

## Thorverton Parish Council

### Additional Information for the Meeting held 10<sup>th</sup> May 2022

#### Agenda item 1 Guest Speaker – Angharad Williams MDDC Planning

Questions sent in advance –

The TFG meeting have raised 6 questions that they would like answered and thought you would like to see these in advance.

1. Why did MDDC agree to change from a proposed provision of 5 affordable homes to an actual provision of 4
2. Why was neither the Parish Council nor neighbouring residents consulted about the s106 variation in December 2021 that changed the types of affordable homes?
3. The 'Shared Equity product' - 20% off mkt value – that now remains seems odd, and much less affordable to modest-income households than conventional shared ownership. Why has the allocation of this home been delegated to the developer, and is the allocation of this policed by MDDC or is the developer left to select the buyer?
4. The self-build affordable home seems highly unusual. Is there evidence that this has been marketed at all? The fixed price of £100k seems very low compared to market value and the buyer is permitted (under the s106) to flip it within 18 months by paying only £25k more. This seems to be a way to give someone £100k in 2 years. Again, why does the developer allocate this and does MDDC police the arrangement?
5. The TFG realise our challenges about the Broadlands site risk becoming a lost cause. However we hope that there are some lessons to be learnt for the future. And the Parish Council had 3 residents who are genuinely in need of affordable homes who came to a PC meeting to express their disappointment and explain the problems they had encountered with this development. Is there anything MDDC can offer to help these people?

In more general terms the Council would like to know more about the rationale and process of s106 variations and how affordable home allocation is monitored.

# Thorverton Parish Council

## Agenda Item 9 Contacts Sheet

### Thorverton Parish Council - Councillors and Contacts

Stuart Crang, Bidwell Barton, Thorverton EX5 5LJ	<a href="mailto:Stuart.crang@btopenworld.com">Stuart.crang@btopenworld.com</a>	(01392) T 860263
Andrew Foster, Cherry Tree Cottage, Berrysbridge EX5 5JR	<a href="mailto:Andrew.foster@ctc-consultants.com">Andrew.foster@ctc-consultants.com</a>	759560
John Hodge, 10 Silver Street, Thorverton EX5 5LT	<a href="mailto:John.wjhodge@btopenworld.com">John.wjhodge@btopenworld.com</a>	T 860088
Neville Lane, Stable House, 2 The Glebe, Thorverton EX5 5LS	<a href="mailto:nevilleslane@gmail.com">nevilleslane@gmail.com</a>	T 861062
Colin Marshall, Dinneford House, Dinneford St, EX5 5NU	<a href="mailto:cgmarsall1951@gmail.com">cgmarsall1951@gmail.com</a>	T 861228
Trevor Sanders, Perles Hill, School Lane, EX5 5JL	<a href="mailto:sanderstrevor24@gmail.com">sanderstrevor24@gmail.com</a>	T 07802 300982
Graham Sims, 9 Cleaves Close, Thorverton EX5 5NN	<a href="mailto:simsgraham9@gmail.com">simsgraham9@gmail.com</a>	T 860381
Andrew Price, Bell House, The Bury, EX5 5NT	<a href="mailto:andy.price0986@googlemail.com">andy.price0986@googlemail.com</a>	T 860524
Jan Wills, Lyndale, Dinneford St, Thorverton EX5 5NU	<a href="mailto:janetwills26@gmail.com">janetwills26@gmail.com</a>	T 860895
Bryanna Uglow, 14 Cleaves Close, Thorverton, EX5 5NN	<a href="mailto:pa.uglow@btinternet.com">pa.uglow@btinternet.com</a>	T 861338

Clerk to the Council – Jim Roberts [thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)  
[www.thorvertonparishcouncil.org.uk](http://www.thorvertonparishcouncil.org.uk)  
8 Little Silver, Exeter, EX4 4HU 01392 202692 or 07768 457590

County Councillor - Margaret Squires, Frostlands Farm, Copplestone, Crediton, EX17 5NY  
[Margaret.squires@devon.gov.uk](mailto:Margaret.squires@devon.gov.uk)

District Councillor - Robert Deed, 18 Court Barton Close, Thorverton, EX5 5BQ  
[bdeed@middevon.gov.uk](mailto:bdeed@middevon.gov.uk)

Member of Parliament  
Mel Stride, House of Commons, SW1A 0AA [Mel.stride.mp@parliament.uk](mailto:Mel.stride.mp@parliament.uk)  
[www.melstridemp.com](http://www.melstridemp.com)

Parish Handyman – Mr Ben Fitch – contact via the clerk or Cllr Marshall

### Parish Councillor Responsibilities: Appointment of Representatives:

Focus – Cllr Lane	School – Cllr Price	TMGT – <a href="#">vacant</a>
Raddon Group – Cllr Lane	Memorial Hall – Cllr Sims	Recreation Ground – Cllr Sims
Highways/Footpaths – Cllr Foster	Speedwatch – Cllr Hodge	Allotments – Cllr Lane
Snow Warden – Handyman	Defibrillator – Cllr Foster	Social Media – <a href="#">vacant</a>

### Appointment of Working Groups:

New Cemetery – <a href="#">vacant</a> (N Bright, S Fice)	Staffing – Cllrs Foster and Lane
Section 106 funding – <a href="#">vacant</a>	Planning – Cllr Foster
Grant Giving – Cllr Sanders & Cllr Lane	Silver Street Footpath – <a href="#">vacant</a>
Village Leats – Cllr Crang	Rec Ground wild life garden – Cllr Sims (L Balkwill, J&A Parkinson)

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# Thorverton Parish Council

## Agenda item 11

### Recreation Ground AGM

#### Thorverton Recreation Ground – Charity Commission Charity no. 300987

Extract from the Charities Commission website

(<https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/300987/>)

[Activities - how the charity spends its money](#)

Management of recreation ground including provision of new play equipment.

