

# Thorverton Parish Council

## Additional Information for the Meeting held 12<sup>th</sup> April 2022

### Agenda item 4 External Reports

**4.3 Police statistics** Three crimes in total all for Violence or sexual offenses - Two in Watery Lane and one in School Lane.

### Agenda Item 5 Affordable Housing

#### A SHORT NOTE FOR THORVERTON PC from Andrew Wiles

**'Affordable housing'** is a loose term for below-market-price housing. The main categories are (i) 'social rent' (about 60/65% of market rent), 'affordable rent' (about 80%), and shared-ownership. Most, but not all, affordable housing is provided by housing associations (HAs) or local councils.

I have a range of experience in affordable housing (summarised below). If the PC wishes to investigate whether additional affordable housing, prioritised for locally-connected people, might be needed in the village, I would be happy to contribute to a working group to explore this further ('contribute to' not 'lead' – I am a newcomer to Thorverton, although a long-term resident of Brampford Speke before this). Some thoughts about the early steps in such an exploration:

- One early step, having made contact with MDDC and having established a working group, would conventionally be to commission a Housing Needs Survey. Such surveys are traditionally overseen by a 3<sup>rd</sup> party such as Devon Communities Together (DCT). The survey - carried out by door-to-door delivery of survey forms – can also act as an initial way of gauging village opinion on the topic. Cost: v approx £XXX.
- It would also be sensible to get an overview of the affordable housing currently in Thorverton: MDDC's housing left after Right To Buy; Hastoe's at Lynch Close; LiveWest's at Court Barton; Cornerstone's at Leonard Square; and?
- Once the results have been analysed by DCT, and made public, there can then be a debate about whether, or not, to take the next steps – looking for possible sites, for possible HA partners etc.

**Warning note:** these projects take 'several' years (the Upton Pyne scheme took four), usually uncover some strong opinions both pro & anti, and require energy/commitment from the PC and 'sufficient' support from the wider community.

Andrew Wiles February 2022

My background of working in affordable housing:

- Various housing jobs & studies, all related to affordable housing from 1976 to present
- Regional Director for the South West for the then regulator of HAs, known as the Housing Corporation, 1995-2008. Also oversaw HAs' access to public subsidy
- Consultant to a private developer of rural affordable housing in Devon & Cornwall, 2012-2014
- Board member of LiveWest HA, 2013-2022
- One of the founder members of Brampford Speke, Upton Pyne & Cowley Community Land Trust. There is one up-and-running affordable housing scheme, Lake's Down at the top of Upton Pyne, and the CLT is currently investigating possibilities for another scheme.

# Thorverton Parish Council

## Agenda item 8

### 8.2 Dinneford St Water Outlet Possible signs

150mm x 200mm  
£8.93

Dibond / Composite Aluminium, PVC Centre  
with a laminated metal layer either side.

NB – Not liked by a member of the public



Cast iron - £49.99



Enamel sign – 4½" (11cm) x 3" (7cm)  
£78



Adhesive sticker – 6½" (17cm) x 1½" (4cm)



Plastic/resin 4" (10cm) x 1" (3cm)



# Thorverton Parish Council

## 8.4 Parish Communications

**THORVERTON**  
Parish Council

**Contact details**

The Parish Council consists of ten elected councillors and a Parish Clerk who is a part time, but paid, official. The Clerk is also the Responsible Financial Officer for the Parish. Council meetings are usually held on the second Tuesday of each month, with the exception of August, in the Memorial Hall.

All parishioners are welcome to attend these meetings. Correspondence received is discussed at these meetings and you can either contact one of the councillors shown below or the Parish Clerk.

Agenda and Minutes, along with many other documents, are shown on the TPC website [www.thorvertonparishcouncil.org.uk](http://www.thorvertonparishcouncil.org.uk)

TPC also has an active Facebook and Nextdoor page.

STUART CRANG	Bidwell Barton	860263	<a href="mailto:stuart.crang@btopenworld.com">stuart.crang@btopenworld.com</a>
ANDREW FOSTER	Berrysbridge	759560	<a href="mailto:andrew.foster@ctc-consultants.com">andrew.foster@ctc-consultants.com</a>
JOHN HODGE	Silver Street	860088	<a href="mailto:johnhodge@thorverton@gmail.com">johnhodge@thorverton@gmail.com</a>
NEVILLE LANE	The Glebe	861062	<a href="mailto:nevilleslane@gmail.com">nevilleslane@gmail.com</a>
COLIN MARSHALL	Dinneford Street	861228	<a href="mailto:cgmars1951@gmail.com">cgmars1951@gmail.com</a>
ANDREW PRICE	The Bury	860524	<a href="mailto:price.andrew@btinternet.com">price.andrew@btinternet.com</a>
TREVOR SANDERS	School Lane	861058	<a href="mailto:sandersrevor24@gmail.com">sandersrevor24@gmail.com</a>
GRAHAM SIMS	Cleaves Close	860381	<a href="mailto:simsgraham9@gmail.com">simsgraham9@gmail.com</a>
BRY UGLOW	Cleaves Close	861338	<a href="mailto:pa.uglow@btinternet.com">pa.uglow@btinternet.com</a>
JIM ROBERTS	Parish Clerk	01392 202692 / 07768 457590	<a href="mailto:thorvertonpc@gmail.com">thorvertonpc@gmail.com</a>



**THORVERTON**  
Parish Council



Here to help!

