

Thorverton Parish Council

Additional Information for Tuesday 10th June 2025

- 1 Election of Chair
- 2 Declarations of Interest
- 3 Apologies for absence
- 4 Public Open Session
15 minutes for members of the public to raise any issue of concern, 5 minutes maximum per speaker

Thorverton Parish Council

5 Minutes

To approve the minutes of the meeting held on [13th May 2025](#)

6 Reports

6.1 County Cllr Keable

1. Following the May 1 Devon County Council election, a new Liberal Democrat-led administration was formed at the first Council meeting on 22 May with a Green Independent Cabinet Member is the Cabinet of nine. The political Group composition of the Council is as follows:

□ Liberal Democrat: 27

□ Reform UK: 18

□ Conservative: 7

□ Green & Independent: 8

2. Cabinet role with lead Member:

Council Leader Cllr Julian Brazil, Cabinet Member for Children's Service –

Education and learning (excluding SEND): to include the Council's functions as local education authority, particularly in respect of

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schools, provision of learning services, school planning, school transport and early years services.

Adult Services Cllr Richard Keeling - Responsible the Council's statutory duties under Social Services legislation relating to the care of adults. This includes commissioning of integrated social care and health services and working with the NHS and other statutory partners for the delivery of services. Responsible for protection, safeguarding and harm reduction services and services for families with complex needs as well as support for carers.

Assets & Resources, Cllr Simon Clist – Responsible for the 'One Devon Estate'

including land, property, use of assets, the development of estates, including the schools' and education property portfolio and the Farms Estate. The provision of trading standards and consumer protection and emergency planning functions.

Responsible for the Armed Forces Covenant, strategic workforce (HR) issues and the corporate functions of legal, democratic, information governance, customer engagement (including CSC) and digital transformation of the Council. Also overseeing economic development

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of the County, employment opportunities and supporting initiatives to reduce homelessness.

Children's Services (SEND), Cllr Denise Bickley - Responsible for Children's Special Educational Needs and Disabilities and inclusion services and for services to children with special educational needs and disabilities. This includes assessment, provision, and commissioning of SEND services. Also fulfilling the Council's lead role relating to post-16 education, training, and skills for employment in educational settings.

Children's Services, Social Services, Cllr Richard Jefferies - Responsibility for the Council's statutory functions, powers and duties in relation to children's social care: to include strategic commissioning of integrated services for children & young people, for child protection and harm reduction services, the Youth Offending Service, children in care and support for young carers.

Climate Change & Biodiversity, Cllr Jacqui Hodgson - Responsible for the Council's commitment to Climate Change and Green initiatives and the principles of the Devon Climate Declaration, including carbon reduction and working in partnership to achieve this. Responsible for coast protection planning and those services which enhance residents'

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quality of life including countryside management, heritage, biodiversity and conservation. The remit includes services which safeguard individuals in communities: flooding and waste management including recycling. The provision of public transport services, including rail and for the implementation of schemes relating to walking and cycling routes and Local Cycling and Walking Infrastructure Plans (LCWIP's).

Finance, Cllr James Buczkowski – Responsibility for the Council's finances, capital programme, annual budget setting, medium and long-term financial planning, budget monitoring, year-end closure of accounts and Treasury Management activities. To oversee the Council's Corporate Procurement Strategy and Procurement Codes and maintain an overview of overall contract performance on behalf of the Council. To oversee the continuous improvement of performance and risk management across the Council.

Highways, Cllr Dan Thomas – Responsible for the Council's duties as a Highway Authority, taking account of road safety, asset management of the highway network and the implementation of highways schemes. Also responsible for infrastructure planning generally and delivering major infrastructure schemes, excluding public transport.

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Local Government Reorganisation & Water Quality (Deputy Leader), Cllr Paul Arnott – Strategic lead for Local Government Reorganisation and planning for future structures and responsibilities, including working with partners to ensure the best outcome for Devon and its residents. The Councils liaison with South West Water (SWW) to raise concerns on water quality issues, forge partnerships and hold SWW accountable for environmental standards and / or regulatory requirements.

Rural Affairs & Broadband, Cllr Cheryl Cottle-Hunkin – Responsible for a range of rural affairs and services, including broadband infrastructure development, rural connectivity initiatives and services that support digital and community connectivity. Also overseeing services which build stronger communities such as adult learning services, libraries and archives, registration services and the statutory duties in relation to youth services. In addition, those services that reduce community inequalities, including collaboration with voluntary and community organisations. Responsibility for the discharge of the Council's public health functions, health protection and promoting the health and wellbeing of the public. Also, responsible for the Council's

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statutory responsibilities in relation to equality, diversity and inclusion and also policies in relation to gypsy and travellers.

