Session: A resident was present to talk about 1) 'Nextdoor' being a new communication network due to launch in the UK for the use of neighbourhoods – more information on this would appear in Focus 2) Hulke Lane – the Three Villages Action Group, including Cllr Spivey, had met and it was reported that the drains had been blocked along the lane during the landslip, which was being looked into further, and the possibility of a bridle path being made along the lane was now progressing 3) Footpath 10 – access is still blocked and DCC had been asked to sort this out as soon as possible with the landowner.

Apologies for absence: Cllr Spivey due to another meeting. D/Cllr Deed.

16/139 Declarations of Interest: Cllr Bright for Churchyard/Cemetery business and any Broadland site discussions.

16/140 Confirmation of Minutes of the extraordinary meeting (circulated) of Monday 4th July 2016. After discussion Cllr Crang proposed that they be signed as a correct record of the event and this was seconded by Cllr Waldron and RESOLVED. It was noted that a full transcript of the meeting between the PC and PCC (circulated) would be kept on file for future reference.

16/141 Dispensations: none.

16/142 Correspondence received to the date of the meeting –

- a) A second letter had been received from a resident regarding the positioning and colour of the new table tennis table in the Rec (read out). The first letter had been responded to by the Clerk (circulated). After discussion it was proposed by Cllr Wills, seconded by Cllr Hodge and RESOLVED, that the clerk should ask the manufacturers why the table was blue and whether it could be sprayed green. The Clerk would then report back to the resident. The positioning could not be changed due to safety rules and regulations.
- b) Road traffic notice – street closure on 26/27 July between Three Limed Oak and Ye Olde Pound, Thorverton for the siting of a new service pole.

16/143 Highways –

C/Cllr Squires confirmed that it is known for responses from DCC Highways to be slow, currently, and that she would chase up the PC's queries on its behalf.

- Hulke Lane – the crack in the bridge would need to be reported to the Highways Agency Historical Railways Estate as the Clerk had been advised that it now owned the bridge. The comments from the public session regarding the Lane were noted.
- School Lane – the Clerk was still waiting to hear from Steve Tucker, DCC Highways, regarding the zig zag lines. Cllr Bright reported back on the Parish Paths Partnership (P3 scheme) which encourages Parishes to become stewards for its footpaths. After discussion it was decided not to take this matter further.
- Jericho Street – the Clerk was still waiting to hear back from DCC Highways on the matter of trying to stop HGV's using Jericho Street due to it being too narrow. Cllr Lawson volunteered to find out more about uploading information to google maps which could help the situation. It was agreed that she would report back to the PC next month. Cllr Waldron mentioned that Hulke Lane was still a direction on sat nav.
- Village signage – the Clerk was still waiting to hear back from DCC Highways regarding the cost of a traffic order and the moving of the 30mph signs around the village.

Spraying of the village cobbles and village Handyman/Road Warden - Cllr Crang confirmed that he had placed an advert in Focus regarding a contractor for village maintenance and had received 2 verbal responses as well as the letter from a resident discussed at the last meeting. He had also obtained 2 estimates regarding charges for 'spraying' training of £425 and £300. It is understood that the Chapter 8/Road Warden training is free from DCC.

C/Cllr Squires said that the new TAP funding process specifically covers Highways matters, that the next bidding was due in September and that collaboration with a neighbouring village would be worth pursuing. After discussion Cllr Turner proposed that C.Marshall, being the resident who first wrote into the PC suggesting the creating of a Handyman position for the village, be offered the position of 'Road Warden/Parish Handyman'. Terms and conditions to be based on that of the Broadclyst PC employee who holds a similar position and as previously discussed by the PC. It was concluded that C.Marshall was the most suitable candidate for the role and had the most suitable skills. This role would be line managed by the Clerk and follow the instruction of the PC. It was suggested that the Chairman and Clerk should write the offer letter to C.Marshall, that the Clerk should book the Road Warden course for him to attend and draw up a draft Contract of Employment, on a zero hours basis, for PC consideration. These actions were seconded Cllr Lawson and RESOLVED.

- Grass Cutting Schedule – Cllr Bright had met with both DCC and MDDC regarding grass cutting in the village. Steve Tucker, Highways, advised that the only grass cutting service that would be supplied was to cut a 1 metre wide strip on site lines at junctions.
- Quarry Car Park tarmac – Cllr Crang had looked at the pothole in the middle of the car park and suggested a bag of pothole material, costing £8.50, would provide a temporary fix. Cllr Hodge offered a spare bag he had and to help Cllr Crang in mending the pothole. Cllr Waldron enquired as to what would be done to the car park surface under the 'shop' van once removed and it was decided that this matter would be discussed when the area was vacant. The owners had promised to move the van by mid-July.