[www.thorvertonparishcouncil.org.uk](http://www.thorvertonparishcouncil.org.uk)

**THORVERTON**  
Parish Council

Although there has been a Parish Council in Thorverton for well over a century there can still be some uncertainty over our exact areas of responsibility.

This pamphlet gives you more information on how Thorverton Parish Council (TPC) works for you, the amenities and responsibilities in our control plus our aims and objectives.

We have direct responsibility for the following assets in Thorverton – **Quarry Car Park, Barlabins, Recreation Ground** (including the play equipment) **Jubilee Green, Leigh Gardens and School Field**.

TPC is in the process of acquiring land for a new cemetery and the Clerk will assume the management of this as it starts to be used.

While we do not own the allotment field the Clerk manages the allotment holders.

TPC uses a regular landscape contractor for maintaining the village's verges, controlling weeds on the pavements and keeping the leats clear. TPC also maintains the weir that supplies the leats.

The Memorial Hall and Millennium Green are run by separate trusts. Contacts for both are shown below.

These services are financed by the Parish Precept, part of your Council Tax payments; the Precept is calculated by TPC each year before submission to MDDC.

TPC aims to run these assets in the most efficient, professional and productive way, in so doing the Council's main aim is to make Thorverton an attractive place to live both now and in the future.

**Where to go for help with enquiries about Thorverton and its amenities**

**ALLOTMENTS**

For all enquiries about availability and tenure of allotments contact the Parish Clerk.

**FOOTPATHS AND BRIDLE WAYS**

To report broken stiles or gates, or missing/damaged signs and other footpath issues go to [www.devon.gov.uk/roadsandtransport/report-a-problem/map\\_src/prow/or](http://www.devon.gov.uk/roadsandtransport/report-a-problem/map_src/prow/or) scan this QR code:



**GRANTS AND FUNDING**

TPC has a modest annual grant programme. To apply please download the form at [www.thorvertonparishcouncil.org.uk/Documents](http://www.thorvertonparishcouncil.org.uk/Documents) and submit to the Clerk.

**THE LEONARD TRUST**

Unlike TPC, The Leonard Trust can help individuals as well as groups with modest grants; please contact Elspeth Holmes (860535) or email [elspeth.holmes@btinternet.com](mailto:elspeth.holmes@btinternet.com)

**LOCAL AMENITIES**

To enquire about any of the sites maintained by TPC, or the equipment located there, please contact the Parish Clerk. We inspect the play equipment at the Rec regularly, but please report any faults to us.

**LOCAL HOUSING**

The responsibility for this lies with MDDC, but TPC can offer some advice via the Parish Clerk.

**MEMORIAL HALL**

For all enquiries, including making bookings, go to [www.thorvertonmemorialhall.co.uk](http://www.thorvertonmemorialhall.co.uk)

**MILLENNIUM GREEN**

To contact the Trustees go to [www.thorverton.org.uk](http://www.thorverton.org.uk)

**NEIGHBOURHOOD SPEED WATCH**

There are designated sites in Thorverton; for more info contact the Parish Clerk.

**POTHoles, PAVEMENTS AND ROAD REPAIRS**

To report any problem go to [www.devon.gov.uk/roadsandtransport/report-a-problem/](http://www.devon.gov.uk/roadsandtransport/report-a-problem/) or scan this QR code:



**PLANNING**

All planning applications are handled by MDDC and are seen by TPC at the consultation stage; parishioners can examine and comment on applications by contacting MDDC at [www.planning.middevon.gov.uk/online-applications/](http://www.planning.middevon.gov.uk/online-applications/) or scan this QR code:



For further assistance contact the Parish Clerk.

**SNOW WARDEN**

The village Snow Warden is Colin Marshall (861228).

**THORVERTON IN BLOOM**

Launched in 2021 there is an annual competition for the most florally attractive street in the village.

**VILLAGE HANDYMAN**

Items that need the attention of the handyman can be sent to the Parish Clerk or Colin Marshall.

**VILLAGE TIDY UP DAY**

An annual event for keen volunteers! The date is announced in advance.

**Note that your Councillors are also always available to offer advice and guidance on any of the above items, so feel free to contact them at any time.**

Parish Clerk contact details:

**Mr JIM ROBERTS | THORVERTON PARISH CLERK**  
8 Little Silver | Exeter EX4 4HU | 01392 202692 07768 457590 | [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)



# Thorverton Parish Council

## **Agenda item 8.8 Electric Vehicle Charging Points**

### Electric Vehicle Charging Points

We have yet to have a full discussion and resolution over the possibility of EV charging points in the village – probably in the Quarry Car Park. There are grants available, but these may well not be available in a year or two's time. We could simply decide to press ahead and ascertain the costs of installing and running EV charging points; or we might run a survey of residents first; or we might hold a public meeting (perhaps as part of the Annual Parish Meeting); or we might just decide to rule out the idea altogether. If we do decide to proceed down any of the first three avenues in my previous sentence, I would recommend bringing John Truswell into the fold as he has done a vast amount of research on this and has some potentially useful contacts.