1. Mid Devon District Council has achieved its highest-ever ranking for waste and recycling performance, thanks to the continued efforts of residents to reduce waste and recycle more.

For the year 2023/24, the district council recorded a recycling rate of 57.9%, placing it 11 out of 197 local authorities. Mid Devon also achieved a non-recyclable waste figure of 307.8kg per household, ranking ninth and placing the district within the top 5% of local authorities nationwide.

<https://www.middevon.gov.uk/mid-devon-achieves-best-ever-waste-and-recycling-results/>

2. Mid Devon District Council's 2025 Green Enterprise Grant is now available to small and medium businesses in the district. The Green Enterprise Grant scheme offers capital grants from £500 to £5,000, covering up to 50% of eligible project costs. Funded by Mid Devon District Council, it is open to small and medium sized local businesses who want to reduce their carbon footprint by investing in energy efficiency and renewable energy, or by

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efficient use of resources or materials.

<https://www.middevon.gov.uk/grants-now-available-to-help-mid-devon-businesses-go-green/>

Councillor Steven Keable

Devon County Council - Creedy, Taw & Mid Exe

steve.keable@devon.gov.uk

Mid Devon District Council - Taw Vale Ward

skeable@middevon.gov.uk

6.2 District Cllr Roberts

6.3 Saturday Market

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7 Planning, Consultations and Events

7.1 Planning Decisions

7.1.1 25/00464/HOUSE

57 Silver St 2 storey side extension APPROVED

7.2 Planning Applications

7.2.1 [25/00690/CLU](#)

Perry Barn, Perry Farm Certificate Lawfulness for dwelling

7.2.2 [25/00709/FULL](#)

Thorverton Cricket Club New cricket pavilion

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7.2.3 [25/00539/HOUSE](#)

Bell Cottage, The Bury Erection of a porch

7.2.4 [25/00748/CLU](#)

Overshed EX5 5PS Certificate Lawfulness for dwelling

7.3 Consultations

7.3.1 Thorverton Pre-School Change of leadership

Email from Exec. Principal, Exe Valley and Moorsway Federation

I have attached a letter from me explaining that the Committee of Thorverton Preschool have approached the Exe Valley and Moorsway Federation to ask us to take over running the preschool from 1st Sept 2025.

The proposal report is also attached to this email and explains how you can contribute to the consultation for this change.

Please could you bring this to the attention of your Parish Councillors and let me know of any comments or use the consultation email address.

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7.4 Events

7.4.1 Armed Forces Day Event at MDDC

From MDDC

Please find attached an invitation for anyone from the Parish or Town Council to attend the raising of the Armed Forces Day Flag on Monday 23rd June 2025 at 10.00am at the Offices of Mid Devon District Council.

7.4.2 Planning Training

From MDDC

I write to confirm that the Planning Training for Town and Parish Councils will take place on Monday 28th July at 5.30pm and will aim to finish around 7pm.

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8 Projects

8.1 New Cemetery

NEW CEMETERY WORKING GROUP MEETING 27th May 2025

1. Group informed that the council has decided to submit a planning application using the previous plans and the group can revisit the additional lay-by idea should it become necessary.
The group would like all the excess road side vegetation cleared and kept clear for better access.
2. Council agreed to change the present bin to a multi use bin instead of single use and for the group to look at best positioning in that area so that it would be beneficial to all users.
3. The group looked at the two new gates and were informed by the architect that due to the slope of the land a 2m/2.4m gate would be more appropriate with rising hinges. The group agreed that the style should be simple and fitting for the rural location.
4. Preliminary internal layout.
Andrew showed the group his preliminary drawing of the cemetery which was liked. The group has asked for a couple of minor changes

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before bringing to council for approval, which Andrew has agreed to do and will email us.

John Hodge will contact SWW re costs for connecting water to the area.

Type, size of headstone was also discussed which led to a deeper conversation of cemetery rules. The group has agreed to look further at the three examples they have and at the next meeting formalise those rules to go back to council for approval.

The group also thought that to future proof the area that instead of consecrating the whole/part of the cemetery that at each burial if requested, the official taking the burial could consecrate that grave. Tim is double checking that this will be permitted.

5. Michael has checked with the fencing company for a start date, they are coming back to him.

6. Archaeological site board. Bry to get examples of others in the area for comparison.

Cost – group would like to know spend amount and if there is any preferred wording from national lottery. Search for companies,

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7. The group will initially approach a couple of known builders for quotes for widening the gateway onto dark lane.