C/Cllr Squires left the meeting at this point.

Cllr Sims reported that overgrown shrubs at the entrance to the car park were making visibility a problem and so needed cutting back. Cllr Crang suggested that he and Cllr Sims look into the matter together prior to the next meeting which was agreed.

16/144 Planning matters received and circulated to the date of the meeting –

- i) 16/01049/HOUSE Erection of single storey and first floor extensions at Raddon Hill Farm, Thorverton. The PC resolved to make 'no comment'. Proposed Cllr Waldron, seconded Cllr Spivey.
- ii) 16/00661/FULL Revised plans for the erection of a replacement storage unit with associated office, Dinneford Street, Thorverton. This application had only just been received and no PC member has yet looked at the changes. Due to this, and the previous public response against this application, it was resolved that a PC meeting in August would be required so as to discuss the revisions and make any comment as felt appropriate. Cllr Lawson declared an interest. Proposed Cllr Waldron, seconded Cllr Hodge.
- iii) Prior Notification – erection of an agricultural building - land at Yellowford Farm, Thorverton. The PC noted this application and that due to its nature the PC had not been asked to comment.

16/145 Development –

New Cemetery – a meeting had taken place between the PC and Parochial Church Council (PCC) on 4th July 2016 and the minutes had been circulated and signed (see above). It was proposed by Cllr Crang, seconded by Cllr Waldron and RESOLVED, that the Clerk should write a letter of thanks to the PCC for attending the meeting and that it should be acknowledged that final decisions regarding the PCC's position cannot be confirmed until the new Rector is in place. It was noted that progress, to date, included the Church Commissioners (CC) agreeing to sell 'some' land to the PC at 'market value' which it believed would be in the region of £20,000 per acre. Cllr Crang suggested that the

next stage would be to talk to the planners. Cllr Bright enquired as to a vehicle turning space and Cllr Crang advised that Highways had previously said that this may not be necessary. He stated that Highways, Planning and the

Environment Agency would need to be involved on moving this plan forward. Cllr Lawson asked that consideration be given to the costs involved such as in purchasing the land, setting up the site, new gateways and fences and also process costs. The PC agreed that a pre-application meeting was needed with MDDC planning and that the PC would need to decide whether it wished to become a burial authority or not. It was discussed and agreed that any further correspondence with the CC should be through the Clerk only in accordance with PC rules and regulations. Cllr Crang took this opportunity to remind all present that it is the PC, not individual Councillors or the working party, that must make decisions on what is said to the CC on behalf of the PC. Cllr Sims suggested that the CC's outline planning permission at the proposed site south of Broadlands should include provision for land for the new cemetery. Cllr Wills reminded the PC that the PCC had stated that, subject to confirmation by the new Reverend, it does not wish to be involved with a new Cemetery. She suggested that a decision should be made tonight to clarify what the PC is now going to do to move this matter forward. Cllr Hodge proposed that a pre-planning application be made to MDDC, regardless of the cost (expected to be free of charge), and this was seconded by Cllr Lawson and RESOLVED. Cllr Wills voted against this proposal. Cllr Wills reminded the PC of the high costs involved regarding the purchase of the land for the new Cemetery as advised by the CC. She also referred to the costs of £1500 per year for the maintenance of the existing Churchyard.

Cllr Bright referred to minutes of January 2010 stating that the agreement by the then PC was to raise Precept funds in order to support the PCC with an extension to the existing graveyard.

Cllr Lane asked for clarification on the way forward for the PC on this matter and Cllr Wills asked for other options to be explored. Cllr Lane proposed that a letter be sent to Mr Crossley thanking him for his support to the PC on this matter stating that the PC would be in touch with him again when further support is required. Cllr Bright seconded this which was RESOLVED.

Court Barton – MDDC had confirmed that the name of 'Rack Park' had been accepted for this site.

Land to the South of Broadlands – Cllr Lawson said that no CIL payment had been adopted as yet for this site and so a S106 payment may be applicable (both relate to funding to the Parish from different sources for development). The **Clerk** was asked to enquire of MDDC as to whether any future funding could be put towards the new cemetery project and, if so, in what way. Cllr Waldron proposed that as the CC now have 2 developments on the go in the village that it should be approached regarding the giving of some land for the cemetery. Cllr Crang suggested that the land would only be sold at market value due to the nature of the CC's business.