[Income and expenditure](#)

Data for financial year ending 31 March 2021

Total income: £285

Total expenditure: £285

[People](#)

#### 10 Trustee(s) – All Parish Councillors (ex-officio)

Name	Role	Date of appointment	Other trusteeships	Reporting status of other trusteeships
Samuel Fice	Trustee	10 March 2020	None on record	
Robert Deed	Trustee	10 May 2019	None on record	
Robert Flatt	Trustee	10 May 2019	None on record	
Andrew Foster	Trustee	10 May 2019	None on record	
Keeley Wells	Trustee	10 May 2019	None on record	
DAVID WALDRON	Trustee	10 May 2015	None on record	
NEVILLE LANE	Trustee	10 May 2015	None on record	
William John Hodge	Trustee	08 July 2014	None on record	
STUART DAVID CRANG	Trustee		<a href="#">THE LEONARD TRUST</a>	Received: On time
GRAHAM MICHAEL SIMS	Trustee		None on record	

[Employees with total benefits over £60,000](#)

No information available

[Trading](#)

No information available

[Fundraising](#)

No information available

[Trustee payments](#)

No information available

#### 2021-22 Financial Year

##### Expenditure

Total £ 243.84

##### Income (entirely from Parish Council funds)

Total £ 243.84

No cash held and no bank account.

## Thorverton Parish Council

### Agenda Item 11 – Recreation Ground Expenditure

Reimbursement to Cllr Sims for materials purchased for painting the Rec Area equipment, fence and gates and repairs to the slide. and fence.

Hammerite Blue Sold by DRW distribution Ltd VAT no. GB 247 279 085  
250ml tin £ 5.39 + £ 1.08 (VAT) £ 6.47

Hammerite Yellow Sold by JDS DIY Ltd VAT no. GB 278 968 912  
250ml tin £ 5.25 + £ 1.05 (VAT) £ 6.30

Further receipts attached £ 45.51

**Total £ 58.28**

Receipts total £ 58.28

May Parish Council meeting - para __11.2____				Cheque no. _____	
Noted by Cheque Signatories					
Signature	.....			.....	
	Cllr			Cllr	
Date	.....		Date	.....	

# Thorverton Parish Council

## Agenda item 12 Projects

### 12.3 Footpath Guide Reprint

#### Quote for printing –

Afraid I have had to go back to the original guys who printed the footpaths leaflets so these are going to be a bit more expensive - the original quote from the other printers was way off the mark and they cannot do complicated folds like the ones for this job...

Pro rata it is still not too bad. I see last time it was £200 for 250 copies (80p each) and 500 copies will now be £320 (64p each) so with your permission I will order these up today...

G F

### 12.5 Jubilee Green & Barliabins (incl small trees in the Rec hedge)

Circulated by Cllr Wills by email on 29<sup>th</sup> April 2022

#### Barliabins Section 106 Funds Working Group Report to Thorverton Parish Council 10 May 2022

1. The Barliabins s106 Working Group met on 20 April to review progress on actions proposed for using s106 funds that were first outlined at the TPC meeting of 14 December 2021. It was agreed then that the Working Group should explore the feasibility and costs of the works and make recommendations to the Council.
2. There is a common theme to the actions proposed that is consistent with national and local policy and activity. In the 2021 Environment Act there is a requirement to produce Local Nature Recovery Strategies (LNRS). In Devon this work is led by Devon Local Nature Partnership, which has established a Parish and Town Council Wildlife Network as part of its "Wild About Devon" initiative. Parish and Town Councils have a statutory duty to conserve wildlife, and this new network aims to help guide and inspire community action for wildlife by linking communities with Devon Local Nature Partnership's partners, with the aim of making a real difference to Nature Recovery in their area, through tree planting, grass verge management and other methods.  
<https://www.devonlnp.org.uk/get-involved/wild-about-devon/parish-town-council-wildlife-network/>
3. At its most recent meeting the s106 Working Group agreed to recommend to the full Council that the proposals should now be implemented, with the first stage being consultation with local people. Specifically, the Working Group recommends that the Parish Council approves;
  - a) the use of s106 funds to make environmental improvements to key areas to improve public enjoyment and nature recovery in the village; and
  - b) contact with local residents to inform them of the approach and invite them to participate.

At this stage the Working Group is not recommending any expenditure, though it is likely approval for spending on tree work will be sought later in the summer.

4. In order to spend the s106 funds effectively the Working Group proposes to;
  - a) identify Environmental Improvement Areas for the initial focus of this work. These should be some of those which the Parish Council owns and/or manages, namely Barliabins, the Jubilee Green, Leigh Gardens and some roadside verges (to be identified);

## Thorverton Parish Council

b) include the area known as “Dorothy’s Triangle” on the list of Environmental Improvement Areas;

c) inform residents about the Parish Council’s environmental improvement strategy and invite them to participate in specifying, implementing and monitoring the works; and

d) explore the details of the Queen’s Green Canopy initiative to establish whether Barliabins might be a suitable site for inclusion; <https://queensgreencanopy.org>

5. The Working Group will take specific action to inform and consult residents on the suggestions for Barliabins. This includes sending a letter (delivered to each house and on social media) to all residents describing the purpose of the plans and including an Artist’s Impression, and this should be done as soon as possible so that active participation and consultation can take place during the summer. This timing would also enable Barliabins to be an area for tree planting under the Queens Green Canopy initiative, which encourages communities and individuals to “Plant a tree for the Jubilee” between October 2022 and March 2023.