### Email received 5<sup>th</sup> April

The Office for Zero Emission Vehicles (OZEV) has today published guidance changes to the On-Street Residential Chargepoint Scheme (ORCS) for the 2022-23 financial year. £20 million will once again be available to local authorities across the UK. The key changes made are as follows:

To reflect market developments and to ensure funding is available for as many local authorities as possible, the scheme will now provide up to a maximum of 60% of project capital costs. We anticipate that many projects will require less than 60% public funding, particularly in areas of high EV uptake where levels of commercial investment is more viable. Applications (both draft and final) already submitted to Energy Saving Trust, prior to 1 April 2022, are eligible for funding up to the previous level of 75%.

Government is working to make EV charging as accessible as possible. As such, all chargepoints installed through the scheme must have a non-proprietary, non-phone payment method, such as contactless, at a minimum. This requirement will be effective for all applications from the date that regulations mandating a minimum payment method for chargepoints above 7.1 kW are laid in parliament (currently scheduled for later in 2022).

Chargepoints may be installed on land not owned by a local authority. It is hoped this is particularly beneficial for rural local authorities, where community-owned land (for example, a village hall car park) is often well suited to providing charging infrastructure. This will be considered on a discretionary basis where it can be demonstrated that a lack of suitable local authority land poses a barrier to the installation of residential chargepoints.

Further details, along with the new application form, can be found in the updated scheme guidance.

Applications are open for 22-23 funding.

As a reminder, the ORCS team at Energy Saving Trust can support a local authority with their onstreet chargepoint projects from initial contact all the way through to successful receipt of the grant. For application guidance, please see our ORCS webpage and you can get in touch with the team on [onstreetchargepoints@est.org.uk](mailto:onstreetchargepoints@est.org.uk).

For local authorities based in England, additional free, impartial support is also available from Energy Saving Trust through the Local Government Support Programme to support councils with their EV ambitions and building their chargepoint projects.

We look forward to hearing from you.

Kind regards,

Energy Saving Trust

# Thorverton Parish Council

## Agenda Item 9.3 Paws for Pleasure Planning Status

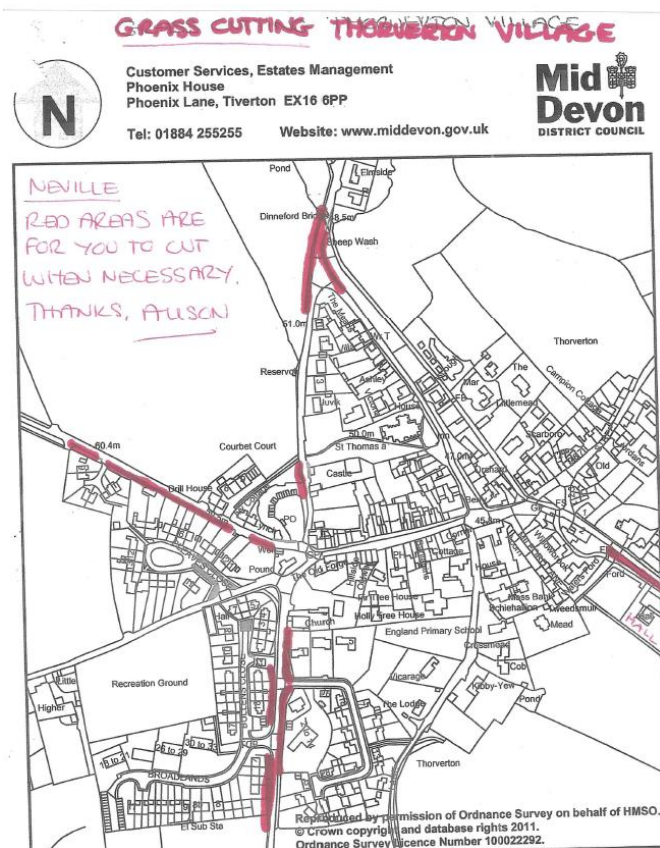
### Permission for use of land at the Pleasure House for dog exercising

While at its March meeting Council agreed a strong rebuttal of the complaint about the way in which an enquiry was made into the use of land at the Pleasure House, we have still to hear back from MDDC Planning Department about whether the change of use should have required permission or how the matter was resolved – if indeed it has been resolved. MDDC informed us in October that they had issued a Planning Contravention Notice and that they would update us in due course. We have yet to receive any update. We should write to them to ask for the promised update. The fact that the complaint is resolved as far (as the Council is concerned anyway) does not mean that the initial simple question - of whether permission was needed - is resolved.

## Item 10 Handyman

### 1. Grass cutting

Currently Ben Fitch cuts grass for us as required, cutting the areas marked on the map below.