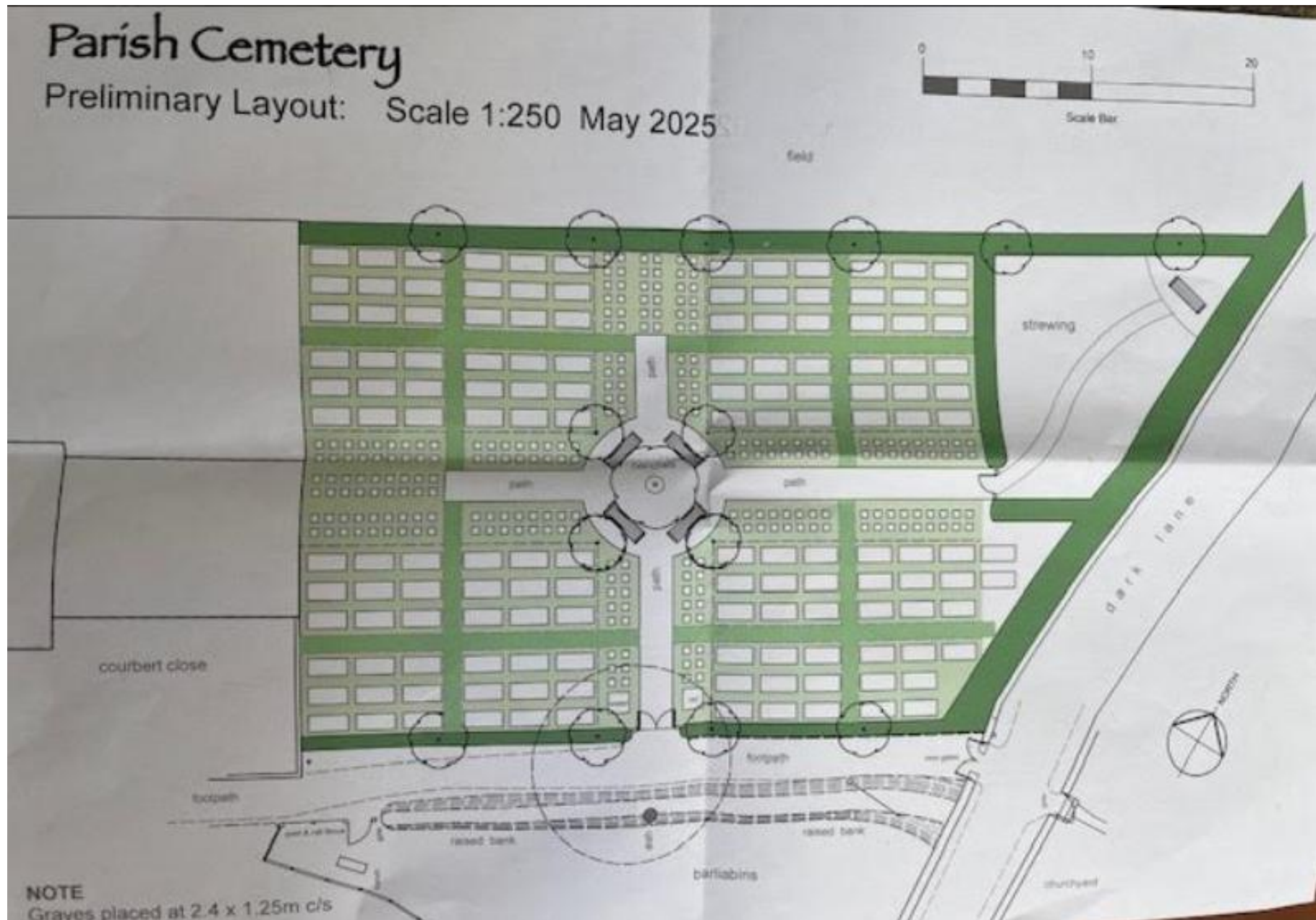
The group is conscious of the possible short time scale, as Tim has confirmed there are only two burial spaces remaining in the churchyard.