6. A representative from Devon Wildlife Trust has offered to visit Thorverton to advise the Parish Council on what action to take to increase biodiversity in the area. She has also sent information from Devon County Council about how to manage the roadside verges to benefit wildlife, while ensuring contractors and volunteers remain safe. The Working Group intends to contact these experts as they will give us detailed and practical advice which will assist us in preparing a Management Plan for the Environmental Improvement Areas.

7. Dorothy’s Triangle is a key area for environmental improvement but is not owned or managed by the Council. The Land Registry shows that it is unregistered, so that whoever owns it may not be aware that they do, or they may have passed away or moved. The Working Group recommends that Dorothy’s Triangle should be included on the list of Environmental Improvement Areas, but that any work should stop immediately if the owner requests it. If, after twelve years, the owner has not made themselves known the Parish Council can apply to register it.

8. Working Group Members have, and will attend webinars that are available to help Parish Councils gain more detailed information on improving biodiversity, and on involving local people in such work.



### 12.7 Electric Vehicle Charging Points

16 survey results to 10<sup>th</sup> May, kindly collated and entered electronically by Cllr Lane

## Electric Vehicle Charging Points

1. Page 1

1. Do you currently own a hybrid or fully electric vehicle? (If you do, please answer yes here and move to question 4.)

Answer Choices			Response Percent	Response Total
1	Yes		6.25%	1
2	No		93.75%	15

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## Thorverton Parish Council

1. Do you currently own a hybrid or fully electric vehicle? (If you do, please answer yes here and move to question 4.)

answered	16
skipped	0

2. Do you intend to buy a hybrid or fully electric vehicle in the next five years?

Answer Choices			Response Percent	Response Total
1	Yes	<div></div>	26.67%	4
2	Maybe	<div></div>	46.67%	7
3	No	<div></div>	26.67%	4
			answered	15
			skipped	1

3. Is the lack of an electric vehicle (EV) charging point in Thorverton a barrier to you buying an electric vehicle?

Answer Choices			Response Percent	Response Total
1	Yes	<div></div>	13.33%	2
2	No	<div></div>	86.67%	13
			answered	15
			skipped	1

Comments: (8)

1	10/05/2022 09:54 AM ID: 190991322	We could charge at our property.
2	10/05/2022 10:01 AM ID: 190992151	Would have charging point installed on driveway.
3	10/05/2022 10:03 AM ID: 190992423	We would install something on our property. But a point in the village would be very useful for us (and guests).
4	10/05/2022 10:07 AM ID: 190992924	Hybrid cars can recharge at 240v in about 1.5 hours as have smaller batteries, can use 13 amp socket. Fast chargers need to have 400v supply otherwise takes 6-8 hours to charge at 240v.
5	10/05/2022 10:16 AM ID: 190993980	I have a drive and would install one there. EVs are currently the preserve of the affluent. I don't want ANY of my council tax spent subsidising the already affluent. If the PCC wants to extend its role it should help those in need.
6	10/05/2022 11:58 AM ID: 191008530	Adding an electricity supply to the garages in the car park would help.
7	10/05/2022 12:01 PM ID: 191008843	Plan to have a charging point at home.

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## Thorverton Parish Council

### 3. Is the lack of an electric vehicle (EV) charging point in Thorverton a barrier to you buying an electric vehicle?

8	10/05/2022 12:02 PM ID: 191008985	I have no car any more.
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### 4. Even if you are unlikely to use a charging point yourself, do you think that it is a service that should be available in Thorverton (for example to benefit friends, relatives and other visitors)?

Answer Choices			Response Percent	Response Total
1	Yes	<div></div>	86.67%	13
2	No	<div></div>	13.33%	2
			answered	15
			skipped	1

Comments: (6)

1	10/05/2022 09:54 AM ID: 190991322	For those who have no off-road parking and for the other examples given.
2	10/05/2022 10:03 AM ID: 190992423	I strongly agree. We should be lowering barriers to EV use.
3	10/05/2022 10:07 AM ID: 190992924	Quarry car park and Memorial Hall not central in village - location requires good mobile signal for charging log in to pay for electricity. Best position outside of Thorverton Arms - 2 fast charges. Visitors could charge in a couple of hours and buy a coffee while waiting.
4	10/05/2022 10:16 AM ID: 190993980	neither. Yes if privately funded. It is unlikely that cheap EVs with suitable range for rural dwellers will be available soon. How about the PCC looks at housing issues?
5	10/05/2022 11:58 AM ID: 191008530	Any installation needs to avoid making parking more difficult for people who cannot afford to buy an electric vehicle.
6	10/05/2022 12:01 PM ID: 191008843	- Care should be taken to ensure that the same users don't block use for other people. - How would a point be managed, eg to stop parking when the vehicle is not on charge? - Could take up a valuable parking space or two.

### 5. Do you think you might use an EV charging point if one was made available in Thorverton? (This would most likely be in the Quarry Car Park or the Memorial Hall Car Park and would probably be 6-8 hour charging.)

Answer Choices			Response Percent	Response Total
1	Yes	<div></div>	31.25%	5
2	Maybe	<div></div>	0.00%	0
3	No	<div></div>	68.75%	11
			answered	16
			skipped	0

Comments: (8)

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## Thorverton Parish Council

**5. Do you think you might use an EV charging point if one was made available in Thorverton? (This would most likely be in the Quarry Car Park or the Memorial Hall Car Park and would probably be 6-8 hour charging.)**

1	10/05/2022 09:54 AM ID: 190991322	Because of question 3. However, if we had multiple guests at the same time they may have the need.
2	10/05/2022 10:01 AM ID: 190992151	See above.
3	10/05/2022 10:10 AM ID: 190993256	If we got an electric car I think we'd invest in our own charging point.
4	10/05/2022 10:16 AM ID: 190993980	If I had an EV I'd install charging on my drive. This question is only relevant to persons living without parking at their house who can afford an EV. STOP WASTING CASH. HELP THE POOR - ANYONE WHO CAN AFFORD AN EV CAN AFFORD A HOUSE WITH A DRIVE TO INSTALL THEIR OWN CHARGING POINT.
5	10/05/2022 10:18 AM ID: 190994274	Probably not at the moment. We charge our car on the driveway, but think it would be a brilliant asset for the village and go some way to future-proof our parking areas.
6	10/05/2022 11:58 AM ID: 191008530	More than one is needed. Any charging point installations need to be mindful of the character of the village and not do any harm to its conservation zone status.
7	10/05/2022 12:01 PM ID: 191008843	But only if our home charger was not working - in an emergency.
8	10/05/2022 12:02 PM ID: 191008985	Thank you.