16/146 Parish Plan (2008) revisited – Cllr Lane provided a report (circulated) to the PC and it was noted that a small group of villagers had been involved in a review of the plan which had highlighted certain areas for further discussion. The idea was for parishioners to further consider these areas and for the Plan to be updated as appropriate. Due to time restraints it was agreed to discuss this further at the next meeting. Cllrs were asked to review the paperwork and to submit suggestions/feedback/comments to Cllr Lane prior to the next meeting.

16/147 Recreation Ground –

Open Day – the Chairman thanked Cllr Lawson for organising the event which had been well attended and well received. He proposed that a letter of thanks be sent to David Fursdon, Bernie Samuel, Sue Maguire, Sallie Hayes and Viridor (with pictures) which was seconded by Cllr Lawson and RESOLVED. Cllr Lawson reported that she was attending the School assembly this week to give out the Wicksteed goody bags for the poster competition.

Wicksteed – the company had agreed to replace the body twister 'disk' that was not working and to sort out the squeaky see-saw. A £14 reduction in the bill had been requested, due to the turf Cllr Sims had purchased, and the PC confirmed that the bill should not be paid until these matters had been resolved. Cllr Sims reported of a piece of matting being left behind in the Rec by the contractors and a new strimmer head being required due to a piece of

metal left in the hedge breaking the strimmer. The Clerk was asked to report this to Wicksteed and ask for a refund for the new strimmer part. MDDC had confirmed that the S106 funding was being processed as requested.

Tree planting – Cllr Sims told the PC that he had been given £25 from the Jubilee Committee with which to plant a tree in the Rec. He proposed that a tree be planted, in the autumn, near the table tennis table and this was seconded by Cllr Crang and RESOLVED.

Dog area – Cllr Spivey had suggested that a small area for dogs be considered in the Rec but Cllr Turner proposed that the Rec remain a ‘no dog’ area and this was seconded by Cllr Lawson and RESOLVED.

16/148 Financial matters -

- Payment to T&D Garden Machinery - mower repair £55.46 (inc VAT)
- Payment to Cllr Sims (re-imburement) for Rec turf, seat repairs and strimmer part £51.94 (inc VAT)
- Revised payment to the WI hut for the hall hire and cakes for the Rec Open Day £80.00 (VAT n/a)

It was proposed by Cllr Hodge that these payments be made, seconded by Cllr Turner and RESOLVED.

It was noted that the bank balance, as at 1st July 2016, totalled £43,471.07 credit with £30,000 of this earmarked for the new Cemetery.

16/149 Grant Giving policy – it was proposed by Cllr Waldron, seconded by Cllr Lawson and RESOLVED, that this version be adopted by the PC following a further small amendment to number 4 in the eligibility criteria section.

16/150 Complaints policy – it was proposed by Cllr Lane, seconded by Cllr Waldron and RESOLVED that this policy be adopted by the PC. The Clerk would post both policies on the PC website.

16/151 Monthly Market – Cllr Lane reported that at the July meeting he had received positive comments regarding the potential Broadlands development, the review of the Parish Plan and the community ‘Nextdoor’ scheme as mentioned in the public session.

16/152 Ring and Ride mobility service – Cllr Crang had asked the PC to consider a donation to this service following a request from two residents but it was decided that more information was required before a decision could be made. The item would appear on a future agenda.

16/153 November meeting date change – the Clerk wished to attend a Locality Conference in November, being paid for by her employers Broadclyst PC, which falls on the PC meeting date in November. The Conference, covering Neighbourhood Planning and other relevant topics, would benefit Thorverton PC and so it was agreed to move the meeting date. November 15th was proposed by Cllr Wills, seconded by Cllr Waldron and RESOLVED. Cllr Hodge would see to the Hall date changes.

16/154 Business at the Chairman’s discretion –

- a) Cllr Sims asked for a Christmas tree working party to be put on the next agenda which was agreed.
- b) Cllr Hodge asked about Court Barton’s affordable housing detail as he had heard that there was now not going to be any homes for rent. The PC were unable to comment but noted this information.

16/155 It was agreed that the next **Parish Council Meeting** would take place on Tuesday August 9th 2016, in the Thorverton Memorial hall, at 7.30pm and that all are welcome to attend.

The meeting closed at 10.10pm