8. The group will look for hedging from charities such as woodland trust.

9. The group would like the Clerk to have the training required to manage the cemetery asap.

The next two pages show possible cemetery layouts

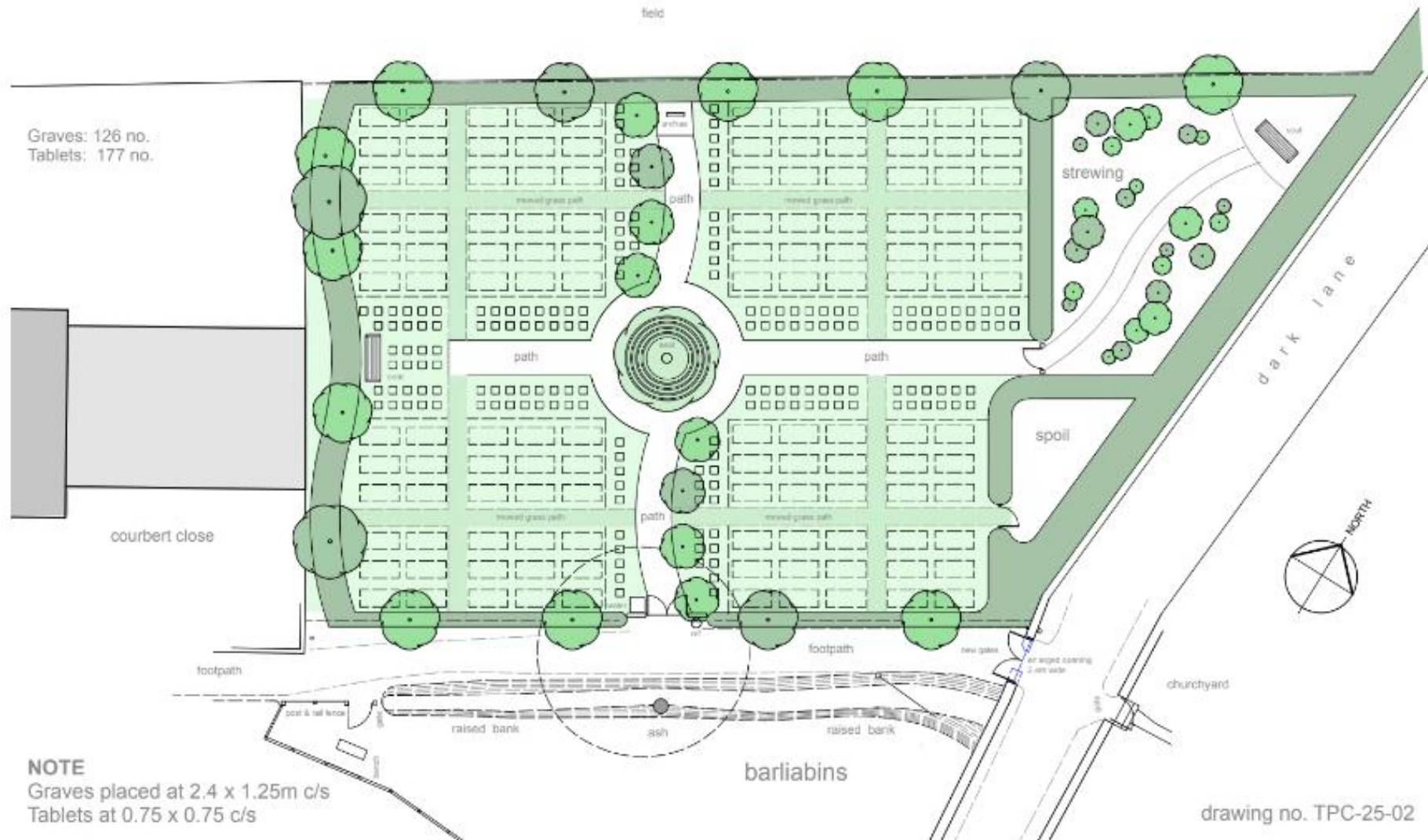
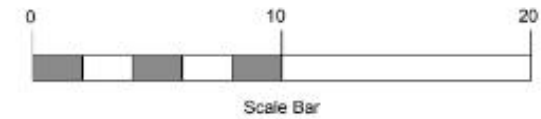
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Parish Cemetery

Preliminary Layout: Scale 1:250 May 2025



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8.2 Subscription to the Rural Services Network

Email from RSN

Thanks for making contact and expressing an interest in membership we'd love for you to join us.

The cost of annual membership for an organisation of your type is £52.50+VAT and you would fall under our Rural Village Services Group (RVSG) membership.

To find out more visit: <https://www.rsnonline.org.uk/page/rural-village-services-group>

Membership benefits include:

- Weekly Rural Bulletin delivered to your inbox setting out key rural news stories.
- Monthly Funding Digest highlighting potential sources of funding and grants for you and your local organisations.
- Sharing your news and good practice with the RVSG group and the wider RSN and learning from others.