## Thorverton Parish Council

### Agenda Item 13 Raddon Hills Group Report

Circulated by Cllr Lane on 27<sup>th</sup> April

Yesterday evening I attended the quarterly meeting of the Raddon Hills Group of parish councils. There were representatives from Huxham, Newton St Cyres, Sandford, Silverton, Stoke Canon and Upton Pyne Parish Councils as well as Margaret Squires, Bob Deed and Ros Davies who is DCC's Footpaths Officer.

I mentioned to Ros Davies that the track from St Martin's Chapel down to Lee Cross, while apparently open when approached from the top, still had a "No Public Right of Way" sign at the bottom end. Ros said that she would investigate.

Ros reported that the bridge across the River Exe at Burn Halt (near to Traymill) had yet to be assessed by an engineer. I think that we are already resigned to this being far too low down the DCC Highways priority list to be likely to be repaired/rebuilt, although Margaret Squires does have a strong personal interest in having it operative.

Newton St Cyres had recently held a public meeting on climate change which threw up several suggestions as to positive actions that parishes might do. They said that they would share the results with this Group.

I told the Group that we were just about to carry out an electric vehicle charging point survey, which I would share with the Group. No parish reported on installing any EV points yet.

We had a presentation from Dave Horton (Upton Pyne) about changes in agriculture. This was mostly lost on me though as my screen froze, however, judging from the discussion when I was able to get back into the meeting, I didn't miss much that would be of interest to us as a parish council.

I mentioned that we had an issue with MDDC having agreed an amendment to the s106 agreement adversely affecting the availability of affordable housing on our new development. Bob Deed said that the protocol for any changes should at the very least involve the ward councillor being informed, so he was disappointed that this had not happened. However, he gave no hope that the decision might be reversed.

The next meeting will be at 7.30pm on Wednesday 27th July in Thorverton (I have sought to book the Hall). The main focus of the meeting will be on the availability of grants from different sources for different things. Bob said that he would ask an MDDC expert to come along and Margaret said that she would also see if she could field a DCC expert. Roger Cashmore also offered to give an update at that meeting on rural broadband.

## Thorverton Parish Council

### **Agenda item 17.4 Thorverton Through Time website**

Email received and circulated 4<sup>th</sup> May. Invoice is item 17.6.4

Dear Jim,

Please find enclosed an invoice received from Andy Burke who is kindly giving of his time to help us with this website as recommended by the Grants Giving Working Party in March.

In accordance with your condition, please could you make arrangements for £150 in funds to be paid directly to A M Burke so that we can proceed with the project.

We will continue to provide updates to the Parish Council and hope to produce a noticeboard in the church to indicate our progress so far and your kind donation.

Best wishes

KM

## Thorverton Parish Council

### Agenda item 17.5 Insurance Renewal Questionnaire

#### Core Cover

Cover	Standard Cover Applicable (£)	Sums Insured If Standard Cover Not Applicable (£)
Crisis Management	25,000	
Employee Dishonesty	150,000	
Employers' Liability	10,000,000	
Key Person – (per week, up to a maximum of 2,500 per year)	250	
Legal Expenses	100,000	
Libel and Slander	500,000	
Money In Transit	1,000	
Officials and Trustees Liability	500,000	
Personal Accident	100,000/500 per week	
Defibrillator & Cabinet Cover	No	£5000
Public and Products Liability	10,000,000	

#### Optional Cover Extensions

Cover	Standard Cover Applicable	Existing Sums Insured (£)
Equipment Breakdown	Excluded	0
Terrorism	Not Included	

#### Business Interruption

Cover	Existing Sums Insured (£)	Indemnity Period
Increased Cost of Working	10,000	12 Months
Loss of Revenue	10,000	12 Months

## Thorverton Parish Council

### Contents Cover

Material Damage Contents Cover	Existing Sums Insured (£)
Office Contents	0
General Contents	982
Outside Equipment	2,228
Street Furniture	5,379
Gates & Fences	0
War Memorial	0
Playground Equipment	49,352
Mowers and Machinery	13,206
Sports Equipment	0
Other Surfaces	14,870
Natural Surfaces	0
Specified All Risks	0
Civic Regalia	0
<b>Total Contents</b>	<b>86,017</b>

## Thorverton Parish Council

### Payment - item 17.6.1

Payment to the Handyman for work in April.

<b>Ben Fitch Garden Maintenance &amp; Handyman Service</b>	
<b>INVOICE</b>	
<b>To</b>	The Clerk Thorverton Parish Council Thorverton Devon
<b>Date</b>	Thursday 14 <sup>th</sup> March 2022
Invoice Number: BF20220074	
<b>Details</b>	<b>5.5 hours labour supplied, @ £15/hour, (clearing leat on Dinneford Street - 13 April 2022)</b>
	<b>£82.50</b>
<hr/>	
<b>Total due</b>	<b>£82.50</b>
<hr/>	
All invoices to be paid in 30 days of issue	
BACS payment to Mr B R N Fitch: Triodos Bank Sort Code: 16-58-10 Account Number: 20920873	

Invoice total £ 82.50

May Parish Council meeting - para __17.6.2__		Cheque no. _____	
Noted by Cheque Signatories			
Signature	.....		.....
	Cllr		Cllr
Date	.....	Date	.....