When we took him on we did suggest that he might give about 9 cuts per year. However, Council may want to set this out more clearly and also to state whether any patches of grass might be allowed to remain uncut for one or more visits – probably best in May or June - so as to give daisies and clover the chance to flower and attract pollinators. Taking this a little further, we could select one or more patches to be left until July, allowing a spring meadow to take shape. As it happens, Ben recently overlooked cutting the small patch between the triangle of grass at the top of The Glebe and the Baptist Chapel, so that could readily be our experimental meadow patch (indeed, I have put some poppies in close to the wall nearest to the Baptist Chapel).

The views of councillors would be welcomed.

# Thorverton Parish Council

## Agenda item 11 Archaeological Dig

Email of 4<sup>th</sup> March from the Heritage Lottery Fund

This is a gentle reminder that we are expecting your Completion Report and Final Payment request form to be submitted on the portal ahead of the Grant Expiry Date of 30<sup>th</sup> March 2021. Please remember to include with your completed form:

1. Details and evidence of all expenditure of the final £14,652. NB we have received evidence of £14,598 of expenditure so far, so it is this balance that now needs to be detailed.
2. Photographs illustrating your project.
3. Confirmation of National Lottery Heritage Fund acknowledgement
4. A copy of your Evaluation Report for the project.

Email of 9<sup>th</sup> March from the Heritage Lottery Fund

Dear Jim

Thank you for your reply and this is fine. I have attached a letter confirming that your Grant Expiry Date is now 31<sup>st</sup> May 2022 and I would encourage you to complete all of the paperwork and submit by then. We are planning on introducing a new system around this time so I am keen to avoid tangling you up in all of that.

Any problems just let me know.

## Agenda item 12 Allotments

Allotments

Although we have had some interest in at least one of the three vacant allotment plots, this interest has not materialised into anyone taking them on. Ben Fitch has put black sheeting across most of two of the plots; the other is in very good condition anyway.

We recently had an enquiry from someone moving to Latchmoor Green who wanted to take on a plot. The lady describes herself as a keen gardener and even runs a small business called "Gardening Sisters". The Council's allotment rules state that anyone renting an allotment plot must be a resident in Thorverton, however, we have allowed two other people to retain plots despite living outside the parish and the rules do allow Council to waive a particular rule, so it would be possible to allow the Latchmoor Green applicant to take on a plot if we wished. It may well be better to have a plot being tended rather than let its condition deteriorate.

Since the above summary was written a resident in Jericho St has requested a plot too.

# Thorverton Parish Council

## Agenda item 13.3

Email 26<sup>th</sup> March

Morning Jim,

Could the email community grants of up to £500 that you sent on Thursday go on the agenda. We have projects that I think it would help...new cemetery, Barlibins.

Thanks Bry



**WILD ABOUT DEVON**

**COMMUNITY GRANTS OF UP TO £500 AVAILABLE!**

Are you a community group, parish or town council, or collaborative local community partnership in Devon (including Torbay)?

-  Do you have a wildlife project idea that you want to kickstart?
-  Are you looking for funding to advance an existing wildlife initiative?
-  Would you like to start a new group with a wildlife focus?

 This grant scheme recognises the vital role community action can play in creating long term benefits for wildlife. This could range from gardens and parks, to churchyards, orchards, window boxes, ponds and ditches, buildings and more!

**APPLY ONLINE TODAY!**  
[tinyurl.com/yc85faw7](https://tinyurl.com/yc85faw7)

## Agenda item 13.4

### C19 Group – Lucy's Larder

#### Funding for Lucy's Larder

The Parish Council holds funding that was allocated from Devon County Council's Covid Prompt Action Fund for use by local C19 Groups. Council held this for our C19 Group as the Group was set up very quickly and has no bank account of its own. There is £320 of the original £500 still available to be given out. The C19 Group has had a further request from Lucy's Larder for more funding to help keep our local foodbank going. This has been receiving supplies from donors, but has also needed to be topped up, such is the demand for food from the Larder. Thorverton RBL and the Leonard Trust have made donations. The C19 Group would like Council to agree to release £100 to Lucy's Larder.

# Thorverton Parish Council

## Agenda Item 13.5.2

Payment to the Handyman for work in March. This invoice was received on 3<sup>rd</sup> April so I think the date on the invoice is an error.

<b>Ben Fitch Garden Maintenance &amp; Handyman Service</b>		
<b>INVOICE</b>		
<b>To</b>	The Clerk Thorverton Parish Council Thorverton Devon	
<b>Date</b>	Sunday 3 <sup>rd</sup> March 2022	
Invoice Number: BF20220046		
<b>Details</b>	<b>3.5 hours labour supplied, @ £15/hour, (Laying &amp; securing weed barrier at allotment site, removal of ivy from wall of Dark Lane car park and grass cutting - 17 &amp; 28 March 2022)</b>	<b>£52.50</b>
	<b>Materials</b>	<b>£46.00</b>
	<b>Total due</b>	<b>£98.50</b>
<b>All invoices to be paid in 30 days of issue</b>		
BACS payment to Mr B R N Fitch: Triodos Bank Sort Code: 16-58-10 Account Number: 20920873		

Invoice total £ 98.50

April Parish Council meeting - para _____		Cheque no. _____	
Noted by Cheque Signatories			
Signature	.....		.....
	Cllr		Cllr
Date	.....	Date	.....