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- . Dedicated Rural Village Service Group newsletter six times a year.
- . A bespoke annual meeting for Councillors and Clerks of the group to share best practice and contribute to RSN campaigning work.

If membership is of interest to you, please complete the attached form and I can arrange an invoice to be sent to you.

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8.3 Food Truck in the Quarry Car Park

Facebook post refers

8.4 Grant request from the South West Ambulance NHS Foundation Trust

8.5 Barliabins

Barliabins WG Meeting : 3rd June 2025

1. The group has now received a start date from the contractor of 7th July 2025 and he has requested a site meeting before which Colin will arrange with him.

Colin will inform neighbouring properties of start date.

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2. We discussed suitable trees for the area and at present are favouring:

Crab apple, Rowan, Orange Blossom, Elderflower and Cherry tree. Trevor will contact a Horticultural Society colleague to ask his opinion/ suggestions for this size area and whether our thinking is good.

We need to liaise with the school and it is hoped that the five trees could be planted by a class each. We would like to approach the garden club at the school to see if this would be an appropriate way forward and for future interest.

It is also hoped that once the initial works are completed the larger Barliabins group can come together to look at additional planting etc.

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3. Furniture -
This is the type
of table we think
would be right
for the area. We
are double
checking other
suppliers for
price and
guarantee. We
think grey,
green or brown

would be the preferred colour choice. A second similar bench
or table would also be required at some point.

Wheelchair Access Octagonal Picnic Table

Popular table adapted for wheelchair users

Features & Specifications

- 100% recycled plastic material guaranteed maintenance-free for 25 years
- Easy access undercarriage allows users to slide in and out
- Each table recycles 2,464 2-litre plastic bottles
- Comfortably seats 7 people per table not including additional wheelchair
- Attractive woodgrain effect available in a range of colours
- Will never split, chip, crack, rot, or degrade
- Supplied with a parasol hole and built-in base as standard (see page 37 for parasols)
- Seat height: 440mm
- Weight: 88kg
- FREE delivery to UK mainland*

Benefits

- 100% RECYCLED PLASTIC
- FREE DELIVERY
- 25 YEAR GUARANTEE
- EASY TO CLEAN
- DISABLED ACCESS
- SEATS UP TO 7

Available Colour(s)

(Undercarriage supplied in black for coloured options)

Black Brown Blue Cranberry Green Grey Multi



Model Shown: RFDOP02 in Grey

Prices

(See p9 for optional fixing kits) How to order: State code, colour and quantity

Code	Colour	L x D x H (mm)	Weight (kg)	Price Each
RFDOP01	BLK,BRN	2000 x 2000 x 780	88	£755
RFDOP02	GRY,GRN,BLU,CBY	2000 x 2000 x 780	88	£890
RFDOP03	MULTI	2000 x 2000 x 780	88	£920

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4. Plan & grant award information to be forwarded to group.