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## Thorverton Parish Council

### Payment - Item 13.5.3

Payment to DALC for annual subscription

<b>Devon Association of Local Councils</b> Devon Rural Hub Cheriton Bishop DE EX6 6JH +44 1392241131 enquiries@devonalc.org.uk VAT Registration No.: 972 098 196 Company Registration No. 12545316		
<b>VAT Invoice</b>		
<b>INVOICE TO</b> Mr Jim Roberts Thorverton Parish Council 8 Little Silver Exeter Devon EX4 4HU	<b>INVOICE NO.</b> 3992 <b>DATE</b> 11/04/2022 <b>DUE DATE</b> 11/05/2022 <b>TERMS</b> Net 30	
<hr/>		
<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>VAT</b>
Attendance of Andrew Foster at the Chairing Local Council Meetings webinar on 04/04	30.00	20.0% S
SUBTOTAL		30.00
VAT TOTAL		6.00
TOTAL		36.00
BALANCE DUE		<b>£36.00</b>
<b>VAT SUMMARY</b>		
<b>RATE</b>	<b>VAT</b>	<b>NET</b>
VAT @ 20%	6.00	30.00

Invoice total £ 36.00

May Parish Council meeting - para __17.6.3__		Cheque no. _____	
Noted by Cheque Signatories			
Signature	.....		.....
	Cllr		Cllr
Date	.....	Date	.....


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## Thorverton Parish Council

### Payment - item 17.6.4

Payment to AM Burke (Razorsharp Creative) for Thorverton Through Time Website

	Razorsharp Creative 07523 113450	United Kingdom
<b>RAZORSHARP CREATIVE</b>		
Prepared For Ann Marshall Thorverton Through Time	Quote Date 27/04/2022	Quote Number 20100746
<hr/>		
Description	Rate	Qty Line Total
Website development Purchase of domain name thorvertonhousethroughtime.co.uk for 1 year.  Design and development of wordpress website that can be edited.  Hosting is normally charged at £120pa, but will waive this fee.	£150.00	1 £150.00
Subtotal		150.00
Tax		0.00
Quote Total (GBP)		£150.00

Invoice total     £ 150.00

May Parish Council meeting - para _17.6.4_____		Cheque no. _____	
Noted by Cheque Signatories			
Signature	.....		.....
	Cllr		Cllr
Date	.....	Date	.....

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## Thorverton Parish Council

### Agenda item 17.6.5

Payment for the 'Here to Help' leaflets and the EV Survey

Rhyd Lanau Barn   Forest Coal Pit   Abergavenny   Gwent NP7 7LH t: 01873 890 243 m: 07908 514 170 e: gravitasgeorge@gmail.com	
Jim Roberts Clerk Thorverton Parish Council Thorverton	
5/5/22	
<b>INVOICE 0134</b>	
<b>Design and print</b>	
500 x council flyers 4pp one fold A5 final size, 150g silk £130.00	
500 x questionnaires on A4 115g silk £64.00	
Artwork and design time for both £110.00	
Total	£304.00

Invoice total £ 304.00

May Parish Council meeting - para __17.6.5__		Cheque no. _____	
Noted by Cheque Signatories			
Signature	.....		.....
	Cllr		Cllr
Date	.....	Date	.....

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## Thorverton Parish Council

### Payment - item 17.6.6

#### Clerk Pay & Reimbursements April 2022 (for May's meeting)

**Pay** 9 hours per week at an hourly rate of £ 11.96 (NIC SCP salary point 14)  
 Hours worked 39 + 15 additional (authorised at April's meeting) Gross pay = £ 645.84

Thorverton Parish Council			
<b>James Philip Roberts</b> 8 Little Silver Exeter Devon EX4 4HV  <small>1.25% uplift in NICs funds NHS, health &amp; social care</small>	Pay Period	<b>Apr-2022</b>	
	Pay Date	<b>30-Apr-2022</b>	
	Pay Type	<b>Monthly</b>	
	Payment Method	<b>BACS</b>	
	Works Number	<b>5</b>	
	Tax Code	<b></b>	
	NI Number	<b></b>	
	NI Table Letter	<b>A</b>	
	<b>Year to Date</b>		
	Taxable Gross Pay	<b>645.84</b>	
	Income Tax	<b>129.00</b>	
	Employee NIC	<b>0.00</b>	
	Employer NIC	<b>0.00</b>	
	<b>Payments</b>		
	Description	Hours	Rate
	Hourly	15.00	11.96
	Total Hourly Pay	<b>179.40</b>	
	Basic Pay	<b>466.44</b>	
	Total Payments	<b>645.84</b>	
	<b>Deductions</b>		
	Income Tax	<b>129.00</b>	
	National Insurance	<b>0.00</b>	
	Total Deductions	<b>129.00</b>	
<b>Net Pay</b>		<b>516.84</b>	

April take-home pay from GX Accountancy	£ 516.84
Use of home as office allowance	£ 13.50

**Expenses** 15.6 miles @ 45p/mile (April meeting) £ 7.02

**Reimbursements** Payments made as no cheques available

CLlr Sims – Recreation ground materials reimbursement	£ 109.60
eBay purchase of 'Do not drink' cast iron sign	£ 40.99
Ben Fitch invoice BF20220046	£ 98.50
DALC invoice 3940 for annual subs and NALC affiliation	£ 222.68
GX Accountancy invoice no. 3783	£ 89.82
<b>Total</b>	<b>£ 561.59</b>

Cheque no. \_\_\_\_\_ Payable to J P Roberts **Total £ 1098.95**

May Parish Council meeting - para \_\_17.6.6\_\_ Cheque no. \_\_\_\_\_

Noted by Cheque Signatories

Signature			
	.....		.....
	CLlr		CLlr
Date		Date	
	.....		.....