# Thorverton Parish Council

## Agenda Item 13.5.3

Payment to DALC for annual subscription

Devon Association of Local Councils

Devon Rural Hub

Cheriton Bishop

DE

EX6 6JH

+44 1392241131

enquiries@devonalc.org.uk

VAT Registration No.: 972 098 196

Company Registration No. 12545316

### VAT Invoice

#### INVOICE TO

Mr Jim Roberts  
Thorverton Parish Council  
8 Little Silver  
Exeter  
Devon  
EX4 4HU

INVOICE NO. 3940

DATE 04/04/2022

DUE DATE 04/05/2022

TERMS Net 30

DESCRIPTION	AMOUNT	VAT
NALC Affiliation Fee 2022-2023	58.95	No VAT
DALC Service Charge 2022-2023	9.66	Exempt
DALC Affiliation Fee 2022-2023	128.39	20.0% S
SUBTOTAL		197.00
VAT TOTAL		25.68
TOTAL		222.68
BALANCE DUE		<b>£222.68</b>

#### VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	25.68	128.39

Invoice total £ 222.68

April Parish Council meeting - para \_\_\_\_\_

Cheque no. \_\_\_\_\_


Noted by Cheque Signatories

Signature	.....		.....
	Clr		Clr
Date	.....	Date	.....

# Thorverton Parish Council

## Agenda item 13.5.4

Payment to GX Accountancy for quarter ending 5<sup>th</sup> April 2022

		
<b>INVOICE</b> Thorverton Parish Council	<b>Invoice Date</b> 31 Mar 2022 <b>Invoice Number</b> 3783 <b>VAT Number</b> 327170614	GX Accountancy & Bookkeeping Services Unit 1 Fortescue Court Thorverton Exeter Devon EX5 5JN
<b>Description</b>	<b>VAT</b>	<b>Amount GBP</b>
Preparing your payroll during the quarter ended 5 April 2022 including additional time taken for 1 leaver, 1 starter and assistance for the new clerk	20%	74.85
	Subtotal	74.85
	TOTAL VAT 20%	14.97
	<b>TOTAL GBP</b>	<b>89.82</b>
<b>Due Date: 28 Apr 2022</b> We prefer payment by bank transfer where possible. Our bank account details are:  Account Name: Glenn Redler Sort code: 60-83-71 Number: 98631928  We reserve the right to charge interest on overdue balances that are not received by the due date. Should you have any questions regarding your fee, please contact us immediately.  <a href="#">View and pay online now</a>		

Invoice total      £ 89.82

April Parish Council meeting - para _____		Cheque no. _____	
Noted by Cheque Signatories			
Signature	.....		.....
	Cllr		Cllr
Date	.....	Date	.....

# Thorverton Parish Council

## Agenda item 13.5.5

Payment to Vanita Eden for the TCAP report

Vanita Eden 07866 429 101 <a href="mailto:vanitaeden@gmail.com">vanitaeden@gmail.com</a>		
INVOICE		
Invoice Ref.: EXE 22.1		
For: Heritage Fund/ Thorverton Parish Council <a href="mailto:thorvertonpc@gmail.com">thorvertonpc@gmail.com</a>		
Date	PROJECT No.	Description
30/03/2022	HLF Reference: OH-18-00039	Evaluating the success of Thorverton Community Archaeology Project and reporting to the Heritage (Lottery) Fund
Sum:	Total: £2000 200 hours +	Report (50 pages) submitted 28/03/2022 via email
Bank Details	Description	Reference:
Account Name:	Vanita Eden	TCAP
Bank Name	Triodos Bank	
Account No.:	20827873	
Bank sort code:	16-58-10	


Invoice total   £ 2000.00

April Parish Council meeting - para _____		Cheque no. _____	
Noted by Cheque Signatories			
Signature	.....		.....
	Cllr		Cllr
Date	.....	Date	.....