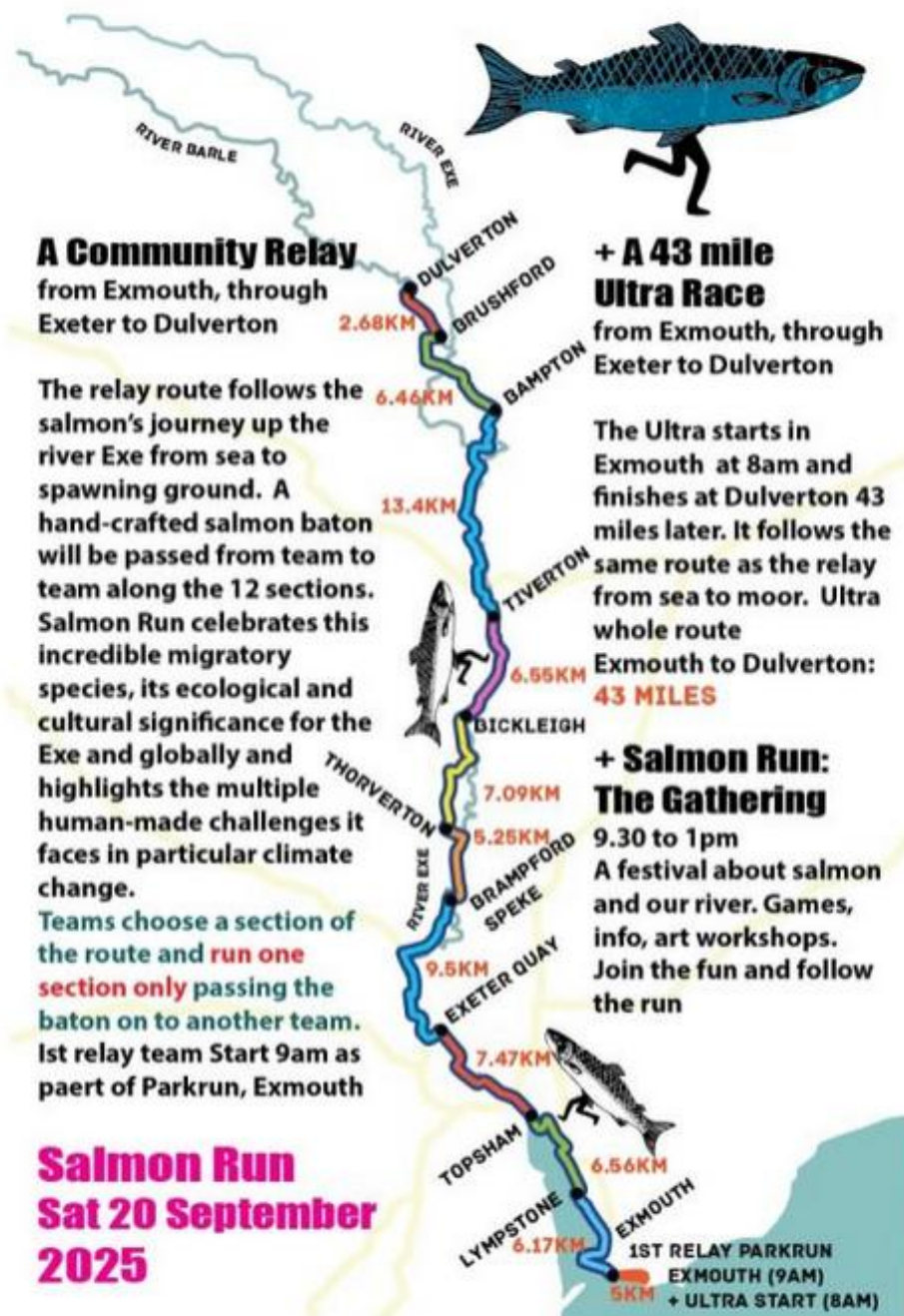
BU

5. The group request that the handyman spray the area in preparation for the works to begin. Also the trees on the bank need trimming.

6. The group request the S106 monies is drawn down.

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8.5 Salmon Run 2025



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8.7 Allotments

Allotment 4



Allotment 22



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9 Recreation Ground

9.1 Financial Report for May

9.2 Basketball Hoop & Surface

9.3 Damage from footballs & grant for nets

Email from Thorverton Football Club

I have finally caught up on the minutes, so now understand the parish council are wanting us to lead on obtaining S106 funding to obtain nets behind the goal of the homeowner that has complained.

The 8 April 2025 meeting notes mentioned that Cllr Uglow had some grant information that was to be forwarded to us – do you know where I can find this? I will then get started on the grant funding.

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Re dogs attending games, I have added wording to the attached letter I email to opposing club secretaries. Please could you circulate this to the councillors. I am happy to add further wording as they see fit.

I still believe I am not going to be able to 100% eradicate this issue, as many clubs will not forward the message on or people attending will not necessarily be directly related to the club giving the messages; nevertheless it may help.

The parish council may not know but we are forming a U14 team for the forthcoming season. Kyle Laskey, a village resident, is the new manager, with myself being the child safeguarding officer. If any councillors know of anyone (boy or girl - it is still mixed gender), please let them know to contact us via facebook or instagram. All in the age range are welcome.

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9.4 Lottery Bid

9.5 Information & No Dogs Sign

10 Grounds Maintenance

10.1 Contractor Work for the month incl Barliabins

10.2 Cobbles

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11 Council Administration

11.1 Election of Vice-Chair and Allocation of Working Group Roles Roles allocated at June 2024 meeting

12 Allocation of Councillor Responsibilities & Working Group Roles

Council allocated the roles as follows:

Responsibilities

Focus – Cllr Foster
School – Cllr Price
Social Media – Cllr Foster
Memorial Hall – Cllr Uglow
Recreation Ground – Cllr Sims
Highways & Footpaths – Cllr Shelton
Speedwatch – Cllr Sims
Allotments – Cllr Shelton
Snow Warden – Cllr Marshall
CLT Board Councillor - Cllr Uglow