## Thorverton Parish Council

### Agenda item 18 Correspondence

#### 18.1 Wildflower Area

Email received 11<sup>th</sup> April

Newton st cyres is doing this..what about the strip of land alongside the stream between the ford and the memorial hall ?

JS

Begin forwarded message:

On Monday, April 11, 2022, 10:56 am, Newton Environmental Wellbeing Group  
<[newnewgroup@protonmail.com](mailto:newnewgroup@protonmail.com)> wrote:

Dear all,

Great news, and well done Dave for your perseverance!!

Last Thursday our Parish Council approved parts of the Village Green becoming wildflower meadows/not being cut.

Dave has hired a Turf stripper for use over the Easter Weekend and will be sourcing some wildflower seeds, hopefully for delivery in time for the Bank Holiday.

If you wish to be involved in a Work 'Party' this Bank Holiday weekend, please contact Dave direct at E:

On behalf of Newton Environmental Wellbeing Group  
Sent with [ProtonMail](#) secure email.

#### 18.2 Tiverton Pannier Market Invitation

Email received 26<sup>th</sup> April

Here at Tiverton Pannier Market, we plan to host a series of community celebration events in June to link with The Queen's Platinum Jubilee.

We hope to involve local villages, schools, charities, community groups and sports clubs at each one.

Would Thorverton be interested in being a "Village of the Day"?

You could promote all that is great about your village, including local clubs, groups, venues, events or noteworthy achievements or individuals, or put on a musical performance or similar. Maybe you have a villager(s) with an unusual/exceptional talent who deserves a wider platform!

There are 12 market days in June – every Tuesday, Friday and Saturday.

There are particular events on five of these dates, to include food, drink, live music and entertainment...

- Friday 3 June (bank holiday weekend) – The Great Jubilee Bake-off and Make-off (TBC)
- Saturday 4 June (bank holiday weekend) – Tiverton Farmers Market
- Saturday 11 June – Tiverton Garden Festival
- Saturday 18 June – International Picnic Day event (TBC)
- Saturday 25 June – Armed Forces Day

The priority will be to ensure the dates above are well attended community-wise.

After that, there will also be opportunities on the other seven dates...

[thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)

[www.thorvertonparishcouncil.org.uk](http://www.thorvertonparishcouncil.org.uk)

## Thorverton Parish Council

- Tuesday 7 June
- Friday 10 June
- Tuesday 14 June
- Friday 17 June
- Tuesday 21 June
- Friday 24 June
- Tuesday 28 June

Villagers could get involved in other ways. For example, they could make Jubilee-related artefacts out of any component or material, including cakes, as part of a display/competition (to be judged on Friday 3 June).

Please could you let me know ASAP if you'd like to be involved in any way?

### 18.3 Sports Club Rents

Email from Bradninch Town Council

> Bradninch Town Council (Mid Devon District) owns pieces of land which are rented out to various sports clubs in the town. The Council has set up a working group to review the rents the Council charges to its sports teams for their use of the Council's land, to try and develop a policy that ensures that the rents charged are not an unreasonable burden on either the clubs nor the wider community (through the annual Precept).

>

> We are contacting you in the hope that you might kindly provide us with brief answers to the questions below. Any information received will, of course, be kept confidential and only used in an anonymised form. We have written to you because your local cricket and/or football team plays matches against Bradninch teams.

>

> The questions are:

> 1. does your Council own land rented out to local sports clubs?

> 2. if so, what are your rental charges for 2022-23?

> 3. and, how are these figures arrived at?

>

> We would be very happy to share our (anonymised) results if your Council was interested so just let us know if you would like to receive the information.

>

> With many thanks in anticipation of your assistance,

Commented [JPR1]:

### 18.4 Police Neighbourhood Engagement Plan

Email received 27<sup>th</sup> April

I would also like to offer the opportunity for a councillor from each parish to accompany our officers on their patrols, so that they can see, first-hand, exactly what our patrols spend their time working on. Please pass a copy of this letter to the councillors, so that they can get in-touch if they would like to assist us both in this way.

Our email address is at the top of this letter, for councillors' use only.

I look forward to hearing from you all, as your input helps us to seek the public view about crime and examine how we can work together to make Tiverton Town and Rural communities as safe as possible.

[thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)

[www.thorvertonparishcouncil.org.uk](http://www.thorvertonparishcouncil.org.uk)

## Thorverton Parish Council

Yours faithfully

pp Your Neighbourhood Policing Team, Tiverton Policing Area.

**Neighbourhood Team Leader:**  
PS 16935 Kelly SAFFIN

**Police Community Support Officers:**  
PCSO 30560 Robert MOSS  
PCSO 30434 Vicky RANDLE

**Neighbourhood Beat Managers:**  
PC 13407 Sarah WEBB  
PC 11363 Neil MILES  
PC 16871 Kate JEFFERIES

### 18.5 Temporary Traffic Restriction Order

On SUNDAY 22 MAY 2022  
for a maximum of 5 days  
Anticipated Finish SUNDAY 22 MAY 2022  
Between the hours of 08:00 and 14:00

No person shall cause or permit any vehicle to proceed on the sections of Affected Roads.