# Thorverton Parish Council

## Agenda item 13.5.6

Payment of the VAT element of Terra Nova Land Management invoice no TN548

 <b>Terra Nova Land Management</b>		<b>Terra Nova Land Management Ltd</b> The Post Yard Bullen Street Thorverton Devon EX5 5NG VAT: 290629386		
Thorverton Parish Council c/o Andrew Wyer		<b>INVOICE TN548</b> <b>09 September 2021</b> Payment due by 23 September 2021		
Quantity	Details	Unit Price (£)	VAT	Net Subtotal (£)
0:07 Hours	21 Jan 20: Sholto Moger: Director - Email re revised proposals	175.00	20%	20.42
0:09 Hours	18 Mar 20: Sholto Moger: Director - Jolyon Halford catch up	175.00	20%	26.25
0:12 Hours	25 Mar 20: Sholto Moger: Director - Chase up of Jolyon	175.00	20%	35.00
0:12 Hours	18 May 20: Sholto Moger: Director - Thorverton PC instructions to proceed and follow up.	175.00	20%	35.00
0:05 Hours	29 May 20: Sholto Moger: Director - SWW email	175.00	20%	14.58
0:09 Hours	06 Jul 20: Sholto Moger: Director - J Halford email re Highways	175.00	20%	26.25
0:03 Hours	07 Jul 20: Sholto Moger: Director - J Halford email	175.00	20%	8.75
0:09 Hours	01 Sep 20: Sholto Moger: Director - TPC emails re Meeting update	175.00	20%	26.25
0:06 Hours	02 Sep 20: Sholto Moger: Director - J Halford chaser	175.00	20%	17.50
0:04 Hours	15 Oct 20: Francesca Harry: Administrator - Email update to Jolyon and Alison Marshall	50.00	20%	3.33
0:02 Hours	20 Nov 20: Sholto Moger: Director - SWW email etc	175.00	20%	5.25
0:12 Hours	10 Dec 20: Sholto Moger: Director - Tel call with J Halford and update TPC.	175.00	20%	35.00
0:13 Hours	04 Jan 21: Sholto Moger: Director - Inspection of revised site and follow up	175.00	20%	37.92
0:04 Hours	12 May 21: Sholto Moger: Director - Completion of job and sign off	175.00	20%	11.67
Net Total				303.17
VAT				60.63
GBP Total				£363.80

Invoice total £ 60.63

April Parish Council meeting - para _____		Cheque no. _____	
Noted by Cheque Signatories			
Signature	.....		.....
	Cllr		Cllr
Date	.....	Date	.....



# Thorverton Parish Council

## Agenda items 13.3.7

### Clerk Pay, Pension, Tax, Expenses & Reimbursements March 2022 (for April's meeting)

**Pay** 9 hours per week at an hourly rate of £ 11.96 (NJC SCP salary point 14)

Hours worked 39 Gross pay = £ 466.44

Thorverton Parish Council				
<b>James Philip Roberts</b> 8 Little Silver Exeter Devon EX4 4HV	Pay Period Pay Date Pay Type Payment Method	<b>Mar-2022</b> <b>31-Mar-2022</b> <b>Monthly</b> <b>BACS</b>	<b>Payments</b> Basic Pay <b>Total Payments</b>	
	Works Number Tax Code NI Number NI Table Letter	<b>5</b> <div style="background-color: blue; color: white; text-align: center;">[REDACTED]</div> <b>A</b>	<b>Deductions</b> Income Tax National Insurance <b>Total Deductions</b>	<b>466.44</b> <b>466.44</b>  <b>93.20</b> <b>0.00</b> <b>93.20</b>
	<b>Year to Date</b> Taxable Gross Pay Income Tax Employee NIC Employer NIC		 <b>1,614.60</b> <b>322.80</b> <b>42.14</b> <b>56.74</b>	
<b>Net Pay</b>			<b>373.24</b>	

March (Month 12) take-home pay from GX Accountancy £ 373.24

Use of home as office allowance £ 13.50

**Expenses** 15.6 miles @ 45p/mile (March meeting) £ 7.02

**Reimbursements** Payment to HMRC (see below) £ 194.28


Cheque no. \_\_\_\_\_ Payable to J P Roberts **Total £ 588.04**

**Pension** Not yet arranged.

**Income Tax** £ 93.20 included in item 13.5.8

April Parish Council meeting - para _____ Cheque no. _____ Noted by Cheque Signatories			
Signature	_____		_____
	Cllr		Cllr
Date	_____	Date	_____

# Thorverton Parish Council


 Gmail


Andrew Foster <thorvertonpc@gmail.com>

HMRC Payment confirmation

HMRC Online Payments <noreply@tax.service.gov.uk>  
To: thorvertonpc@gmail.com

15 March 2022 at 18:08

 GOV.UK

 HM Revenue & Customs

## You sent a payment to HMRC

Dear Customer

Thank you for making a telephone payment. The following payment has been received by HMRC.

Tax	Amount Paid	Transaction fee	Transaction Number
PAYE	£194.28	£0.00	3703694501

**Total amount paid** £194.28

**Card details** Paid with Visa Debit, ending in 4251

**Transaction Reference** 37036945

If you have an online tax account your payment will take 3 to 5 days to show in your account.

**Why you got this email**

You chose to receive an email about your payment.

From HM Revenue and Customs

# Thorverton Parish Council

## Agenda item 13.5.8

Payment to HMRC for Jan-Mch NI & PAYE

### Thorverton Parish Council      120/RA56248 Employer's Payslip for Jan-2022 to Mar-2022

HMRC Account	
Balance owed from Oct-2021 to Dec-2021	0.00
Tax & NIC due for Jan-2022 to Mar-2022	600.15
<b>Payment for Jan-2022 to Mar-2022</b>	<b>600.15</b>
Balance carried forward to Apr-2022 to Jun-2022	0.00

Payment Details	
Amount	600.15
Reference	120PT00287887
Sort code	08-32-10
Account no.	12001039
To reach HMRC by	22-Apr-2022

Invoice total £600.15

April's Parish Council meeting - para \_\_\_\_\_ Cheque no. \_\_\_\_\_

Noted by Cheque Signatories

Signature	.....		.....
	Cllr		Cllr
Date	.....	Date	.....