Working Groups

New Cemetery – Cllr Hodge, Cllr Uglow, Mr S Fice, Mr N Bright & Mr M Ayre
Staffing – Cllr Foster, Cllr Price
Planning & s106 Funding – Cllr Crang
Grant Giving – Cllr Hodge & Cllr Marshall
Village Leats – Cllr Crang
Barliabins – Cllr Uglow, Cllr Marshall, J Wills, T Sanders, L Colebrook, J Cornish, J Hole, K Marshall & C Turner
Rec Refurbishment - Cllrs Marshall, Price, Sims & Uglow, C Dula, N Fice, C Giles,
H Lampard, T Sanders, A Saunders, S Trebble-Smith & Jan Wills.
Library – Cllr Nightingale
Managed Biodiversity – Cllr Nightingale

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11.2 Review of Council Orders and Policies DALC Newsletter #16 2025



Updated Model Standing Orders

The Model Standing Orders provide a comprehensive framework of procedural rules for parish and town councils in England.

These standing orders are essential for regulating the conduct of council meetings and ensuring orderly and efficient governance. They include mandatory legal requirements and optional guidelines that parish and town councils can adopt or modify to suit their needs. Parish and town councils can ensure transparency, accountability, and consistency in their operations by adhering to these standing orders.

NALC has updated [Model Standing Order \(England\) 18](#) to comply with new procurement legislation and ensure consistency with the [Model Financial Regulations](#). The changes are to 18.a.v, 18.c, 18.d, and 18.f. The new Model has also been updated to better reflect Code of Conduct requirements; 14.a, 14.b, and 14.c have been removed.

NALC has also changed the language in the document to gender-neutral terms to align with our policy and the Civility and Respect Project.

[Updated Standing Orders](#)

[Updated Financial Regulations](#)

[Updated Risk Assessment](#)

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11.3 Financial Authorisation
Completed at May's meeting

11.4 Dates and Times of Meetings for the coming year
Completed at May's meeting

Thorverton Parish Council

12 Accounts

12.1.1 Accounts for 2024-25

ANNUAL ACCOUNTS -- THORVERTON PARISH COUNCIL -- 2024-25									
Bank Statements	Current Acct	Reserve Acct	Other	Total		Payments & Receipts	Total		
Opening balances 1st April 2024	£ 24,748.60	£ 37,288.87		£ 62,037.47		Opening balances 1st April 2021	£ 62,037.47		
						Payments	£ 34,629.52		
						Receipts	£ 27,292.92		
Closing Balances 31st March 2025	£ 16,884.33	£ 37,816.54		£ 54,700.87		Closing Balances 31st March 2022	£ 54,700.87		
						Imbalance	£ -		
Allocated Reserves at 01-Apr-24						Allocated Reserves at 31-Mch-25			
New Cemetery Funding	£ 28,562.00					New Cemetery Funding	£ 18,417.00		
Defibrillator Funding	£ -					Defibrillator Funding	£ -		
Night Landing Site Funding	£ 1,068.00					Night Landing Site Funding	£ 1,068.00		
Covid Funding	£ 487.85					Covid Funding	£ 372.30		
Play Equipment Funding	£ 6,000.00					Play Equipment Funding	£ 9,732.00		
Tool Store Funding	£ 2,700.00					Tool Store Funding	£ -		
Elections	£ 2,000.00					Elections	£ 2,000.00		
Allotment Deposits	£ 450.00					Allotment Deposits	£ 525.00		
Arch Dig Interpretation Board	£ 2,310.00					Arch Dig Interpretation Board	£ 2,310.00		
						Charging Points	£ 2,000.00		
Total	£ 43,577.85					Total	£ 36,424.30		
General Reserve						General Reserve			
Bank Balance - Ringfenced Resrvs	£ 18,459.62					Bank Balance - Ringfenced Resrvs	£ 18,276.57		

Prepared by	Approved by Thorverton Parish Council
.....	Signed
Jim Roberts
Clerk & Responsible Financial Officer	Cllr
Thorverton Parish Council	Chair
Date 9 June 2025	Date

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12.2.2 Budget Review – 2024-25 Full Year