Roads affected -

SILVER STREET-THE BURY, THORVERTON , OUTSIDE 13 SILVER STREET -  
OUTSIDE BYBROOK ROAD PAST BRIDGE HOUSE

The alternative, signed, route for vehicles will be via - VIA ROAD FROM THREE LIMBED  
OAK CROSS TO YE OLDE POUND, ROAD FROM PYE CORNER TO BRAMBLES,  
UPTON PYNE HILL, COWLEY HILL, STOKE ROAD, HIGH STREET, EXETER ROAD,  
A396 CROSS PARK AND VICE VERSA

This temporary restriction is considered necessary to enable -

ROAD CLOSURE REQUIRED IN ORDER TO ACCESS THE NETWORK TO CARRY  
OUT NECESSARY DE-SILTING WORK ON DUCT SECTION - ONLY ONE CLOSURE AT ANY ONE TIME

### Saturday Market – Email from Cllr Price re March's market

The Saturday Market was good. There were more people who stopped for a chat than I expected. There was an old question in the folder about electric charging points that I put out on the table. There was a responding positivity to the suggestion of on in the village and even some suggestions about alternatives we may not have thought of.

One resident did ask if the cobbles around the church could be weeded

Another resident asked if the small sections of trellis at the top of the wall where we cut back for the village tidy up could be repaired or replaced.

[thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)

[www.thorvertonparishcouncil.org.uk](http://www.thorvertonparishcouncil.org.uk)

## Thorverton Parish Council

Also I noticed the laminate of councilor names needs updating. This can probably wait until a new councilor is co-opted. - Jim is this something you can do once we are at full capacity again please. Finally who is the next victim for April's Market?

Comment from Cllr Lane - I trust that we will have an item on the April agenda covering points raised at the Market. It might be worthwhile agreeing what key documents should be available on our table at each Market - presumably a list of councillors; our new leaflet; and the council's aims/objectives at the very least.

### 14.2 Green Work - from the Royal British Legion

The Thorverton branch of the Royal British Legion in April will have just completed our second year of our community project looking after the Jubilee green, just to recap on the past 12 months, for six months we cut the grass once a week and the other six months during winter we cut the grass when needed and weather permitting, we have added four more roses to the beds in addition to the eight we added in the first year and keep them well pruned.

Last Autumn we added 200 more daffodil bulbs to the three beds and around the main tree, the four stone troughs by the railings had new compost and were planted with summer bedding plants then in October replanted with winter pansies and spring tulips, we also keep the brook weed free and tidy and as you know we added a repro. Victorian lamp to the old original lamp stand.

The expenditure has been kindly sponsored by residents and our own community fund; all the work has obviously been done voluntary, if you would like us to do it for another year, we will be very pleased to carry on.

### 14.3 Email from a resident – 15<sup>th</sup> March

I don't know how many Councillors are aware, but there is a lot of litter strewn around the Quarry Car Park, which, as you will be aware, is owned by the Parish Council.

Quite a cache of old beer cans has appeared recently in the gaps between some of the garages, but a considerable amount of litter has been building up for some time, particularly around the perimeter and lodged in undergrowth here and there. This gives a very poor impression of the village, particularly to visitors who often park there.

If there is to be a village tidy-up or litter- picking day this year, could the car park be a priority please?

### 14.4 Sheep Dip Benches – email from Cllr Uglow

I have been asked by a parishioner, would it be possible that Thorverton Parish Council could take liaison with the church commissioners about the maintenance of the Sheep Dip benches and the general tidiness of the area the public were aloud. One of the benches is in need of repair.

Comment from Cllr Lane - I can't recall what we decided at our March meeting, but unless we decided that we would offer to pay for a new/repared bench, I don't think that we should take this too far forward. By all means ask the Church Commissioners - as research! - but we must not forget that the area is not ours and were we to start paying for improvements to it, we might be inadvertently taking on some legal responsibility. Perhaps the way to approach it is to ask the CC if they would be good enough to improve the area which they are responsible for, for the benefit of the public.

### 14.5 Comments

Hello, I am making an enquiry to see if it would be possible to purchase a bench for the benefit of Thorverton Village in memory of a lovely couple who spent many happy years in the Exe valley. Jeanne was born in Thorverton and both died in their 90's. Would this be possible please?

### 14.6 Subject: Flagpole – from the Royal British Legion

The Jubilee green flag pole was put up and owned by the Thorverton branch of the Royal British Legion, a few years ago it was transferred over to the the Parish Council for insurance reasons, but we still use it as if it was our own on flag flying days and special events.

[thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)

[www.thorvertonparishcouncil.org.uk](http://www.thorvertonparishcouncil.org.uk)


## Thorverton Parish Council

A few people have asked and e-mailed me, if we could fly the Ukrainian flag to show our support for them during this terrible conflict.

The Thorverton branch committee have unanimously agreed that we should fly their flag.

Thursday 17th is St. Patricks day so we hope to raise the Ukraine flag on Friday 18th for as long as necessary. We hope the Parish Council will give their full support. Kind Regards Thorverton RBL.

### 14.7 HMRC Statement of money owed – Received as a physical letter

 HM Revenue & Customs		
<b>Statement of liabilities</b>		
THORVERTON PARISH COUNCIL		8 March 2022
Reference 120 P T 00287887		
<b>Period ended</b>	<b>Description</b>	<b>Unpaid amount</b> <i>Paid</i>
05 05 2021	PAYE Underpayment Mth 1	
	Tax	79.00 <i>79.00</i>
	Interest To 08 03 2022	1.31 <i>1.36</i>
05 06 2021	PAYE Underpayment Mth 2	
	Tax	45.60 <i>45.60</i>
	Interest To 08 03 2022	0.75 <i>0.77</i>
05 07 2021	PAYE Underpayment Mth 3	
	Tax	66.40 <i>66.40</i>
	Interest To 08 03 2022	1.11 <i>1.15</i>
05 11 2021	PAYE Underpayment Mth 7	
	Tax	101.20 <i>Pd</i>
	Interest To 08 03 2022	0.37
Total unpaid amount		£ 295.74
Interest accruing, per day, until payment £ 0.00		

### 14.8 TTR02244754

**DEVON COUNTY COUNCIL** hereby give **NOTICE** that:

On **SUNDAY 22 MAY 2022**

for a maximum of 5 days

Anticipated Finish **SUNDAY 22 MAY 2022**

No person shall cause or permit any vehicle to proceed or wait on the sections of  
Affected Roads.

[thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)

[www.thorvertonparishcouncil.org.uk](http://www.thorvertonparishcouncil.org.uk)

## Thorverton Parish Council

Roads affected -

**JERICHO STREET, THORVERTON , OUTSIDE 13 SILVER STREET -  
OUTSIDE BYBROOK ROAD PAST BRIDGE HOUSE**

The alternative, signed, route for vehicles will be via - VIA BULLEN STREET, ROAD FROM RADDON CROSS TO CHAPEL CROSS, EXHIBITION ROAD, MILL STREET, A377 EXTER ROAD, ALSO VIA DINNEFORD STREET, FORD PLAIN, FORD HILL, COLATON LANE AND VICE VERSA

This temporary restriction is considered necessary to enable -

**ROAD CLOSURE REQUIRED IN ORDER TO ACCESS THE NETWORK TO CARRY OUT  
NECESSARY DE-SILTING WORK ON DUCT SECTION - ONLY ONE CLOSURE AT ANY  
ONE TIME**

For additional information contact:

**SUNBELT RENTALS UK**

Telephone: **03700 500792**

### 14.9 30 mph sign at Broadlands - Email from a resident 9<sup>th</sup> March

I would like to draw the attention of the Council, as I note that some consideration is now being paid to speed limits and road signs in the village, that perhaps deliberations could include the lane from Berrybridge into the village, (which passes the new building site north of Broadlands).

My concern is, and I raised this a few years ago but to no avail, that the footpath from School Lane emerges onto this road, which is not within the 30mph zone at present. The exit is concealed the same applies to the footpath across the Fair Oak field. I am concerned for the welfare of walkers and especially children and dogs running ahead and onto this road.

Our drive exits onto this lane and so I have experience of the hazard.

Comment from Cllr Lane - I think that we should discuss Daphne's email at our next Council meeting because the stretch that she is talking about is just beyond the new development, and so any movement of the 30mph zone to the edge of the new development would not quite address her concern.

### 14.10 Speed Survey

[thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)

[www.thorvertonparishcouncil.org.uk](http://www.thorvertonparishcouncil.org.uk)



## Thorverton Parish Council

DALC E-bulletin #18 2022

[View this email in your browser](#)



### News E-bulletin

The latest news and information for parish and town councils in Devon

#### DALC News

DALC is running [an online survey](#) to gather members' views on the issue of speed on rural roads, specifically single-track lanes.

We know that vehicles moving at speed on narrow country lanes is a concern for many communities in the county, and DALC's County Committee has formed a task and finish group to investigate the issue. As part of this work, we are interested in hearing the experiences of local councils in Devon. You can read more about the issue [on our website](#).



The survey will run for a month and close on **Friday 6 May 2022**. Please contact DALC's policy officer, Mark Clapham, at [mark@devonalc.org.uk](mailto:mark@devonalc.org.uk) if you have any questions or problems with the survey.

#### Agenda item 15 - Employment

##### 15.1 NJC Pay Agreement

[thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)

[www.thorvertonparishcouncil.org.uk](http://www.thorvertonparishcouncil.org.uk)

## Thorverton Parish Council

DALC Newsletter #09 2022

[View this email in your browser](#)



### Employment Update

#### National Salary Award 2021/2022

The National Joint Council for Local Government Services (NJC) has reached an agreement on the new rates of pay applicable from 1 April 2021. The new rates have a 1.75% increase applied, and employers are encouraged to implement this pay award as swiftly as possible.



[Download the 2021/2022 salary scales](#)

#### Important note: Backpay for employees who have left since 1 April

If requested by an ex-employee to do so, we recommend that employers should pay monies due to that employee from 1 April 2021 to the employee's last day of employment.

When salary arrears are paid to ex-employees who were in the Local Government Pension Scheme (LPGS), the employer must inform its local LGPS fund. Employers will need to amend the CARE and final figures (if the ex-employee has pre-April 2014 LGPS).

#### Annex 1

SCP	1 April 2020		1 April 2021		Scale Ranges Based on SCP
	£ per annum	* £ per hour	£ per annum	* £ per hour	
1	£17,842	£9.27	£18,333	£9.53	Below LC Scale (for staff other than clerks)
2	£18,198	£9.46	£18,516	£9.62	
3	£18,562	£9.65	£18,887	£9.82	
4	£18,933	£9.84	£19,264	£10.01	
5	£19,312	£10.04	£19,650	£10.21	
5	£19,312	£10.04	£19,650	£10.21	LC1 (5-6) (below substantive range)
6	£19,698	£10.24	£20,043	£10.42	LC1 (7-12) (substantive benchmark range)
7	£20,092	£10.44	£20,444	£10.63	
8	£20,493	£10.65	£20,852	£10.84	
9	£20,903	£10.86	£21,269	£11.05	
10	£21,322	£11.08	£21,695	£11.28	
11	£21,748	£11.30	£22,129	£11.50	LC1 (13-17) (above substantive range)
12	£22,183	£11.53	£22,571	£11.73	
13	£22,627	£11.76	£23,023	£11.97	
14	£23,080	£12.00	£23,484	£12.21	
15	£23,541	£12.24	£23,953	£12.45	

**15.2 Additional hours** - I would like to claim 10 hours additional work completed between January & March 2022 in taking over the clerk's role. There was also an additional 5 hours work completing the Freedom of Information requests making a total of 15 hours. This would be added to my pay for April if Council agree.  
Jim Roberts, clerk.

[thorvertonpc@gmail.com](mailto:thorvertonpc@gmail.com)

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