# Thorverton Parish Council

## Agenda item 14 Correspondence

### 14.1 Saturday Market – Email from Cllr Price re March's market

The Saturday Market was good. There were more people who stopped for a chat than I expected. There was an old question in the folder about electric charging points that I put out on the table. There was a responding positivity to the suggestion of on in the village and even some suggestions about alternatives we may not have thought of.

One resident did ask if the cobbles around the church could be weeded

Another resident asked if the small sections of trellis at the top of the wall where we cut back for the village tidy up could be repaired or replaced.

Also I noticed the laminate of councilor names needs updating. This can probably wait until a new councilor is co-opted. - Jim is this something you can do once we are at full capacity again please.

Finally who is the next victim for April's Market?

Comment from Cllr Lane - I trust that we will have an item on the April agenda covering points raised at the Market. It might be worthwhile agreeing what key documents should be available on our table at each Market - presumably a list of councillors; our new leaflet; and the council's aims/objectives at the very least.

### 14.2 Green Work - from the Royal British Legion

The Thorverton branch of the Royal British Legion in April will have just completed our second year of our community project looking after the Jubilee green, just to recap on the past 12 months, for six months we cut the grass once a week and the other six months during winter we cut the grass when needed and weather permitting, we have added four more roses to the beds in addition to the eight we added in the first year and keep them well pruned.

Last Autumn we added 200 more daffodil bulbs to the three beds and around the main tree, the four stone troughs by the railings had new compost and were planted with summer bedding plants then in October replanted with winter pansies and spring tulips, we also keep the brook weed free and tidy and as you know we added a repro. Victorian lamp to the old original lamp stand.

The expenditure has been kindly sponsored by residents and our own community fund; all the work has obviously been done voluntary, if you would like us to do it for another year, we will be very pleased to carry on.

### 14.3 Email from a resident – 15<sup>th</sup> March

I don't know how many Councillors are aware, but there is a lot of litter strewn around the Quarry Car Park, which, as you will be aware, is owned by the Parish Council.

Quite a cache of old beer cans has appeared recently in the gaps between some of the garages, but a considerable amount of litter has been building up for some time, particularly around the perimeter and lodged in undergrowth here and there. This gives a very poor impression of the village, particularly to visitors who often park there.

If there is to be a village tidy-up or litter- picking day this year, could the car park be a priority please?

### 14.4 Sheep Dip Benches – email from Cllr Uglow

I have been asked by a parishioner, would it be possible that Thorverton Parish Council could take liaison with the church commissioners about the maintenance of the Sheep Dip benches and the general tidiness of the area the public were aloud. One of the benches is in need of repair.

Comment from Cllr Lane - I can't recall what we decided at our March meeting, but unless we decided that we would offer to pay for a new/repared bench, I don't think that we should take this too far forward. By all means ask the Church Commissioners - as research! - but we must not forget that the area is not ours and were we to start paying for improvements to it, we might be inadvertently taking on some legal responsibility. Perhaps the way to approach it is to ask the CC if they would be good enough to improve the area which they are responsible for, for the benefit of the public.



# Thorverton Parish Council

## 14.5 Comments

Hello, I am making an enquiry to see if it would be possible to purchase a bench for the benefit of Thorverton Village in memory of a lovely couple who spent many happy years in the Exe valley. Jeanne was born in Thorverton and both died in their 90's. Would this be possible please?

## 14.6 Subject: Flagpole – from the Royal British Legion

The Jubilee green flag pole was put up and owned by the Thorverton branch of the Royal British Legion, a few years ago it was transferred over to the the Parish Council for insurance reasons, but we still use it as if it was our own on flag flying days and special events.

A few people have asked and e-mailed me, if we could fly the Ukrainian flag to show our support for them during this terrible conflict.

The Thorverton branch committee have unanimously agreed that we should fly their flag.

Thursday 17th is St. Patricks day so we hope to raise the Ukraine flag on Friday 18th for as long as necessary. We hope the Parish Council will give their full support. Kind Regards Thorverton RBL.

## 14.7 HMRC Statement of money owed – Received as a physical letter

# HM Revenue & Customs

## Statement of liabilities

THORVERTON PARISH COUNCIL

8 March 2022

Reference 120 P T 00287887

Period ended	Description	Unpaid amount	<i>Paid</i>
05 05 2021	PAYE Underpayment Mth 1		
	Tax	79.00	<i>79.00</i>
	Interest To 08 03 2022	1.31	<i>1.36</i>
05 06 2021	PAYE Underpayment Mth 2		
	Tax	45.60	<i>45.60</i>
	Interest To 08 03 2022	0.75	<i>0.77</i>
05 07 2021	PAYE Underpayment Mth 3		
	Tax	66.40	<i>66.40</i>
	Interest To 08 03 2022	1.11	<i>1.15</i>
05 11 2021	PAYE Underpayment Mth 7		
	Tax	101.20	<i>Pd</i>
	Interest To 08 03 2022	0.37	
Total unpaid amount		£ 295.74	