Thorverton Parish Council Budget v Actuals 2024-25									
2019-20		2020-21	2022-23		2023-24		2024-25		
Detail	Actual	Actual	Actual		Budget	Actual	Budget	Qtr 4 Actual	
Payments									
Salaries	£ 7,245	£ 9,205	Staff Costs	£ 7,222	£ 6,540	£ 5,780	£ 7,500	£ 7,893	P
Home Working	£ 22	£ 158	Administration	£ 1,437	£ 2,310	£ 820	£ 1,500	£ 1,814	R
Administration	£ 3,024	£ 2,822	Prsh Mntnce - cntrctr	£ 3,509	£ 3,350	£ 2,015	£ 3,000	£ 1,980	T
Parish Maintenance	£ 1,641	£ 1,087	Prsh Mntnce - matrls	£ 2,971	£ 1,000	£ 1,306	£ 2,000	£ 671	G
Recreation Ground	£ 489	£ 285	Recreation Ground	£ 933	£ 250	£ 680	£ 1,250	£ 2,770	T
Allotments	£ 280	£ 125	Allotments	£ 255	£ 200	£ 238	£ 250	£ 291	M
Grants Given	£ 1,650	£ 900	Grant Giving	£ 1,097	£ 1,000	£ 875	£ 1,250	£ 1,300	C
VAT	£ 4,855	£ 5,503	Insurance	£ 719	£ 600	£ 746	£ 1,000	£ 832	
Miscellaneous	£ 21,451	£ 31,809	Annual Subs	£ 323	£ 350	£ 440	£ 500	£ 390	U
Elections	£ -	£ -	Legal fees	£ -	£ -	£ -	£ 500	£ -	
			Training	£ 114	£ 250	£ 402	£ 750	£ 60	
			Garage rental	£ 688	£ 600	£ 668	£ -	£ -	
			New Cemetery	£ 1,140	£ -	£ -	£ -	£ 10,145	E
			Arch. Dig(-23) Housing	£ 2,000	£ -		£ -	£ -	
			Elections	-	£ -	£ -	£ -	£ -	
			Affrdble Housing	-	£ -	£ 494		£ 7,099	A
			New Play Equipment	-	£ 1,000	£ 1,000	£ 2,500	£ 2,500	E
			Charging Points	-	£ 1,000	£ 1,000	£ -	£ -	
			General Reserves	-	£ 1,000	£ -	£ -	£ -	L
Total	£ 40,658	£ 51,893		£ 22,408	£ 19,450	£ 16,464	£ 22,000	£ 37,745	

Thorverton Parish Council

12.2 AGAR Internal Audit incl Report

Thorverton Parish Council

12.3 AGAR Governance

We acknowledge as the members of:

Thorverton Parish Council
ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

Thorverton Parish Council

Section 2 – Accounting Statements 2024/25 for

Thorverton Parish Council				
ENTER NAME OF AUTHORITY				
	Year ending		Notes and guidance	
	31 March 2024 £	31 March 2025 £		
1. Balances brought forward	53,615	62,036	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.	
2. (+) Precept or Rates and Levies	17,763	20,529	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	
3. (+) Total other receipts	5,121	6,764	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	
4. (-) Staff costs	5,780	7,893	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).	
6. (-) All other payments	8,683	26,736	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).	
7. (=) Balances carried forward	62,036	54,700	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	
8. Total value of cash and short term investments	62,037	54,701	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.	
9. Total fixed assets plus long term investments and assets	69,987	69,987	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.	
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).	
For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)				The figures in the accounting statements above exclude any Trust transactions.

12.4 AGAR Accounting

12.5 Notice of Public Rights

Thorverton Parish Council

Internal Audit Report for Thorverton Parish Council dated 2nd May 2024

The internal audit was carried out on the 30th April 2024 examining all pertinent documents after checking the website of Thorverton Parish Council.

Internal control objectives A to N were checked alongside other items pertinent to good governance of the council – comments as follows.

- 1) There are some policies which require reviewing annually according to your Standing Orders. These include the Internal Control Policy, all Risk Assessments, the Financial Regulations and the Standing Orders.
- 2) Councillors are still using personal email addresses for Council business. The Practitioners Guide for Governance and Accountability advises against this practice very strongly. All councillors should have a Council email address and I would hope this is put into place very soon.

These findings are attached to the Internal Audit report and should be published on the council website.

Penny Clapham

Penny Clapham PSLCC
BA (Hons) Community Governance.

Thorverton Parish Council

13.1 Bank balance £ 61,635.27 (5th June 2025)

13.2 Payments To consider the following payments:

13.2.1	P Clapham	Professional fees for internal audit	£	127.20
13.2.2	BRN Fitch	Grounds Maint. in May inv BF20250055	£	512.83
13.2.3	P Marshall	Cobbles repair in The Bury	£	210.00
13.2.4	Hospiscare	Grant (see 2025-05 p2 para 8.4.1)	£	100.00
13.2.5	Millenium Green Trust	Grant (see 2025-05 p2-3 para 8.4.2)	£	50.00
13.2.6	J P Roberts	Clerk pay for May	£	517.46
		Reimbursement for cobbles repair materials	£ 51.71	£ 569.17

14 Next Meeting Tuesday 15th July 2025