Interest accruing, per day, until payment £ 0.00

# Thorverton Parish Council

14.8 TTRO2244754

**DEVON COUNTY COUNCIL** hereby give **NOTICE** that:

On **SUNDAY 22 MAY 2022**

for a maximum of 5 days

Anticipated Finish **SUNDAY 22 MAY 2022**

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

Roads affected -

**JERICHO STREET, THORVERTON , OUTSIDE 13 SILVER STREET -  
OUTSIDE BYBROOK ROAD PAST BRIDGE HOUSE**

The alternative, signed, route for vehicles will be via - VIA BULLEN STREET, ROAD FROM RADDON CROSS TO CHAPEL CROSS, EXHIBITION ROAD, MILL STREET, A377 EXTER ROAD, ALSO VIA DINNEFORD STREET, FORD PLAIN, FORD HILL, COLATON LANE AND VICE VERSA

This temporary restriction is considered necessary to enable -

**ROAD CLOSURE REQUIRED IN ORDER TO ACCESS THE NETWORK TO CARRY OUT  
NECESSARY DE-SILTING WORK ON DUCT SECTION - ONLY ONE CLOSURE AT ANY  
ONE TIME**

For additional information contact:

**SUNBELT RENTALS UK**

Telephone: **03700 500792**

## 14.9 30 mph sign at Broadlands - Email from a resident 9<sup>th</sup> March

I would like to draw the attention of the Council, as I note that some consideration is now being paid to speed limits and road signs in the village, that perhaps deliberations could include the lane from Berrybridge into the village, (which passes the new building site north of Broadlands).

My concern is, and I raised this a few years ago but to no avail, that the footpath from School Lane emerges unto this road, which is not within the 30mph zone at present. The exit is concealed the same applies to the footpath across the Fair Oak field. I am concerned for the welfare of walkers and especially children and dogs running ahead and unto this road.

Our drive exits onto this lane and so I have experience of the hazard.

Comment from Cllr Lane - I think that we should discuss Daphne's email at our next Council meeting because the stretch that she is talking about is just beyond the new development, and so any movement of the 30mph zone to the edge of the new development would not quite address her concern.

# Thorverton Parish Council

## 14.10 Speed Survey

DALC E-bulletin #18 2022

[View this email in your browser](#)



## News E-bulletin

The latest news and information for parish and town councils in Devon

### DALC News

DALC is running [an online survey](#) to gather members' views on the issue of speed on rural roads, specifically single-track lanes.

We know that vehicles moving at speed on narrow country lanes is a concern for many communities in the county, and DALC's County Committee has formed a task and finish group to investigate the issue. As part of this work, we are interested in hearing the experiences of local councils in Devon. You can read more about the issue [on our website](#).



The survey will run for a month and close on **Friday 6 May 2022**. Please contact DALC's policy officer, Mark Clapham, at [mark@devonalc.org.uk](mailto:mark@devonalc.org.uk) if you have any questions or problems with the survey.

# Thorverton Parish Council

## Agenda item 15 - Employment

### 15.1 NJC Pay Agreement

DALC Newsletter #09 2022

[View this email in your browser](#)



## Employment Update

### National Salary Award 2021/2022

The National Joint Council for Local Government Services (NJC) has reached an agreement on the new rates of pay applicable from 1 April 2021. The new rates have a 1.75% increase applied, and employers are encouraged to implement this pay award as swiftly as possible.



[Download the 2021/2022 salary scales](#)

### Important note: Backpay for employees who have left since 1 April

If requested by an ex-employee to do so, we recommend that employers should pay monies due to that employee from 1 April 2021 to the employee's last day of employment.

When salary arrears are paid to ex-employees who were in the Local Government Pension Scheme (LPGS), the employer must inform its local LGPS fund. Employers will need to amend the CARE and final figures (if the ex-employee has pre-April 2014 LGPS

Annex 1

SCP	1 April 2020		1 April 2021		Scale Ranges
	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
1	£17,842	£9.27	£18,333	£9.53	Below LC Scale (for staff other than clerks)
2	£18,198	£9.46	£18,516	£9.62	
3	£18,562	£9.65	£18,887	£9.82	
4	£18,933	£9.84	£19,264	£10.01	
5	£19,312	£10.04	£19,650	£10.21	
5	£19,312	£10.04	£19,650	£10.21	LC1 (5-6) (below substantive range)
6	£19,698	£10.24	£20,043	£10.42	LC1 (7-12) (substantive benchmark range)
7	£20,092	£10.44	£20,444	£10.63	
8	£20,493	£10.65	£20,852	£10.84	
9	£20,903	£10.86	£21,269	£11.05	
10	£21,322	£11.08	£21,695	£11.28	
11	£21,748	£11.30	£22,129	£11.50	LC1 (13-17) (above substantive range)
12	£22,183	£11.53	£22,571	£11.73	
13	£22,627	£11.76	£23,023	£11.97	
14	£23,080	£12.00	£23,484	£12.21	
15	£23,541	£12.24	£23,953	£12.45	

**15.2 Additional hours** - I would like to claim 10 hours additional work completed between January & March 2022 in taking over the clerk's role. There was also an additional 5 hours work completing the Freedom of Information requests making a total of 15 hours. This would be added to my pay for April if Council agree.  
Jim Roberts, clerk.